



DEVELOPMENTAL PROGRAMS BULLETIN

COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE

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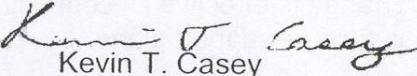
EFFECTIVE DATE
July 1, 2007

NUMBER
00-07-03

SUBJECT:

Revised Service Definitions

BY:


Kevin T. Casey
Deputy Secretary for Developmental Programs

SCOPE

Administrative Entity Administrators/Directors
Supports Coordination Entity Directors
Providers of Mental Retardation Services

PURPOSE:

The purpose of this bulletin is to distribute new service definitions to reflect changes made as a result of the renewal of the Consolidated Waiver. These changes include service additions, the consolidation of some services, and the separation of others. The bulletin also includes a new unit for licensed day services.

BACKGROUND

On December 31, 2003, in preparation for HCSIS/PROMISe billing, the Office of Developmental Programs (ODP) disseminated service definitions under MR Bulletin 00- 03-12, entitled "Service Definitions and Procedure Codes for Healthcare and Non- Healthcare Waiver and Base Services". The healthcare related codes were updated on September 3, 2004, under MR Bulletin 00-04-10, entitled "Service Definitions and Procedure Codes for Healthcare Waiver and Base Services". ODP revised the service definitions effective July 1, 2006, to include one rate per service to facilitate standardized rate setting. These revised service definitions were published under MR Bulletin 00-06-04, "Revised Units for Service Definitions".

On December 23, 2006, the Centers for Medicare and Medicaid Services (CMS) approved the renewal of the Consolidated Waiver. The approved renewal application included some revisions to previous waiver service definitions, and they are reflected in this bulletin. These changes include the addition of personal support services for people who are self-directing their waiver services; the separation of several services from the habilitation definition, including homemaker/chore, home finding, adaptive appliances/equipment, and education support services; and the combination of job support and job finding into one service--namely, Supported Employment-job Finding/job Support. Please note that the waiver-related service definition changes for the Consolidated Waiver are effective with its renewal on December 23, 2006; however, individual support plans impacted by the

COMMENTS AND QUESTIONS REGARDING THIS BULLETIN SHOULD BE DIRECTED TO:

The Appropriate Regional Program Office

changes do not need to be changed until the 2007/2008 fiscal year. The only exception to this effective date is the changes in the payment for the administrative costs of Intermediary Service Organizations. This change is effective December 23, 2006, for all waiver participants and all impacted individual support plans.

A summary of the specific service definition changes reflected in this bulletin are listed below:

- The unit for licensed Day Habilitation Services -Adult Training Facilities (Title 55, Chapter 2380) has been changed to 15 minutes
- The unit for licensed Day Habilitation Services -Older Adult Day Service (Title 6, Chapter 11) has been changed to 15 minutes.
- The unit for Prevocational Services (Title 55, Chapter 2390) has been changed to 15 minutes.
- JCAHO Accredited/MA Certified Non-Residential Agencies Providing Community Habilitation has been deleted as an eligible service.
- Personal Support Services has been added as an eligible service under transaction code W7096.
- Supported Employment Services has been combined as Job Finding/Job Support under transaction code W7235.
- Habilitation Supplies has been deleted as an eligible service.
- Permanency Planning Services has been added as an eligible service under transaction code W7281.
- Homemaker and Chore Services have been combined under one service called Homemaker/Chore under transaction code W7283.
- Career Education has been renamed Education Support Services, which is still under transaction code W7284.

A new service entitled Support (Medical Environment) has been added to allow habilitation in medical environments through non-waiver funding under transaction codes W7305 -W7309.

- The funding column for Intermediary Service Organization (ISO), Vendor Fiscal/Employer Agent has been changed to reflect that waiver service funds may not be used to pay for this service.
- The funding column for Intermediary Service Organization (ISO), Agency with Choice has been changed to reflect that waiver service funds may not be used to pay for this service.

DISCUSSION:

The attached service definitions chart and narrative reflects the current definitions for services. As with previous versions of the service definition bulletins, the appropriate modifiers must be billed with the corresponding codes, in the order specified. All Administrative Entities and providers who are billing for waiver and base healthcare services through HCSIS/PROMISE must continue to use the local ("W" codes) and national healthcare codes ("T" codes) specified in the attachment for claims to be processed through HCSIS/PROMISE. Electronic billers must use these codes to be in compliance with the Health Insurance Portability and Accountability Act (HIPAA).

All Administrative Entities and providers must begin to use the attached local and national codes effective July 1, 2007.

Attachments:

Attachment 1- Consolidated Waiver, Person/family Directed Support Waiver and Base funded Services Definitions

Attachment 2- Consolidated Waiver, Person/family Directed Support Waiver and Base Funded Services Definitions Narrative

Obsolete Bulletin (effective July 1, 2007):

00-06-04, *Revised Units for Service Definitions*

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Section I: INTRODUCTION

Welcome to the Fiscal Year 2007-2008 MRS Directory of Services and Supports for people with mental retardation in Philadelphia. The purpose of this comprehensive directory is to assist people with disabilities, their families, and professionals working in the field to identify and use services and supports from the system, as well as identifying community resources and natural supports.

The directory contains descriptions of the Commonwealth of Pennsylvania, Office of Developmental Programs (ODP) mental retardation service system, as administered by Philadelphia MRS; its service providers; community resources and other important information. Also included as a separate attachment to this directory (Section VII) is the ODP Bulletin that details revised Service Definitions, effective July 1, 2007.

MRS is committed to assuring quality services. "Quality: It's Everyone's Business" is the tagline that puts the focus on various initiatives and efforts to measure quality, and it's also the title of the section describing those initiatives and ways to get and use information when choosing from among service providers. It describes Philadelphia's commitment to Quality through the Quality Management Process and Independent Monitoring for Quality. It also includes information developed by the Council on Quality and Leadership, including Personal Outcomes Measures. The Questions about Quality are intended to help individuals and families determine what is important in their life, and questions to consider when exploring prospective services and providers.

Information about service providers in this directory has been provided directly by the service provider. For additional information, please contact a service provider directly or check their website. On our websites, www.phila.gov/dbhmrs and www.philly.networkofcare.org you will find links to other services and resources in the community. The PA Office of Developmental Programs (ODP) has a statewide Services and Supports Directory of providers that is available via the Internet at <https://www.hcsis.state.pa.us>.

Be sure to check out a new section in this directory, "Community Resources", that contains lots of useful information about how to get involved in your community. There are tips on how to increase your 'social capital,' a look at Vision for Employment 2010 and how employment is an important piece of an 'everyday life,' informative websites, and lots of other community resources and information.

The Appendix (Section VI) contains additional helpful information, including a complete listing of telephone numbers for MRS Staff, ODP contact information and commonly used acronyms. Fair Hearing Forms and the current Service Definitions are in Section VII.

We hope you find this information valuable. Please let us know any comments you have, and any other resources you would like to see in this directory or on the websites. Contact Jeffrey Orlin, Executive Assistant, 215-685-5911 or jeffrey.orlin@phila.gov.

November, 2007

Section II:

**PHILADELPHIA
MENTAL RETARDATION SERVICES (MRS)**

II-A Philadelphia MRS - Who Are We?

Created under the Pennsylvania Mental Health and Mental Retardation Act of 1966, Philadelphia Mental Retardation Services (MRS) is responsible for planning, administering, monitoring and coordinating services for people with mental retardation. In Fiscal Year 2007, through contract agencies, we provided services for more than 12,000 individuals and their families through an annual expenditure of \$280 million dollars. These services are reimbursed primarily through a state and federal program known as the Medicaid Waiver, and through a smaller state grants program requiring a local match. Today, the Commonwealth is changing from a county-managed system to a standardized statewide system; by implementing these changes, the primary benefits to individuals and families will be standard policies and practices across the Commonwealth promoting individual choice, consistency of operations, access to services and accountability for quality service outcomes.

The Mission of Mental Retardation Services is to create, promote, and enhance the supports and services available to individuals with mental retardation. Individuals will have access to quality supports and services that foster:

- Choices in their everyday lives,
- Meaningful personal relationships with friends, family, neighbors,
- Presence and participation in their communities, and
- Dignity and respect as valued citizens of Philadelphia.

The City's Department of Behavioral Health and Mental Retardation Services (DBH/MRS) is considered to be an 'Administrative Entity' (AE), contractually obligated to the Commonwealth to conduct the "business" of the service system in Philadelphia. In order to accomplish this mission, MRS contracts directly with 70 agencies, in addition to other vendors and service providers, to provide a broad range of supports and services that include supports coordination (formerly known as case management), early intervention services, in-home supports and respite services, employment and adult day services, and community living and Lifesharing (family living) services.

Through quality services and supports, the goal of MRS, and its service providers, is to support people with mental retardation to find jobs and homes of their choosing; access quality medical care; have an appropriate educational program; enjoy Philadelphia's many cultural opportunities; join with neighbors in town watch and community gardening; be welcomed by faith communities; learn computer skills; take classes at local colleges; use assistive technology; and vote...in other words, to be valued members of their community leading an "Everyday Life."

MRS Today – A New Way of Doing Business

In 2005, in response to a review by the federal government's Centers for Medicare and Medicaid Services (CMS) of Pennsylvania's administration of the Consolidated Waiver, the Commonwealth Office of Mental Retardation (now called the Office of Developmental Programs - ODP) initiated a number of significant changes in the way "business" is conducted in the service system, in order to comply with the requirements of CMS as a condition of renewing the Waiver, which funds virtually the entire community service system.

Among the more significant changes include entering all Individual Support Plans into HCSIS, approving those plans and authorizing services on a fiscal year basis, negotiating rates for units of service, and providers billing directly for services through PROMISe, the Commonwealth's Medicaid reimbursement system. In addition, as a condition of performing as an AE, MRS is obligated to comply with the requirements of ODP's AE Oversight Monitoring process.

Activities Include:

- Completing centralized citywide registration and eligibility determination for individuals seeking services through the mental retardation system.
- Working in partnership with more than 12,000 individuals and their families to assist in supporting individuals to have the services they need.
- Administering services and supports through 70 contract agencies to:
 - Nearly 5,000 children and families using early intervention services,
 - 2,500 people living at home and using employment and day services, community resources, family support services, respite care, therapies, social and recreational services, and
 - 1,740 people living in supervised residential homes in the community.
- Collaborating with the education, health, and child welfare systems to serve children from birth to 21 years.
- Collaborating with the vocational rehabilitation, aging and health service systems to serve adults.
- Direct responsibility for provision of court ordered supports coordination for 450 individuals living in the community who are Embreeville and Pennhurst class members.
- Identifying and planning for the needs of 3,000 individuals living at home who are on waiting lists for employment, day, residential or support services.
- Monitoring to ensure a focus on Quality Management and accountability for service outcomes.

II-B

<i>If You Have Questions Or Concerns About:</i>	<i>Call:</i>
Registration Information and Reception	(215) 685-4677 (215) 685-5900
Registration	Robin Brown, Supervisor (215) 685-4637
Mental Retardation Diagnosis, Behavior Intervention, OBRA	Beth Gilman, Psychologist (215) 685-4629
Registration and Individual Supports	Elayne Blender, Acting Manager (215) 685-5997
Individual Supports	Connie Falcone, Supervisor (215) 685-5998
Early Intervention/Children's Unit	Denise Taylor Patterson, Manager (215) 685-5905
Early Intervention (Ages 0-3)	Sharon Burke, Supervisor (215) 685-5941
Community Residential, Employment and Day Services	Helga Krauss, Manager (215) 685-5904
Community Residential, Employment and Day Services	Teresa Myers, Supervisor (215) 685-5924
Community Residential, Employment and Day Services	Lynette McMillan, Supervisor (215) 685-5929
Emergencies and Referrals – Residential, Employment and Day Services	Kathy Harte, Supervisor (215) 685-5947
Risk Management/Incident Reporting And Quality Management	Deborah Cackowski, Manager (215) 685-5940
Risk Management/Incident Reporting	Mike Kennedy, Supervisor (215) 685-5983
Incident Management	Karen Kenny, Supervisor (215) 685-5977
Clinical, Forensic/Legal and Data Related Issues	Paul Spangler, Ph.D., Manager (215) 685-5939
Public Awareness, Public Information	Judy Kresloff, Supervisor (215) 685-5923
Waiver and Financial Management	Eugene McCauley, Manager (215) 685-5938

<i>If You Have Questions Or Concerns About:</i>	<i>Call:</i>
Waiver Services	Fran Rementer, Supervisor (215) 685-5969
P/FDS Waiver	Elaine Thilo, Supervisor (215) 685-5974
ISP Approvals	Kevin Aleem, Supervisor (215) 685-5957
Rate Setting and Claims Resolution	Linda Flood, Supervisor (215) 685-5968
Training and Technical Assistance	Karen Claiborne-Pride, Administrator (215) 685-5937
Planning, Older Adults	Diane Lackey, Manager (215) 685-5994
Court-Ordered Supports Coordination	Gail Harrison, Manager (215) 685-4680
Embreeville Supports Coordination	Leslie Harmon-Coker, Supervisor (215) 685-4681
Pennhurst Supports Coordination	Charles Cornman, Supervisor (215) 685-4654
	Stephen Mandell, Supervisor (215) 685-4685
	Thomas Owens, Supervisor (215) 685-4678
ICF/MR Supports Coordination	William L. Mills, Supervisor (215) 685-4679
HCSIS Management	Liat Richardson-Owens, Supervisor (215) 685-5912
Director of Operations, MRS	Larry Pace Call Miriam Muhammad (215) 685-5917
Director, Mental Retardation Services	Kathy L. Sykes Call Gertrude Wilt (215) 685-5914 Jeffrey Orlin, Exec. Assistant (215) 685-5911

A complete listing of all MRS staff is found in Section VI, Appendix A.

II-C *If You Are Registering for Mental Retardation Services*

Individuals New to the System

If you were never registered for services, or if you are coming from the public school system, children's services such as the Department of Human Services (DHS), or a nursing home, you may be eligible to register for mental retardation services.

Who is Eligible?

To be eligible to receive mental retardation services and supports, you must:

- Have an IQ score of 70 or below
- Have documentation that you had mental retardation before your 22nd birthday
- Have significant limitations in at least three areas of daily living, including communication, self-care, home living, social/interpersonal skills, self-direction, academic skills, work, leisure, health and safety
- Be a legal resident of Pennsylvania.

How Do You Get Mental Retardation Services?

Call the Philadelphia MRS Registration Unit at 215-685-4MRS (215-685-4677) to make an appointment with a Registration Specialist, or visit Compass at www.dpw.state.pa.us.

What to Bring to the Appointment

The individual requesting services and his/her family member or friend, should come to the registration appointment with the following information:

- Personal Identification
- A current psychological evaluation
- Consumer's financial information: benefit award letter, copies of pay stubs, life insurance policies, burial reserve accounts, checking or savings accounts statements

You will meet once or twice with a Mental Retardation Services (MRS) Registration Specialist who will determine your eligibility for services. If you are not receiving Medical Assistance and are eligible, the Registration Specialist will help you enroll.

If You Are Eligible for Mental Retardation Services

The Registration Specialist will look at your needs and resources, help you begin developing a plan, discuss services and make a referral to a Supports Coordination Organization (SCO). He or she will complete forms including:

- The PUNS form (See Section II-E for more information)
- Application for waiver services
- Social Summary

If all the information is complete in this process known as *Service Preference*, you will receive a letter within 45 days notifying you of your eligibility determination for the waiver, the availability of funding for services, and your rights including the mediation and appeal process. (Refer to Section II-G and VII-A for more information).

You will be given a choice of available Supports Coordination Organizations (SCO). Those SCO's are listed in Section II-D for your reference, along with a description of each organization.

If You are Requesting Services

There is a waiting list for Waiver Services. Your Supports Coordinator will work with you to find other resources in the community while you wait for mental retardation services. You may also want to learn more about the service you are requesting. You can learn about the providers offering the specific services and supports. Refer to Sections III-C and D to help you ask questions when considering a service provider.

If You are not Eligible for Mental Retardation Services

If you do not meet the eligibility requirements for mental retardation services, the Registration Specialist will give you suggestions for appropriate community resources. Also, see Section IV for an expanded list of community resources.

II-D Supports Coordination Organization (SCO) Contacts & Descriptions

ChildLink/Philadelphia Health Management Corporation (birth – 2)
260 S. Broad Street, 18th floor
Philadelphia, PA 19106
Web Address: www.phmc.org

Michael Moore, Vice President, Individual And Family Supports and Services
Phone: 215-731-2103
Email: mike@phmc.org

Sara Molina-Robinson, Deputy Director
Phone: 215-731-2100
Email: sara@phmc.org

The Consortium
5828 B Market Street
Philadelphia, PA 19139
Main Phone: 215-472-1707

Shirley Carroll, Program Director
Phone: 215-472-1707, ext 1101
Email: vwilliams@consortium-inc.org

Shana Wimmer, Unit Manager
Phone: 215-472-1707, ext 1110
Email: swimmer@consortium-inc.org

Darlene Gonzalez, Consumer Support Budget Specialist / FDSS Coordinator
Phone: 215-472-1707, ext 1162
Email: dgonzalez@consortium-inc.org

Hall Mercer MH/MR Center of Pennsylvania Hospital
8th & Spruce Streets
Philadelphia, PA 19107
Phone: 215-829-3461

Private Licensed Facilities

Michele Donahue
Phone: 215-829-7657
Email: donahuem@pahosp.com

OBRA (Nursing Homes)
Theresa Pettaway
Phone: 215-829-5709
Email: pettawat@pahosp.com

Emergency Intensive Supports
Adrienne Harmon
Phone: 215-829-5709
Email: harmona@pahosp.com

Partnership for Community Supports
9350 Ashton Road, Suite 102
Philadelphia, PA 19114-3464
Main Phone: 267-350-4500

Carol Frangicetto, Executive Director
Phone: 267-350-4539
Email: cfrangicetto@pfcsupports.org

Helen Falguera, Program Director
Phone: 267-350-4718
Email: hfalguera@pfcsupports.org

Rachel Cunningham, Unit Manager
Phone: 267-350-4519
Email: rcunningham@pfcsupports.org

Mary MacAvoy, Resource Manager
Phone: 267-359-4513
Email: mmacavoy@pfcsupports.org

PersonLink-SC Program Office
260 S. Broad Street, 8th Fl.
Philadelphia, PA 19106
267-295-3800

Eileen Keenan, Program Director
Phone: 267-297-3801
Email: Eileen@phmc.org

Jackie Cartagena, Unit Manager
Phone: 267-295-3800
Email: jcartagena@phmc.org

Betty Harrigan, FDSS Coordinator
Phone: 267-295-3800
Email: eharrigan@phmc.org

Philadelphia MRS
701 Market Street, 5th fl., Suite 5200
Philadelphia, PA 19106-1532
Main Phone: 215-685-5900

Court Ordered Supports Coordination
Gail Harrison, Director
Phone: 215-685-4680a
Email: gail.harrison@phila.gov

ICF/MR Supports Coordination
William Mills
Phone: 215-685-4679
Email: william.mills@phila.gov

Registration
Robin M. Brown
Phone: 215-685-4637
Email: robin.m.brown@phila.gov

Quality Progressions
125 South 9th Street, Suite 400
Philadelphia, PA 19107
Phone: 267-765-2000

Joel Goldberg, Executive Director
Phone: 276-765-2001
Email: jgoldberg@qualityprogressions.org

Adrienne Hill, Program Director
Phone: 267-765-2002
Email: ahill@qualityprogressions.org

Randy Kester, Unit Manager
Phone: 267-765-2003
Email: rkester@qualityprogressions.org

Sue Fellows, FDSS & Resource
Supervisor
Phone: 267-765-2000
Email: sfellows@qualityprogressions.org

ChildLink/Philadelphia Health Management Corporation

260 South Broad Street, 18th floor, Philadelphia, PA 19102

Intake/Registration: 215-731-2110

Information: 215-731-2100 Internet: www.phmc.org

Contact Person: Sara Molina-Robinson, Deputy Program Director

Telephone: 215-731-2139 E-mail: Sara@phmc.org

Vice President/Program Director: Michael Moore

Telephone: 215-731-2103 Email: Mike@phmc.org

Description of Service Provider

ChildLink provides Service Coordination to families in Philadelphia who have children from birth to age three with a developmental delay or disability. ChildLink staff work in partnership with parents, early intervention specialists and therapists to evaluate each child's needs, identify outcomes, explore options and develop an Individualized Family Service Plan (IFSP) composed of supports and services for each eligible child and family. ChildLink services are provided at no cost to families. Service Coordinators' roles and responsibilities include the following: develop an IFSP to meet the individual needs of eligible children and their families; coordinate and obtain early intervention supports and services needed by eligible children and their families; monitor supports and services and facilitate reviews and changes to the IFSP; assist eligible children to transition at age three to pre-school early intervention and/or other community and specialized supports and services; monitor development of children until age three if they are at-risk for a developmental delay due to medical or environmental factors.

General Information

Geographical area of city served:

Citywide

Population/Age Groups served:

Infant and Toddlers (0-3 years old)

Specialty or area of expertise:

Developmental Delays and Disabilities, Early Intervention

Service Categories:

Service Coordination

Self-Determination Philosophy

ChildLink provides services that are family focused and family centered and based on family choice. ChildLink Service Coordinators understand that parents and primary caretakers know their child best and can best direct the early intervention process in order to meet the developmental needs of their child and overall needs of their family.

The Consortium, Inc.

5828 B Market St., Phila., PA 19139, Phone: 215-472-1707 Fax: 215-472-1298
2701 N. Broad St., Phila., PA 19132, Phone: 215-225-3814 Fax: 215-225-3834
Contact Person: Shirley Carroll, Program Director, 215-472-1707 ex 1101
Email: shcarroll@consortium-inc.org Internet: www.consortium-inc.org
Shana Wimmer, Unit Manager, 215-472-1707 ex: 1110
Email: swimmer@consortium-inc.org
Darlene Gonzalez, Consumer Support Budget Specialist/FDSS Supervisor
Phone: 215-472-1707 ex 1162 Email: dgonzalez@consortium-inc.org
Executive: John F. White, Jr., President/CEO 215-596-8100

Description of Service Provider

The Consortium, Inc. celebrates its 36th year of service to West and Southwest Philadelphia. As an early provider of services in Philadelphia, we set the standard of commitment in granting voice to consumers and families in shaping the future for community services. This tradition of commitment and compassion is still in practice today as over 3,500 consumers in 18 programs in 10 different locations throughout West and Southwest Philadelphia are served annually. The Consortium also offers a wide variety of behavioral health and other services.

The Consortium is pleased to have been selected as one of four agencies to provide citywide Supports Coordination in Philadelphia. We continue our relationships with old friends, partner with new associates, and find creative ways to assist people with disabilities in achieving their dreams. Supports Coordination is the only MR service we provide in order to be conflict-free. Referrals come from the Mental Retardation Services (MRS) Registration Unit. We see Supports Coordination as a way to enrich people's lives. Philadelphia's tradition of neighborhoods and the Everyday Lives, person-centered philosophy enhances community bonds. The "trickle-down" of changing perspectives is apparent as more people with disabilities contribute as citizens and neighbors.

General Information

<i>Geographical area of city served:</i>	Philadelphia
<i>Population/Age Groups:</i>	Age 3 and over
<i>Specialty/area of expertise:</i>	Mental Retardation
<i>Service Categories:</i>	Supports Coordination

Self-Determination Philosophy

Our work with people with mental retardation has shown us the need to assist people in their wishes to enhance their lives. Freedom to assist families in a personal and dynamic way is the best way to help people with mental retardation realize their dreams. Personal changes also enrich a family's life. Communities also learn about the unlimited abilities of persons with "disabilities", challenging their own assumptions and knowledge base. Our challenge is to learn to listen to those around us as we move forward in fulfilling life's dreams.

Hall-Mercer

PLF/OBRA SUPPORTS COORDINATION PROGRAM INTENSIVE SERVICES CASE MANAGEMENT PROGRAM

245 S. 8th Street, Philadelphia, PA 19106-3586

PLF and OBRA Supports Coordination Programs

Contact Person: Michele Donahue 215-829-7657

Email: donahuem@pahosp.com

Intensive Services Case Management

Contact Person: Adrienne Harmon 215-829-5709

Email: harmona@pa.hosp.com

Description of Service Provider

Hall-Mercer provides supports coordination to individuals and their families who qualify for services through Philadelphia Mental Retardation Services (MRS). PLF and OBRA Programs support individuals living in private licensed facilities and nursing homes. Intensive Services Case Management provides emergency case management services to adults with mental retardation and emergency placement for individuals who are homeless and have a diagnosis of mental retardation.

Services

Supports Coordinators conduct on-going visits to individuals who live in private licensed facilities and nursing homes to monitor supports and services. As MRS identifies an individual for community services, PLF Supports Coordination Program facilitates transition to community living.

General Information

Geographical area of city served: Phila. and surrounding counties

Population/age groups: 3 years and over

Specialty/area of Expertise: Mental Retardation

Service Categories: Supports Coordination

Self-Determination Philosophy

To ensure the highest quality of service for consumers in their current living arrangements and to promote choice, satisfaction and a successful transition to community living.

Mental Retardation Services (MRS)

701 Market St., 5th floor, Suite 5200, Philadelphia, PA 19106-1532

Telephone: Information & Reception 215-685-5900

Registration 215-685-4MRS (4677)

Contact Person: Gail Harrison, Manager, Court-Ordered Supports Coordination

Telephone: 215-685-4680, email: gail.harrison@phila.gov

Contact Person: Elayne Blender, Acting Manager, Registration and Individual Supports

Telephone: 215 685-5997, email: elayne.blender@phila.gov

Contact Person: William Mills, Supervisor, ICF/MR Supports Coordination

Telephone: 215-685-4679, Email: william.mills@phila.gov

Director: Kathy L. Sykes, 215-685-5909, email: kathy.sykes@phila.gov

Description of Service Provider

Created under the Pennsylvania Mental Health and Mental Retardation Act of 1966, MRS is responsible for planning, administering, monitoring, and coordinating services for people with mental retardation. MRS created a centralized registration unit in September 2003 that serves as the citywide point of entry for individuals three and above who are likely to meet the criteria for mental retardation services. In addition to its administrative responsibilities, MRS also has direct responsibility for the provision of court-ordered supports coordination for nearly 500 individuals living in the community who are Embreeville and Pennhurst class members. In addition, there are another 900 people who are registered and receive supports coordination through Philadelphia County and receive residential support through private and public Intermediate Care Facilities (ICF/MR), typically in larger, more institutional type facilities. ICF/MRs are located in Philadelphia and other parts of the state.

General Information

Geographical area of city served: Philadelphia

Population / Age groups: All ages

Specialty / Area of expertise: Mental Retardation Services

Service Categories: Supports Coordination

Self-Determination Philosophy

The Mission of Mental Retardation Services (MRS) is to create, promote, and enhance the supports and services available to individuals with mental retardation. Individuals will have access to quality supports and services that foster:

- Choices in their everyday lives,
- Meaningful relationships with friends, family, neighbors,
- Presence and participation in their communities, and
- Dignity and respect as valued citizens of Philadelphia.

Partnership for Community Supports (PFCS)

9350 Ashton Road, Suite 102, Philadelphia, Pa. 19114-3464
Telephone: 267-350-4500
Contact Person: Helen Falguera, Program Director 267-350-4518
Email: hfalguera@ pfcsupports.org
Internet: pfcsupports.org

Executive Director: Carol Frangicetto
Telephone: 267-350-4539 Email: cfrangicetto@pfcsupports.org

Description of Service Provider

PFCS provides citywide Supports coordination and Family Driven Supports Services (FDSS) for individuals with mental retardation and their families. While newly established in 2004, the leadership of Partnership for Community Supports (PFCS) has more than thirty years of experience providing Supports Coordination. Our Supports Coordinators are well supervised and include bilingual staff and children's specialists who work flexible hours and will meet you in your home, at your program or other community location of your choice. We listen to your needs, preferences and frustrations. We assist you in developing an Individual Support Plan and in locating and coordinating supports and services within the community that will enable you to have a full and meaningful life of your choosing. Our goal is to develop a relationship based upon respect and understanding, to be responsive to your requests for assistance and information and to return your phone calls promptly. We will strongly advocate on your behalf for the services that you tell us you need. We believe that through forging partnerships with individuals, their family, service providers and their community that we can help individuals and families achieve the goals they identify and facilitate the realization of their dreams.

General Information

Geographical area of city served:	Philadelphia
Population/Age Groups served:	Individuals over age 3 who have mental retardation and are referred by MRS
Specialty or area of expertise:	Mental Retardation Services & Supports
Service Categories:	Supports Coordination and Family Driven Supports Services

Self-Determination Philosophy

PFCS recognizes that each individual has unique abilities, capacities and strengths and the right to fully participate in all aspects of the community in which they live. Therefore services must be individualized through person-centered planning. Each individual will be encouraged to become as independent as possible, to exercise choice of service options and control over decisions that affect them. We invite individuals and their families to participate in PFCS' Advisory Committee to share resources and identify needs for information.

PersonLink

260 S. Broad Street, 8th floor, Philadelphia, PA 19102
Telephone: 267-295-3800 Internet: PHMC.org
Contact Person: Eileen Keenan, Program Director
Telephone: 267-295-3801 Email: Eileen@phmc.org
Executive Director: Michael Moore, Vice-President
Telephone: 215-731-2103 Email: mike@phmc.org

Description of Service Provider

PersonLink provides Supports Coordination to consumers and their families who qualify for services through Philadelphia Mental Retardation Services (MRS). PersonLink, as its name implies, will help and support individuals and their families to obtain resources, services and supports available in neighborhoods throughout Philadelphia. PersonLink staff look forward to working with all consumers and their families who choose PersonLink to become their supports coordination program. PersonLink Supports Coordinators will work with you and your family to ensure that you get every opportunity to voice your opinions, desires, wants, dreams and expectations regarding what is important in your life. Supports Coordinators will partner with you and your family to identify your specific needs and desired outcomes and to develop your Individual Service Plan. PersonLink staff will provide you with ongoing contact, timely return of phone calls and visits to your home or a community setting of your choice to ensure that you are well informed. They will assist you to make informed and individualized choices and decisions regarding services, resources and supports available to you in your community.

PersonLink is part of the Philadelphia Health Management Corporation (PHMC), a nonprofit, public health organization with over 30 years of experience providing services and supports to people in all areas of Philadelphia. PHMC's mission is "to improve the health of individuals and families through outreach, education, research, planning, technical assistance and direct service.

General Information

<i>Geographical area of city served:</i>	All areas
<i>Population/Age Groups served:</i>	3 years and over
<i>Specialty or area of expertise:</i>	Mental Retardation
<i>Service Categories:</i>	Supports Coordination

Self-Determination Philosophy

All services provided by PHMC are consumer and family-centered and assist individuals and their families through self-determination and self-advocacy practices and by seeking and utilizing resources in their community.

Quality Progressions

125 S. 9th St., Suite 400 Philadelphia, Pa. 19107

Telephone: 267-765-2000 Fax: 267-765-2019

Contact Person: Adrienne Hill, 267-765-2002; ahill@qualityprogressions.org

Executive Director: Joel Goldberg, 267-765-2001; jgoldberg@qualityprogressions.org

Internet: www.qualityprogressions.org

Description of Service Provider

Our mission is to be people driven, committed and progressive in our relationship to individuals with disabilities and their families. Quality Progressions was born out of the belief that services can truly reflect the values of choice, self-determination and achievement of outcomes as determined by those receiving services. Quality Progressions is based in Center City, but Supports Coordinators will meet with people and families in their neighborhood at a time that meets their needs.

Services (Activities) involve, but are not limited to:

- Develop and manage the Individual Support Plan for each person.
- Identify services to meet the person's needs.
- Monitors the services people are receiving to assure needs are being met.
- Assures each person is healthy and safe.
- Development and management of FDSS Plans.
- Coordinates the services people are receiving.

Quality Progressions is all about choices. We provide quality, objective supports and options for people of all ages as they make meaningful choices. Through their choices, people determine their lives and futures. We are vigilant in ensuring choices are individualized – prioritized and defined by those we serve. We creatively support people as they explore their desired place and role in the community. We recognize and value that through choice, people achieve greater inclusion and participation in their community. Subsequently, they assume greater responsibility in, and make increased contributions to their communities.

General Information

Geographical area of city served:

All areas

Population/Age Groups:

Age 4 and over

Specialty or area of expertise:

Mental Retardation

Service Categories:

Supports Coordination

Self Determination Philosophy

Quality Progressions believes that people with mental retardation need to understand their options and make choices based on what they feel they need and want. As people exercise control over their lives they take responsibility for their decisions and actions, and begin to understand they are in control of their future; they feel a sense of satisfaction with their current circumstances, pride in their efforts to achieve what they desire, and hopefulness about their future.

II-E Waiting Lists and the Prioritization of Urgency of Need for Services (PUNS)

For many years, Philadelphia MRS has maintained centralized lists of persons waiting for community services; these include in-home supports, residential, employment, and day services in the community. Examples of individuals waiting for services are people who live with their families or in their own homes, young adults who graduated from high school and have no services, older adults who live with elderly caregivers, and elderly persons with mental retardation.

There was no standard definition throughout Pennsylvania and it was difficult to measure the scope of need. So, in order to measure and prioritize individual's service needs, the State Office of Mental Retardation, now called the Office of Developmental Programs (ODP) initiated a study of the waiting list using an instrument known as the Prioritization of Urgency of Need for Services (PUNS) for Persons with Mental Retardation. The Institute on Disabilities of Temple University developed this survey tool in 1998.

The PUNS is the form an individual completes with his or her Supports Coordinator to identify services and needs. The PUNS is updated annually, and anytime if there is a change in need. A new PUNS also is completed when the service need is met.

As of April 2007, 2,923 people are waiting for services. 848 people are listed in "emergency" status and 1,445 in "critical" status. The remaining 630 people are in "planning" status.

A lack of funding for supports and services for those on the waiting list continues to be a serious problem. It becomes a crisis as people with mental retardation and their caregivers age or experience the sudden loss of the caregiver due to death, illness or other condition. These issues serve to underscore waiting lists as one of the most serious problems facing the service delivery system locally, statewide, and across the nation.

As a result of the lack of adequate resources to serve those in need, the mental retardation service system will continue to face challenges responding to emergencies.

II-F Waiver Services

What You Need to Know About the Person/Family Directed Support Waiver In Philadelphia

1. What is the Waiver?

The Waiver is a federal program based on an amendment to the Social Security Act. This amendment allows any state that meets the federal requirements to use federal dollars to fund programs and services for people who have mental retardation and who live in the community. Prior to the amendment, these federal dollars could only be used for institutional care in nursing homes or state MR facilities or Intermediate Care Facilities (ICFs/MR).

In Pennsylvania, the waiver is a funding source that enables us to provide services, which help people in the community to maintain and/or increase adaptive living skills. To receive federal dollars, the state must comply with federal requirements.

* NOTE: With minimal exceptions, the Consolidated Waiver rules are the same as the P/FDS Waiver; the primary difference being the Consolidated Waiver includes community homes and residential arrangements such as Lifesharing (formerly known as Family Living). Also, see information about the Infant, Toddler and Families Waiver (ITF) at the end of this section. For further information, about the P/FDSW, Consolidated, and Base services, also refer to the service definitions in Section VII-B.

The **Person and Family Directed Support Waiver (P/FDSW)** was first approved in January 2000. This **waiver** has a \$22,525.00 annual cap for the cost of services.

2. Why is waiver funding important?

The P/FDS Waiver affords the state an opportunity to bring more federal dollars into Pennsylvania, thereby enabling more people to be served.

There are two types of funding for services and supports:

- Base funding: this is 100% state dollars:
- Waiver funding: this is approximately 54% federal dollars and 46% state dollars

As of August 1, 2007, Philadelphia has approximately 820 individuals active in the P/FDS Waiver.

3. Who is eligible for waiver funded services?

To be eligible, you must be a resident of Philadelphia, have a documented diagnosis of mental retardation and meet the financial eligibility requirements. This particular waiver is only available to people who live with their families or on their own.

4. What services are eligible under the Person and Family Directed Support Waiver?

A complete listing of all eligible services is available in Office of Developmental Programs (ODP) Bulletin #00-07-03, effective July 1, 2007.

The following is an abbreviated list of the services that are eligible under the P/FDSW:

- Home and Community Habilitation: any support or service provided in home and community settings to assist individuals who need help to acquire, retain or improve self-help, domestic, socialization, and adaptive skills necessary to reside successfully in home
- Licensed Day Services: (Adult Training Facilities, Older Adult Services) This service is provided to address the same needs as Home and Community Habilitation. The differences are the settings in which services are provided and the regulatory standards that apply.
- Prevocational Services: Services consist of work experience and other developmental work training activities designed to promote movement into higher level vocational programming.
- Personal Support Services: This service is designed for people with mental retardation who are self-directing their services. Services are provided to assist people in planning, organizing, and managing community resources and supports.
- Supported Employment Services: (Job Finding and Job Support) ODP and Philadelphia MRS promote employment for all persons. These services consist of paid employment for persons who, because of their disabilities, need intensive ongoing support to perform in a work setting.
- Transitional Work Service: This service consists of supporting individuals in transition to integrated, competitive employment through work that occurs in a location other than a facility.
- Specialized Therapies and Nursing Services: Evaluations and clinically indicated therapies, including OT, PT, Speech, Vision/Mobility, Visiting Nurse. A denial letter from medical assistance, fee for service or managed care and any other third party insurance must be received prior to any healthcare related services being provided.
- Respite Services: (in-home, out of home) (24 hours, less than 24 hours). These are services that are provided to supervise/support people with mental retardation on a short-term basis due to the absence or need for relief of those persons normally providing care. Individuals can receive two categories of respite services: 24 hour overnight respite and temporary respite. Overnight respite is limited to 28 days per year. Temporary respite is recommended at a maximum of 4 sessions per month.
- Respite – Camp: (Overnight, Day). Available respite time may be applied to a camp experience. Overnight Camp respite services are provided in 24-hour segments in a

residential camp setting. This service is limited to 4 weeks per year. Any time spent at overnight camp counts toward the total overnight respite limit of 28 days per fiscal year.

- Day camp services are provided in day camp settings in segments of less than 24 hours. Any time spent at Day camp counts toward the total temporary respite limit of 4 sessions per month.
- Transportation: (Mileage, public transportation, per diem, trip). The purpose of transportation services is to enable people to access services and activities in accordance with their approved individual support plans. Mileage reimbursement can be provided when a family member, friend, or other licensed driver transports the person to services or activities specified in the person's I.S.P. Public transportation tokens or transit passes may be purchased and distributed by the provider agency on a weekly or monthly basis for the same reason. Per diem and trip transportation are forms of transportation which utilize a provider vehicle to transport an individual to and from a service or activity identified in that person's I.S.P.
- Environmental Accessibility Adaptations: This consists of certain modifications to the home or personal vehicle, which are necessary due to the person's disability. Adaptations which add to the total square footage of the home are excluded from this benefit. The maximum allowable expense for these adaptations (home and vehicle combined) is \$20,000.00 per household. A new \$20,000.00 limit can be applied when the person moves to a new home.
- Adaptive Appliances/Equipment: Services consist of specifically designed appliances and devices needed for the person to live as independently as possible in the home and community. Services are limited to adaptive eating utensils, cooking and cleaning devices, personal care items not defined as durable medical equipment and communication devices. All devices and appliances must be recommended by a health care provider. Cost of the repair of these items is allowable under the waiver. Instructional supplies, workbooks, and material used as a habilitation or training aid and durable medical equipment are excluded from reimbursement through the waiver.
- Homemaker/Chore Services: Homemaker services consist of services to enable the individual or the family with whom the individual resides to maintain their private residence. This service can only be provided when a household member is **temporarily** absent or unable to manage the home. Services must be provided by a trained homemaker and may include cleaning and laundry, meal preparation, and other general household care.
Chore service consists of heavy household activities such as washing floors, windows, and walls; tacking down loose rugs and tiles; moving heavy items of furniture in order to provide safe access and egress; ice, snow, and/or leaf removal and yard maintenance.
In the case of rental property, the responsibility of the landlord, pursuant to the lease agreement, will be examined prior to any authorization of service. Maintenance in the form of upkeep and improvements to the individual's residence is **excluded** from payment through the waiver.
These services are limited to a combined total of \$2,000.00 per person per fiscal year.

5. What is an I.S.O.?

An Intermediary Service Organization (ISO) is a service that assists individuals/representatives in the employment and management of support service workers and vendors. There are two types of I.S.O.'s. They are:

- Vendor Fiscal/Employer Agent Under this model the person, or their representative is the "Employer of Record" by I.R.S. standards. The ISO functions as an employer agent on behalf of the person/representative for the purpose of withholding, filing and paying federal employment taxes and income taxes, as required for a person's qualified support services workers.
- Agency with Choice ISO: Under this model, the ISO is the "Employer of Record" by IRS standards and functions as the co-employer with the person or their representative. Under this model the ISO and the person/representative work together to perform many employer-related functions such as hiring workers, developing work schedules, managing day-to-day responsibilities of workers, providing orientation, and training to workers, and disciplining and firing workers when necessary. The ISO is responsible for invoicing for services rendered, processing employment documents, paying workers, and providing worker compensation for workers.

Presently, Pennsylvania has not identified an agency to provide this service. The expectation is that an agency will be in place by January 2008. Payment for this service will be made using administrative dollars and not waiver service dollars.

Currently this service is being provided by a few of our vendor organizations until such time as a statewide or regional agency is identified.

6. How will services be monitored?

The Administrative Entity (Philadelphia MRS) is responsible to ensure that monitoring is conducted at a frequency and duration necessary to ensure that services and supports are provided and the health and welfare of the individual is being maintained. The minimum monitoring frequency required is as follows:

- For persons living with a family member, the monitor/supports coordinator must contact the person and family at least once every three months and have face-to-face contacts at least once every six months. One of these face-to-face monitorings must occur in the family home.
- For persons who do not live with their family, the monitor/supports coordinator must contact the person at least once a month and have face-to-face contacts at least every three months. At least one of these face-to-face contacts must occur in the home.

The monitoring will be done by a designated supports coordination organization, on behalf of Philadelphia MRS, the Administrative Entity. They will include a review of the progress on the outcomes identified in the person's Individual Support Plan (ISP) as well as a review of the person's health and welfare status.

7. What are the financial eligibility requirements?

The financial eligibility information applies to the individual who has MR, **not** to his or her family members.

- Any person who receives SSI automatically meets the financial eligibility requirements because this person is considered “categorically needy”. This means that his/her assets/financial resources cannot exceed \$2,000.00.
- Any person who receives benefits other than S.S.I. can not have assets/financial resources in excess of \$8,000, including bank accounts, checking accounts, insurance policies with a cash value, Certificates of Deposit, etc.

The person’s monthly income must be below \$1,869.00 including “unearned income” such as Social Security benefits, Civil Service Annuity, Railroad Retirement benefits, VA benefits, pensions, etc. **and** “earned income” such as wages from a job or workshop.

8. What does the initial eligibility paperwork include?

- a) Documentation of mental retardation (a current psychological report)
- b) A current physical examination report (no older than 1 year)
- c) An Individual Support Plan
- d) PA 600 form: this form is the financial application. All documentation verifying resources and assets must be attached.
- e) Certification of Need form (MR 250): this form documents the individual’s need for services that would otherwise only be provided in an institution. This form must be signed by the QMRP (Qualified Mental Retardation Professional). In addition, the QMRP will complete an adaptive behavior assessment
- f) Home and Community Based Service Application (MR 459): this ensures that the individual in need of service has his or her eligibility for waiver services assessed by an Administrative Entity (county) representative.
- g) Home and Community Based Service Preference form (MR 457): this form documents the individual’s request for home and community-based services under the waiver rather than services provided in an institutional setting.
- h) Fair Hearing Notice (MR 458): This document informs the individual of the right to appeal or request a hearing if he/she is not satisfied with their services.
- i) OVR Referral: This requirement applies to individuals, eighteen and above, and consists of a letter sent to the Office of Vocational Rehabilitation (OVR) with a copy of the psychological, physical examination report, and service plan, including any employment information.

j) PA 4 Form: This form allows the County Assistance Office to contact the individual's bank to verify account balances. This applies to accounts in the individual's name and Social Security number only.

9. What is a QMRP?

A QMRP is a Qualified Mental retardation Professional. This person is usually a psychologist, special educator, social worker, occupational therapist, or physical therapist. The federal regulations require that this trained professional assess an individual's mental retardation and his/her need for service. The QMRP helps to complete the necessary documents.

10. What happens to all of this paperwork?

All of this eligibility paperwork is submitted to the Philadelphia DBH/MRS where it is reviewed for accuracy and completeness.

The PA 600 and PA 4 forms and the MR 250 form are then sent to the Philadelphia County Assistance Office/Nursing Home District for processing. This is the local office of the Department of Public Welfare/Office of Income Maintenance that is responsible for the final, official determination of waiver eligibility. This office issues the PA 162 form that documents the individual's authorized date of waiver eligibility.

Each year, updated physical health evaluation and current financial information must be submitted to the County Assistance Office to maintain eligibility for the waiver.

11. What are the responsibilities of the Representative Payee?

The representative payee (rep payee) is responsible for making sure that an individual's benefit checks are used for the individual. This includes making sure that the individual's assets remain below allowable limits (\$2,000.00 for persons receiving S.S.I. and \$8,000 for those who receive benefits other than S.S.I.), and providing all requested documentation on an annual basis to maintain waiver eligibility.

ITF Waiver

All children who meet eligibility requirements for Early Intervention services will receive services according to their Individual Family Service Plan (IFSP). Early Intervention is an entitlement for infants and toddlers with a 25% delay in one or more of the following areas: Cognitive development; physical development including vision and hearing; communication development; social or emotional development; or adaptive development.

The Infant, Toddler and Families (ITF) Waiver applies to children from birth to their third birthday. To be eligible, the child must be eligible for or already have Medical Assistance (MA), have a 50% delay in one area or 33% delay in two areas, and must receive services in the home or a community setting. Ten services are eligible for waiver funding:

Social Work Habilitation
Audiology
Health Services
Nursing Services
Nutrition Services

Psychological Services
Speech Habilitation
Special Instruction Habilitation
Physical Therapy
Occupational Therapy

The ITF Waiver may be accessed through Early Intervention (EI) Service Coordination upon completion of the multidisciplinary evaluation. Early Intervention Services are funded through the ITF Waiver, Medical Assistance or the state and county. Check with your ChildLink Service Coordinator to determine your eligibility.

II-G Right To a Fair Hearing

A Draft Office of Developmental Programs (ODP) Bulletin, for review and comment purposes only, was released on September 28, 2007, entitled “Due Process and Fair Hearing Procedures for Individuals with Mental Retardation.” This Bulletin is part of three documents that should be reviewed together, and also includes “Individual Eligibility for Medicaid Waiver Services,” and “Procedures for Service Delivery Preference.” ODP and MRS will share Final Bulletins regarding these processes when they are officially released.

Philadelphia MRS must send you a written notice when services are denied or before services are reduced, or terminated. If you are applying for waiver services or an ICF/MR level of care, or if you object to an action taken affecting your claim for waiver services, you have the right to a county conference, mediation, fair hearing, or all three. You may try to resolve an issue through meeting with a Philadelphia MRS representative, through the mediation process, or through a fair hearing conducted by the Bureau of Hearings and Appeals. If you choose the mediation, this process is completed through an independent entity that is currently called the Office for Dispute Resolution. All three processes can occur at the same time or one at a time.

Philadelphia MRS is responsible for ensuring that you receive whatever help is needed to fill out and file the appeal form. You may file an oral appeal by telephone or in person. But, you must follow-up an oral appeal with a written appeal within three days. Philadelphia MRS must ensure that you get the necessary assistance to file the written appeal.

All questions regarding the hearing process must be directed to the Bureau of Hearings and Appeals site administrator at:

Bureau of Hearings and Appeals
1400 Spring Garden Street
Room 1608
Philadelphia, PA 19130-9943

Telephone: 215-560-2145

The forms and instructions to request a Fair Hearing are found in Section VII-A.

Section III: QUALITY: IT’S EVERYONE’S BUSINESS

“The measure of quality is not the delivery of a service or support, but rather the results that services or supports produce for each person.”

-The Council on Quality and Leadership

III-A Independent Monitoring for Quality (IM4Q)

The Commonwealth of PA's Multi-Year Plan for the Mental Retardation Service System requires that, "all local county mental retardation programs must have in place a local monitoring team that is independent of the local service system and that is made up of a majority of individuals and family members. Outcomes for people and individual and family satisfaction should be the major focus of the assessments" conducted by the team. Core values of this survey process are a commitment to be continually responsive to the needs of people with disabilities and their families, and that individuals receiving service drive service provision.

Vision for Equality began independent monitoring in 1999 and continues to conduct these surveys. Each year Vision for Equality surveys one third of the people who receive residential supports funded through Philadelphia MRS; in addition community residents living in their family home or other homes are interviewed as well as selected individuals receiving Person/Family Directed Support Waiver funds. Teams this year will visit approximately 766 randomly selected people to conduct interviews in a place of the individual's choice.

Independent Monitoring is designed to establish statewide performance measures to compare and evaluate supports and services, and for use as a management tool. The IM4Q reports are shared with the individual and his or her team with considerations for their use. IM4Q data and reports are prepared annually for each county and on a statewide basis. These reports can be accessed through the Department of Public Welfare's website at www.dpw.state.pa.us/omr/omrIM4Q.asp. The summaries contain findings that are useful for individual planning and in developing quality management plans. Additional information is available at info@visionforequality.org.

Everyone Communicates!

In 2006, IM4Q made a presentation to the mayor's MH/MR Advisory Board., highlighting the need for increased resources to assist people who do not communicate in typical ways. The Board, struck by the facts showing many people do not have sufficient supports to communicate fully, committed to raising awareness of this issue and supports efforts to dedicate resources to help enhance communication for people we serve. In addition, The Quality Council, comprised of stakeholders throughout the system, has started a project to measure positive communication outcomes for individuals. All service providers will be asked to appoint a Communication Champion, who will raise awareness of the importance of communication issues, provide assistance to address individual's communication issues, and champion the cause of improved communication across the agency's policies and quality improvement initiatives.

The theme for the 2007 My City, My Place and Brighter Futures Awards event is "Everyone Communicates!, as together we explore ways to raise awareness, provide practical tools, and support individuals to communicate fully. Our entire system can do more to foster improved communication, not only by using and understanding assistive technology, but by making a commitment to the belief that, indeed, Everyone Communicates! When we talk about supporting people to make their needs known, to make meaningful choices and achieve self-determination, then people also must be supported to communicate their message, and to be "heard."

See information about providers of communication resources and supports in Section IV.

III-B Philadelphia Quality Management Initiative

Over the past ten years, MRS has invested in the use of personal outcome measures as defined by the Council on Quality and Leadership. Outcomes are what people expect from the supports and services they receive; outcomes refer to the major expectations that people have in their lives.

Philadelphia MRS is committed to achieving, documenting, and reporting results or outcomes for citizens with mental retardation who receive supports and services through the mental retardation service system. Through our annual contracting process, we require that agencies providing services to adults will assume a proactive role in the enhancement of quality through self-assessment, using trained interviewers to conduct a minimum number of outcome interviews based on the size of the agency, and use all data sources including Supports Coordination monitoring reports, IM4Q reports, licensing reports, QEST or CFST reviews to evaluate the quality and effectiveness of their services and make improvements as needed.

Each provider agency is required to develop and implement an annual quality management plan. The QM process must include ongoing meaningful participation from people with mental retardation, family members, advocates, guardians, community boards, and staff at all levels of the organization. In their quality management plan, agencies must indicate in narrative format and submit data that contribute to three required outcomes: **People are safe, People are employed in the community, and People have the best possible health.** Providers may choose other outcomes to work on within their agencies and their own quality committees. Three additional outcomes are suggested for future use: People's choices are supported, People have valued social roles, and People are satisfied with supports and services.

These requirements are applicable to providers of community living or residential services, and employment and day services to adults. Each provider is expected to maintain and use data on a monthly basis to document progress in each outcome area and to submit data quarterly to MRS. The reports may include progress towards reaching outcomes for individuals supported by the agency or progress in reaching organizational outcomes that lead to improvement in the overall quality of agency services and supports provided. These plans are reviewed by MRS staff to ensure that plans are consistent with values and policies set forth by the State Office of Developmental Programs and MRS. Feedback is sent to agencies in response to their plan with commendations and recommendations. There are currently 50 agencies participating in the QM process. This initiative will expand in the future to include providers serving children as well as adults.

III-C Quality and Your Personal Outcomes – Questions for Individuals and Family Members to Ask a Service Provider

We are all striving to achieve personal outcomes – those personal goals and decisions that are most important to us. But sometimes we need the help and support of a service organization. How do I decide which services and supports are right for me? What information do I need to help me make decisions? How can I let service providers know what is important to me? How can I decide if a provider is likely to meet my needs?

When making decisions about services and providers, it is important to let providers know what is important to you and what you would expect from them, by asking the right questions – designed to find out if a provider is right for you. Asking the right questions will help a provider know what you are looking for, and how you expect to be supported.

These questions are designed to help individuals and family members ask questions about services and supports that are right for them. Remember that quality is defined by the individual, so there are no correct answers. It's what's right for you. (Questions are from The Council on Quality and Leadership.)

RIGHTS AND CHOICE:

1. How much “say” will I have in determining the services that I receive?
2. What type of planning method is used?
3. Is the planning decided by professionals, or will I decide?
4. What is your organization's position regarding my rights?
5. What is the due process procedure? (the right to a county conference or fair hearing, or both if you object to an action taken affecting your claim for services)
6. How will I be able to express my concerns about how I am treated or decisions that are reached?

QUALITY/COMMUNITY IMAGE

1. What are the mission, goals and vision of the organization?
2. How do people who receive services contribute to this process?
3. How were customers involved in this process?
4. How were recommendations implemented?
5. What is your organization's image in the community?
6. Who can I talk to about community perceptions?
7. What is your philosophy of giving back to the community?

SATISFACTION

1. How do you (the organization) determine satisfaction?
2. Could I see the format and result of the (organization's) most recent survey?
3. Could I talk with someone who receives your services?
4. What kind of reference checks could I personally conduct?
5. How is success evaluated?
6. Could I see the results of evaluations conducted by a group not affiliated with your organization?

SUPPORTS

1. If I or my family member wishes to go somewhere and needs assistance, how will you (the organization) make sure that happens?
2. What is the process you (the organization) use to assure that my (or my family) member's personal goals are met?

EMPLOYMENT

1. What kinds of employment opportunities are available?
2. What are some places that other people work?

PERSONNEL/STAFF

1. What kinds of requirements do you (the organization) have for staff?
2. What is the ratio of staff and people who receive services?
3. What type of training does staff receive?
4. What is the staff turnover rate?
5. What if I don't like some of the staff working with me?
6. How will I be involved in the hiring and evaluation of my staff?

MEDICAL

1. What choices will I have for medical services?
2. What are some things you (the organization) do to promote good health and safety?

LIVING ARRANGEMENTS

1. What choices will I have regarding my living arrangement?
2. What options are available to me?

RECREATION

1. What do you (the organization) do to promote fun?
2. How will you (the organization) assist me to establish relationships with people that aren't paid to be with me or with people who do not have disabilities?
3. What kinds of community organizations do people belong to?

ORGANIZATIONAL

1. What funding do you (the organization) receive?
2. How long have you (the organization) been in business?

For more information about Personal Outcome Measures, contact MRS at 215-685-5980.

III-D Your Personal Outcomes

The following worksheet will assist you in listing the things that are important to you as you prepare for a visit to an agency that provides or may provide services and supports. A first step is to think about the things that are important in your life. What do you want to accomplish? What is important to you? How can the provider support you in achieving your outcomes?

Things that are important in my life:

1. _____
2. _____
3. _____

Things I want to do:

1. _____
2. _____
3. _____

Things I want to ask:

1. _____
2. _____
3. _____

How can the provider support me in achieving my outcomes?

1. _____
2. _____
3. _____

After Visiting a Service Provider: Here's an opportunity to write down your impressions and thoughts after visiting a service provider, to help you compare your thoughts about other providers and help you make decisions.

Things I liked about the organization and staff:

1. _____
2. _____
3. _____

Things that concern me:

1. _____
2. _____
3. _____

Some additional questions to consider:

- | | | |
|--|-----|----|
| 1. Did you feel welcomed? | Yes | No |
| 2. Did someone spend time finding out what you want and need? | Yes | No |
| 3. Did someone clearly explain what services and activities they provide? | Yes | No |
| 4. Was the home or building clean, welcoming and a place you'd like to spend time? | Yes | No |
| 5. Did you see positive interaction between staff and people receiving services? | Yes | No |
| 6. Was the building accessible? | Yes | No |
| 7. Was the person talking about the services knowledgeable, enthusiastic? | Yes | No |
| 8. Are family visits encouraged? | Yes | No |
| 9. Is family involvement encouraged? | Yes | No |

Sometimes it takes several visits before you feel comfortable. Ask the organization what type of supports are provided for smooth transitions.

III-E *Lifesharing – What a Wonderful Option!*

The Commonwealth Office of Developmental Programs (ODP) and MRS are committed to increasing opportunities for Lifesharing to be considered and chosen as a residential option. To help support this commitment, Supports Coordinators are required to discuss Lifesharing with individuals and families, as an option to consider as part of an individual's planning process.

The primary reason ODP and MRS want to increase opportunities for individuals to choose Lifesharing is that, for many people, Lifesharing can hold the key to a better life. It offers the opportunity to be part of a family, which for many is a long held dream. In turn, as part of a family, people participate in the life of their neighborhood and community.

Lifesharing providers not only support the individual, they support the entire family, to help make a win-win situation for everyone. Individuals and families who open their homes and their hearts to a person we serve also reap the benefits that come with giving, and enjoy both the growth of the person they support, and their own, as well.

Each Lifesharing success story is built one by one, and supported one by one. One person really can make all the difference.

See a list of Lifesharing Providers, and descriptions of all service providers, in Section V.

For more information about Lifesharing, contact one of the four SCOs (Section II-D) or contact Kathy Harte at MRS, 215-685-5947, or at kathy.harte@phila.gov.

III-F **Vision for Employment 2010 – We’re On the Job!**

Today, more than ever, ODP and MRS are committed to supporting successful employment outcomes for those we serve. The goal of Vision for Employment 2010 is to increase the number of people employed in the community, and for everyone we serve to consider employment. Supports Coordinators are required to discuss employment with individuals and families as part of the individual planning process.

(Please see the four Fact Sheets about Employment on the following pages, entitled “What Can You Expect From Supports Coordination in the Process of Employment”; “Questions that People Can Ask a Prospective Community Integrated Employment Provider”; “What Can You Expect From Supports Coordination in the Transition From School to Work and Community Life Years (16-21 years of age)”; and “General Information for Families and Caregivers Involved in Special Education”).

When people discuss an everyday life, and a “quality” life, for many people, having a job is an essential part of the life they want. And this fact is something almost any person can relate to. “I like to cash my check!” is the statement most often heard from people who share their employment success story. However, their stories share so much more. Independence. Success. Inclusion. Personal Satisfaction. Growth, and challenges overcome. Friendship. Being part of a team. And of course, earning money!

CIE providers, residential services providers, supports coordinators, families, the child-serving systems, the Commonwealth and MRS, employers, and many others all have a role to play to support people to enjoy successful employment outcomes. Working in collaboration, creating a ‘culture of employment,’ and committing to the belief that everyone belongs in the community workforce earning a living, is essential to ‘making employment happen.’ We all can be Employment Ambassadors, sharing the Vision for Employment 2010.

“Employment is the great equalizer. When people are employed, earning money, working side-by-side with others, many of the issues that separate people simply go away.” Clearly, jobs and career planning for the people we represent is one of the important ways of achieving a better and richer society. And, for our youth, we must instill the expectation that they will join the workforce when they leave school, and enter the adult world.

“It’s the right thing to do. The work and energy of the Vision for Employment 2010 is not the result of an outside system, or a court order demanding that employment be our focus. Rather, understanding all the benefits that accrue to people who are employed in the community, and collaborating with others to spread the message that work is good, and all can contribute, is just the right thing to do.”

We’ll continue to share employment success stories, each one not only marking the success of an individual, but also reaffirming and validating the commitment to a culture of employment for all, and the goals of Vision for Employment 2010.

See more about Vision for Employment 2010 in Section IV.

Quotes in III-F excerpted from the MRS booklet “We’re On the Job!”



What Can You Expect from Supports Coordination in the Transition from School to Work and Community Life Years (16 to 21 years of age)

- Cordiality and discussions with the Support Coordinator that are kind and civil
- Updating the PUNS and Service Preference Packets
- Attendance at the Individual Education Plan (IEP)/Transition Meeting if invited three weeks in advance by the parents of the Person/Student. Support Coordinators will participate actively in the IEP meeting
- Raising knowledge of community integrated employment as a viable option for people in their adult life and discussing this at IEP/Transition Meetings.
- Provide information about other service options that promote competence into adulthood including summer jobs, assistive technology, transportation and community resources
- Return phone calls (Typically within 24 to 48 hours)
- Raising knowledge about the Philadelphia Transition Planning Project
- Knowledge about current educational law including PL 110-476, Pa. Chapter 14 Regulations, the Oberti Standards, the Gaskins Settlement and the expectation of inclusion, least restrictive environment and specially designed services and supports
- Assist the caregiver and school personnel to make referrals to the Office of Vocational Rehabilitation (OVR) and other resources for possible funding for services, supports and equipment
- Request a psychological from your school that includes information that is accurate and adequate for enrollment into waiver funding for mental retardation services and supports.

www.philaonthejob.org



Questions that People can ask a Prospective Community Integrated Employment Provider as they are making a Selection...

1. What kind of jobs are the people this agency currently supports, getting? Where are they working?
2. What kind of support do the agency job coaches provide?
3. What does the agency typically do if the person they are supporting is unhappy with their job and/ or the job is a bad match?
4. How long does it typically take the agency find a job?
5. How much flexibility can a caregiver expect from the agency in accommodating wishes regarding work hours and work days; distance from home; full or part time work?
6. What are the average wages earned by people that the agency currently supports in jobs?
7. How many people did the agency place in jobs last year? How many of these people are currently working?
8. How involved can caregivers, family members, advocates and other's significant in a person's life be in evaluating potential job options?
9. What does the agency expect the caregiver and significant others to provide or be responsible for in securing and maintaining employment?
10. How does one become affiliated with this employment agency?
11. How many staff does this agency employ? Is this a sufficient number to make sure that the person will receive adequate attention to their employment selection and job support needs?
12. How many people does the agency currently support in community integrated employment?

www.philaonthejob.org

Source: McAllister, M. (1993) Supported Employment for Persons with Disabilities: What it's all about.



What Can You Expect From Supports Coordination in the Process of Employment...

- Cordiality and discussions that are thoughtful and civil
- Assistance to the Person and his/her caregiver on options that are available to them. This includes services, supports and resources
- Referral to employment services and supports
- Assurance that the Service Preference Packet and PUNS is up to date and aligns with the ISP outcomes
- Follow up with employment providers on behalf of the Person
- Connecting the Person with other employment related services and supports. These may include identifying transportation options, including SEPTA and assisting with transportation resources. Other services and supports may include Office of Vocational Rehabilitation (OVR) and options for assistive devices
- Phone calls returned in a timely manner, typically within 48 hours
- Explanation of what 'employment' may be. Part time employment, weekend employment, evening employment are all possibilities
- Assurance that the Individual Service Plan (ISP) contains outcomes that are clear and employment focused
- Responding to questions and getting back to the Person and Provider in a timely fashion
- Monitoring employment reports provided by the Community Employment Provider and meeting with the Person to assure continuity and satisfaction

www.philaonthejob.org

General Information for Families and Caregivers Involved in Special Education

Elementary School.....

Help your child to participate
in neighborhood events and activities.

Middle School

Provide broad exposure and continue
to cultivate interests and lifelong learning.

High School.....

Have expectations of your child to achieve and
learn the same things as their classmates without
a developmental disability.

Philadelphia Mental Retardation Services,
701 Market Street, 5th Floor, Suite 5200
Philadelphia, PA 19106-1532



Ask your child what they want to be when he/she grows up!

Elementary School...

- Ask your child, “What did you learn today at school?”
- Help your child be known in your neighborhood - at the playground, in stores and other places where people are and where people enjoy speaking with one another.
- Know your child’s strengths, talents and interests and don’t be bashful about discussing them with the teacher and others.
- Invite people who support your wishes and dreams for your child to the Individualized Education Plan (IEP) meeting. This includes your child’s Supports Coordinator.
- Document all phone calls with school personnel so that you have an accurate record of verbal as well as written communication.
- Discuss the benefits of assistive technology and other accommodations at your child’s IEP.
- If you are experiencing difficulty getting what your child needs to be properly educated, ask your Supports Coordinator for a list of Advocacy Organizations and contacts.
- Make sure that your child is registered with Mental Retardation Services (MRS) if they are eligible.
- Know the educational law. This includes the PA Chapter 14 Regulations and Individuals with Disabilities Education Act (IDEA), 2004.
- If the IEP that you received to sign is not what you participated in, DO NOT SIGN IT or the Notice of Recommended Assignment of Plan (NORAP) that may have accompanied it. Request, in writing, another meeting or mediation right away.
- Assume that your child will be attending the same school that he/she would if he/she did not have a disability. Specially designed instruction and supports are the law and explains what teachers are expected to do to develop skills and competencies.

Promote opportunities for ALL children learning together!

Middle School Years...

- Insist that your child attend the school that he/she would attend if he/she did not have a disability. Make sure that specially designed services and supports are written clearly in the IEP and are being implemented.
- Ask what the educational standards are for your child's same age peers and ask how those standards will be embedded in your child's daily classroom activities.
- Continue to get to know other families who share your high aspirations for your son/daughter.
- If your child is in the mental retardation system, make sure that your child's Prioritization of Urgency of Needs (PUNS) and service preference packet is up to date. Your Supports Coordinator will work on this with you. Continue to invite your Supports Coordinator to IEP meetings.
- Continue to tell everyone who comes into contact with your child their strengths, interests and talents.
- Make sure that your child's educational day looks like that of their same age peers. Specially designed supports can be provided in extracurricular activities too.
- Visit high schools before your child is ready to transition to high school. Ask what the high school has to offer. This includes neighborhood schools, magnet schools, and charter schools that have opportunities that can enrich and challenge your child as she/he moves closer to adulthood.
- When you and your child are in the community, look at jobs that people are doing. Talk to your child about jobs and careers that he/she might be interested in.

Have expectations of your child to achieve and learn great things!

High School Years...

- Know what is being offered to the student in the high school and ask how it develops skills and competencies for work, living in the community and making stable friendships.
- Assume inclusion. Courses at the high school can be made available to your child and curriculum can be modified.
- Get good information about transition planning and services that should be occurring at age 16, if not before.
- Expect your child to be employed upon graduation. Get to know available employment resources and providers of employment services. The Office of Vocational Rehabilitation (OVR) and Mental Retardation Services (MRS) can also be of assistance to you.
- Speak out about the importance of inclusive and skills - based education being related to success in adult life.
- If your family member is in the mental retardation system make sure that he/she has an updated Prioritization of Urgency of Needs (PUNS) and service preference packet. Otherwise, please call 215-685-4677 for registration information.
- Make sure that your family member is involved in extracurricular school activities and community activities.
- Continue asking and expecting your son/daughter to want to work and to contribute to his/her community.

For general information contact:

Marianne Roche, Co-Chair, Supports Coordination Work Group,
Philadelphia's Vision for Employment 2010 at:
(215) 685-5930.

or

Wanda Sabb, Co-Chair, Supports Coordination Work Group,
Philadelphia's Vision for Employment 2010 at:
(215) 685-5981

This document was developed by the Supports Coordination Work Group of Philadelphia's Vision for Employment 2010. An initiative of Mental Retardation Services (MRS) and Networks for Training and Development, Inc. funded by the PA Office of Developmental Programs through the City of Philadelphia, Department of Behavioral Health and Mental Retardation Services.

Section IV. COMMUNITY RESOURCES

COMMUNITY RESOURCES

Here's some information and ideas about how to make 'Community Connections'

What do people want? What do YOU want?

Relationships Community Inclusion Freedom Individuality

People want Everyday Lives!

IT'S MY CITYI'M FINDING MY PLACE IN IT!



How do you build Community? Here are some ideas...

Turn off your TV! Leave your house! Know your neighbors!
Greet people! Buy locally! Be "On the Job!" (see 2010 below)

What do people want? What do YOU want?

Contributing to the Community Success Choice

What is Social Capital? What does it mean to me? How can I build some?

Social Capital is connections people make with each other; what we give of ourselves, and what we receive. It's who you know, and who you don't yet know. It's networking. It's using relationships to benefit yourself and others. It applies to everyone! How can you increase your Social Capital?

Join a community group! Welcome a new neighbor! Support local merchants!
Sign-up for a class or event! Organize a neighborhood clean-up! Talk to regulars on the bus!

What do I like to do? How do I find other people who like what I like,
and where they get together in my neighborhood?

Check your local newspaper for the Community Events or Calendar. Check out the bulletin boards at your library, supermarket, or community center. Search the Internet to find groups of people who like what you like, and where they meet!

Participate in a political campaign! Get involved with Town Watch!
Learn computer skills! Go to a place of worship! Have a yard sale!



PHILADELPHIA
Vision
for
Employment
2010

We're On the Job!

More and more people are hearing and understanding the message – having a job is a huge part of realizing personal satisfaction and community inclusion. Earning money, contributing to the community, opportunities for social interaction, and increasing social capital are all key aspects of how employment can be an important part of building and enjoying an everyday life.

Realizing employment outcomes for everyone and creating a ‘culture of employment’ requires collaboration and partnership. What is a culture of employment? It is a belief that people with disabilities belong in the community workforce, earning a living, and a commitment to employment outcomes and the resources to “Make Employment Happen.”

Be part of the energy! Do what you can to support efforts to make community employment a reality. Find out how we all can be an “Employment Ambassador.” Help us tell the success stories of people who are working, the barriers they’ve overcome and what employment means to them! Contact Networks for Training and Development (Section V) to find out more. Do you know an Employment Success Story, or want to share your own Employment Success Story? Contact Jeffrey Orlin at jeffrey.orlin@phila.gov or call 215-685-5911.

Check out the NEW Philadelphia Vision for Employment 2010 Website!

www.philaonthejob.org

Get the latest Employment News, Events, Resources, Personal Success Stories and Pictures –
Check it out today!

See the list of Community Integrated Employment Providers on page

Philadelphia’s Vision for Employment 2010 – We’re On the Job!

GET INVOLVED! CONTACT THE GROUPS BELOW TO GET STARTED!

Free Library of Philadelphia - 215-686-5322; www.library.phila.gov

Books, informational materials for loan and reference, librarians to answer questions, cultural and educational programs. Free Internet access. DVDs, videos, CDs, books on cassette and CD, much more. A Free Library card is available to anyone who lives, works, or goes to school in Phila.

Department of Recreation - 215-683-3600; www.phila.gov/recreation

Provides all citizens with an array of physical, cultural and artistic activities to enrich the mind, body and soul. They engage children, adults, families and senior citizens in fun and safe recreational activities promoting self-esteem, healthy lifestyles and stronger communities.

Town Watch Integrated Services – 215-686-1453; www.phila.gov/townwatch

Assists residents with quality of life issues through community policing and participation. Organized blocks are strong, and are the basis for health neighborhoods. People talking to each other, working together, and caring for each other is the sole way of getting things accomplished. Town Watch promotes inclusion, safety and building neighborhood capacity.

The following organizations support efforts to develop and increase opportunities for inclusion in community gardening initiatives.

The Pennsylvania Horticultural Society

215-988-8800; www.pennsylvaniahorticulturalsociety.org

Landscape Arboretum of Temple University Ambler

1-888-GO-AMBLER ; www.ambler.temple.edu/arboretum

That All May Worship - 215-204-1059; ahatten@temple.edu

Promotes and supports total inclusion of persons with disabilities in faith communities. This is accomplished through educational and congregational coaching, promoting awareness of need of architectural accessibility, providing individual and family support, and more.

Mural Arts Program (MAP) - 215-685-0750; www.muralarts.org

Involved in mural making and art education in Phila. The Community Murals arm works with over 100 communities each year to create murals reflecting the culture of our neighborhoods. Partners include block captains, neighborhood associations, non-profits and City agencies. MAP strives to coordinate mural projects with existing strategies for community development, thereby leveraging grassroots social capital to build positive momentum and stronger results.

League of Women Voters of Phila. - 215-829-9495

The League is a non-partisan, non-profit organization, working at the local, state and national level. They act on behalf of particular legislation, and promote information about candidates for political office. The organization derives from the proud legacy of the women's suffrage movement. Today's members are men and women; any citizen aged 18 or over can join.

Voter Registration - 215-686-1505 County Board of Elections - 215-686-3469

COMMUNICATION, ADAPTIVE EQUIPMENT & ASSISTIVE TECHNOLOGY

Communication Mentors Network of Southeastern PA – A project of Networks for Training and Development, Inc., Communication Mentors combine a belief in competence, skepticism of labeling people, and a process to figure out supports that actually are supportive. They offer assessments with people who have limited or unrecognized communication; recommendations of devices, supports and more; group and individual training in current trends and options; and assistance to teams to enhance communication, choice and community involvement. 610-935-6624 or 570-286-7694; www.communicationmentors.org

PATF (Pennsylvania Assistive Technology Foundation) – Low interest loans to PA residents of all ages and income levels to purchase assistive devices and services, including computers, vehicle adaptations and home modifications. 1-888-744-1938; www.patf.us

PIAT (Pennsylvania's Initiative on Assistive Technology) – A program of the Institute on Disabilities at Temple University for PA residents with disabilities to help people learn about and decide what assistive technology supports and services they need, and support to acquire what they need. 1-800-204-7428; TTY 866-268-0579; <http://disabilities.temple.edu>; email Atinfo@temple.edu

EDUCATION & EMPLOYMENT RELATED SERVICES

School District of Philadelphia – To ensure students leave high school with the skills, connections and experiences needed to be successful in adult life, The School District collaborates with local employers and partners with national, state, local, for-profit and non-profit agencies to offer community-based vocational training and summer work experience for students with disabilities. Contact Donna Cavaliere, Manager, Transition Services, Office of Specialized Services, 215-400-6069; www.phila.k12.pa.us.

Office of Vocational Rehabilitation (OVR) – State agency helps people with disabilities prepare for, start and maintain a career. OVR works with schools to make sure people who will benefit from transition services receive the information they need. 444 N. 3rd St., 215-560-1900.

PA CareerLink – Connecting businesses with qualified people, and connecting people with training, jobs and careers. Find a local office or more information at <http://www.pwdc.org/careerlink/offices.html>.

PA College of Direct Support – A national, web-based curriculum designed for individuals who support people with developmental disabilities. The College is designed to begin to build a common language, enhancing communication and helping everyone to better support the people we serve. The Commonwealth and MRS recognize the value of the work of Direct Support Professionals (DSPs); the curriculum is designed to help DSPs grow and succeed. Individuals and Families also can benefit from the College; there is no charge to individuals and families currently registered with MRS. To register through MRS, contact jacqueline.cooper@phila.gov or 215-685-5924; Karen.Claiborne@phila.gov or 215-685-5937. You may also contact Sherry Graven at cdssupport@tiu11.org.

Please note: If you are interested in the ten-week programs described below, please contact your Supports Coordinator. Eligible candidates must receive Community Integrated Employment (CIE) services and have a Job Coach.

Community College Opportunity Network (CCON) – Their mission is to provide non-credit college experiences to individuals with developmental disabilities in an inclusive environment. The Network is focused on habilitation experiences leading to competitive employment, and improved ‘quality of life’ experiences.

Berean Institute – Operation Success prepares students for the world of work and continuing education, where one can ‘learn to earn.’ The focus of Operation Success is on students becoming employed and building social skills.

Academy for Adult Learning at Temple University – The Academy supports individuals with developmental disabilities to fully participate in classes and community life at Temple. Day and evening classes offer an opportunity for students to pursue their individual interests in a wide variety of subjects.

USEFUL INTERNET RESOURCES

www.phila.gov/dbhmrs - The homepage of MRS! Find registration and service information, news of upcoming events and Family Forum newsletter.

www.philly.networkofcare.org - Empower yourself! Service and supports for mental retardation, behavioral health, or addictions. Find advocacy and support groups, track legislation and news, and register your opinion on city, state and national issues. Create a personal folder!

<https://www.hcsis.state.pa.us> - HCSIS is the Commonwealth’s Home and Community Services Information System. Individuals, families and circles of support can search the Services and Supports Directory to find services and providers in PA, and other information.

www.dpw.state.pa.us - PA Department of Public Welfare; links and information on a variety of programs.

www.collegeofdirectsupport.com/pa - A web-based curriculum for consumers, family members and staff who support people with disabilities.

www.phillyfunguide.com - Links to recreation, cultural programs and events.

www.bestbuddiespennsylvania.org - The mission of Best Buddies PA is to enhance the lives of people with intellectual disabilities by providing opportunities for one-to-one friendships and integrated employment.

www.phillysos.org - crisis response site with access to over 3,000 organizations listed by category and zip code.

www.phillyfreecycle.org - Volunteer run website for its members that posts things needed and things available to members. Postings are free!

RECREATION

“It’s Fun to Have Fun in Southeastern PA” – Produced by Vision for Equality, this book assists people with disabilities and their caregivers in finding activities throughout the southeast region. Visit gardens, nature centers, museums, stables, zoos and art galleries. Many places listed are free and accessible. Available free on their website www.visionforequality.org, or bound copies can be purchased by calling 215-923-3349.

CAMPS

As in other aspects of planning for an individual’s supports and services, the process for planning for camp should begin with the Supports Coordinator. For those receiving services through the Waiver (P/FDSW or Consolidated), only those camps listed in the DPW Services and Supports Directory (SSD), or on the approved Vendor List, are eligible for reimbursement. If a camp isn’t listed in the SSD, ask the camp director to contact your SCO to find out how the camp might be enrolled. Here are some resources for finding the camp that is right for you.

Philadelphia Department of Recreation – Cultural, sports and other camps, including day camps, at 150 sites throughout Philadelphia. For more information call 215-683-3650; www.phila.gov/recreation and click on camps.

American Camping Association – Their accreditation means the camp has been reviewed for the quality of the camp experience as well as standards of health, safety and hiring practices. Free lists of regional camps and other information. 215-886-5385; www.aca-camps.org

CampParents.org – Search for camps and other camp resources, geared to families. www.campparents.org. For overnight camps - National Camp Association, 1-800-966-CAMP; www.summercamp.org

ARTS & MUSIC

Kardon Institute for Arts Therapy - Provider of creative arts therapies for individuals with disabilities and for the agencies that support them. 215-637-2077, 10700 Knights Rd., www.kardoninstitute.org (See Section V)

Academy of Community Music – Individual music therapy and adapted private lessons. Their mission is to serve people facing challenges including cognitive disabilities, and developing human promise through music. 215-223-3020, 601 Bethlehem Pike, Fort Washington, www.academyofcommunitymusic.org

Oasis – An arts and education program of Resources for Human Development offering classes, open studios and creative interaction, empowering people to realize their creative potential, improve quality of life and gain life skills. 948 N. 8th Street, 215-629-0100, www.oasisartcenter.org

TRAINING

Networks for Training and Development - For almost 15 years, Networks has designed and delivered relevant, practical, and innovative training, technical assistance, and service demonstration to help people with disabilities have more fulfilling inclusive lives. 123 S. Broad Street, 23rd floor, Phila., PA 19109; 215-546-4111; www.networksfortraining.org (See Sec. V)

The Partnership (PA Training Partnership for People with Disabilities and Families), a program of Temple University's Institute on Disabilities, offers coordinated, consistent training and technical assistance across PA. Created and provided by people with disabilities and families, The Partnership offers power, knowledge, and assistance to citizens eager to contribute to their communities. www.thetrainingpartnership.org; 1-866-865-6170 TTY 215-204-1356.

TRANSPORTATION

SEPTA understands the critical role of public transit in making independence and mobility possible. They are dedicated to making it easier for customers to use fixed route and paratransit services. For Customer Service: www.septa.org or Call 215-580-7800, or write to Customer Service Department, 1234 Market St., Phila., PA 19107.

SEPTA Customized Community Transportation (CCT) provides paratransit service – ‘CCT Connect’ – to individuals with disabilities and senior citizens. In addition, SEPTA's bus fleet is 100% accessible. SEPTA offers ADA Paratransit Service and the Shared-Ride Program. For information call 215-580-7145 or log on to www.septa.org

ADVOCACY AND SUPPORT

Philadelphia Parent Support Groups - If you are a parent or family member of a person receiving mental retardation services in Phila. and looking to make a connection in your area, please contact one of the Parent Support Groups listed below, or call Vision for Equality at 215-923-3349 for more information.

Parents / Caregivers United Support Group
South / East Central Philadelphia
Lynn Youngman, 215-928-0765

West & Southwest Parents Together Support Group
West / Southwest Philadelphia
Almeata Sampson, 215-473-8744

Northwest Family Support Group
Germantown, Mount Airy, Chestnut Hill
Verna Edwards, 215-248-4415, Sandra Champion, 215-848-3624

There's A Place For Us Support Group
North Philadelphia
Margie Austin, 215-991-0301

Roxborough Parent Support Group
Roxborough
Carol Costello, 215-487-1240

South Philadelphia West Support Group
South Philadelphia – West
Mary Curcio, 215-462-3477

Northeast Support Group
Lower Northeast
Barbara or Sharon, 215-923-3349

Far Northeast Support Group
Greater Northeast
Coleen Rispo, 215-624-5869

J. F. K. Support Group
North Central Philadelphia
Shanon Hill – 215-462-5536

Consortium Support Group
West Philadelphia
Leslie Thompson, 215-474-9345

Kensington Support Group
Call 215-923-3349 for more information

Arc of Phila. - This professional advocacy organization in Phila. serves children and adults; an excellent resource for information, referral, training, planning support. Advocacy for all people with developmental disabilities in Philadelphia, regardless of age. 2350 W. Westmoreland St., Philadelphia, PA 19140; 215-229-4550; www.arcpddc.org (See PDDC, Section V)

Speaking for Ourselves is an independent, self-help/self-advocacy grassroots organization run by and for people with developmental disabilities. Their mission is to be an independent community organization controlled by people with disabilities who help people find a voice for themselves; teach the public about the needs, wishes and potential of people with disabilities; speak out on important issues; support each other through sharing, leadership development, and helping and encouraging each other. 502 W. Germantown Pike, Suite 105, Plymouth Meeting, PA 19462; 1-800-867-3330; www.speaking.org

Vision for EQuality, Inc., offers individual assistance, support, training and monitoring for people with disabilities and their families, as well as systems-wide support for people and their families. The Fialkowski Resource Room offers a wealth of information, computers with internet access and a Resource Center Specialist to help you. The Cast Iron Building, 718 Arch Street, 6N, Philadelphia, PA 19106; 215-923-3349; www.visionforequality.org (See Section V)

Walker Center Parenting Project – In 2004 Walker began this project to provide support and in-home services to parents with developmental disabilities and their children. The Walker Parenting Project provides participants with access to a continuum of medical, educational and psychological support services. Walker offers parents and children in the program a safe and supportive environment in which to live, work and play. 304 Old Lancaster Rd, Merion Station PA, 19066; 610-747-0290; www.thewalkercenter.net (See Section V)

HEALTH CARE

Philadelphia Coordinated Health Care (PCHC) offers healthcare support to individuals with intellectual and developmental disabilities to maneuver within the healthcare system. PCHC works with individuals, families, agencies and county staff to increase understanding of health issues and access to quality health services. Free of charge. 215-546-0300 x3685; www.pchc.org (See Section V)

For Philadelphia residents, the Department of Public Health's Health Care Centers offer check-ups, blood tests, x-rays, prescription medications, dental care and more. They accept Medicare, Medical Assistance and most health insurance plans. Even if you have no income or insurance, you'll still receive high-quality care. Check the "Blue Pages" of the phone book for locations.

DENTAL CARE

Elwyn Philadelphia Dental Clinic, 4040 Market St., 215-895-5533
Elwyn Media Dental Clinic, 111 Elwyn Rd., Elwyn, PA 610-891-2320

Serving special needs populations, the Elwyn Philadelphia Dental Clinic is a full-service dental clinic, including x-rays. The clinic is open five days a week, and is fully wheelchair accessible. IV-conscious sedation is expected to be available in 2008. The clinic accepts Medicaid, managed care Medicaid plans, as well as private insurances. The Media Dental Clinic also serves special needs populations, providing full-service general dentistry. Dentists and staff at both locations provide the extra time and care needed to acclimate patients to the dental office environment. Call for an appointment or for more information.

Special Smiles, LTD – A state of the art dental facility specializing in the treatment of patients with emotional, behavioral, physical, cognitive and developmental disabilities. Patients are individuals with disabilities whose routine dental care services may not be provided by a general dentist due to resistance to dental treatment, maladaptive behaviors or physical limitations. Treatment is rendered using either general anesthesia or IV anesthesia in an outpatient setting. Episcopal Hospital division of Temple University Health System, 100 E. Lehigh Ave., Centennial Two, Phila. PA 19125. Hours by appointment, Monday-Friday, call 215-707-0575.

Need more help finding a dentist? Contact the following:

Community College 18th & Spring Garden 215-751-8625
Phila. County Dental Society (referral to a private dentist) 215-925-6050
Temple Dental, 3223 N. Broad St. 215-707-2900
Univ. of PA Dental, 240 S. 40th St. 215-898-8965

EMERGENCY TELEPHONE NUMBERS

Suicide and Crisis Intervention Hotline (24 hour emergencies) 215-686-4420

Community Behavioral Health (CBH) – A component of the City's Department of Behavioral Health and Mental Retardation Services, CBH provides behavioral health coverage and access to services for people receiving Medicaid. CBH is located at 801 Market St., 7th floor. For more

information call 215-413-3100 or www.phila-bhs.org. For behavioral health emergencies, call 1-888-545-2600. This line is staffed 24 hours a day, 7 days a week.

Poisoning Control Center – 215-386-2100

911 Form – The Phila. Police Department has a form for people with disabilities and families to fill out to voluntarily provide information they feel would assist Police or Fire Department personnel to more effectively respond to an emergency situation at or near their residence. The information would be used by 911 dispatchers to provide information to emergency responders that you feel they would need to know about people with disabilities in your household, in the event of an emergency. The form is available in many languages, large print, audio cassette, and Braille. To get a form or ask questions, contact Sgt. Joe Spera at 215-685-3940 /TDD/TTY 215-685-3943. The English form is available online at www.phila.gov/mcpd/docs/911/911.doc. Si necesita una copia en español, por favor llamar al 215-685-3940.

See the instructions and a copy of the 911 Form (Police Department Computer Assisted Dispatch Information Form) on the next three pages.

PHILADELPHIA POLICE DEPARTMENT

COMPUTER ASSISTED DISPATCH (CAD) INFORMATION FORM

This form is to assist the City of Philadelphia in more effectively responding to an emergency situation that a member of your household with a disability may experience. Please complete the following voluntary questionnaire in full, sign the form, return it by mail, or drop it off at the nearest Police District.

If you choose to respond, the information will be submitted into the Philadelphia Police Department's CAD system for use by Philadelphia's 911 dispatchers. The purpose is to ensure that 911 dispatchers and emergency response personnel are aware, in advance, of any information you feel they would need to know about people with disabilities in your household in the event of an emergency.

Responding to this questionnaire is purely voluntary. You may choose to respond on behalf of all of your household members or only certain household members. If you choose to respond to this questionnaire, please be sure to provide your signature on the last page. **(Your signature gives us the permission we need to process this information - without it the information cannot be processed.)**

In addition, this information will be removed from our files periodically therefore this form must be submitted every two (2) years to ensure that our files are accurate.

Please notify Police Radio Training at 685-3940 if there is any change to the information you provide. (i.e. change of address, phone number, etc.)

QUESTIONS

Your answers to the following questions on the attached form will assist police, fire or medical personnel when they are responding to an emergency or other call from your home, in identifying and/or assisting you, or a person in your household who has a disability. Do not include information on medications in your response.

(APPLICATIONS WITHOUT ADDRESSES OR SIGNATURES CAN NOT BE ENTERED INTO THE SYSTEM.)

**This form is available in large print, audio-cassette, Braille and Spanish
Si necesita una copia en español, por favor llamar al (215) 685-3940**

A. Head of Household (18 years of age or older) or Agency:

1. NAME _____ AGE _____ DOB ____/____/____ M F
mo day yr

2. NAME _____ AGE _____ DOB ____/____/____ M F
mo day yr

ADDRESS _____ APT. # _____

PHILADELPHIA, PA ZIP _____

TELEPHONE () _____

B. Does any member of your household have a disability? (Fill in blanks and Check all that apply)

1. Name _____ Age _____ DOB ____/____/____
mo day yr
Race _____ Sex: Male Female Height _____ Weight _____
 blind/low vision deaf/hard of hearing communication seizure
 mental retardation physical disability mental illness other _____

2. Name _____ Age _____ DOB ____/____/____
mo day yr
Race _____ Sex: Male Female Height _____ Weight _____
 blind/low vision deaf/hard of hearing communication seizure
 mental retardation physical disability mental illness other _____

3. Name _____ Age _____ DOB ____/____/____
mo day yr
Race _____ Sex: Male Female Height _____ Weight _____
 blind/low vision deaf/hard of hearing communication seizure
 mental retardation physical disability mental illness other _____

C. Does anyone in your household use a TDD/TTY? Yes No

D. Do you live alone? Yes No

(OVER)

E. Please use the space below to provide any additional information you feel that the Philadelphia Police or Fire Department should be aware of in order to more effectively respond to an emergency situation in your household. Is there a key holder to your property or someone to be notified in case of an emergency?

IMPORTANT: By signing this questionnaire, I acknowledge that the information provided above was done so voluntarily for the sole purpose of assisting the Police and Fire Departments, through their 911 system and emergency response personnel, to more effectively respond to a potential emergency in or near my household. I also understand that providing this information in no way entitles me or anyone in my household to preferential treatment, nor will it result in a more timely response by emergency response personnel. It is simply an attempt to provide emergency response personnel with information, which may be helpful when providing service to residents or occupants of my home.

IS THIS A RENEWAL APPLICATION? Yes No

Signature(s)

Head (s) of Household _____ Date _____
_____ Date _____

Mail form to:

**Police Headquarters
Franklin Square
Communications Division Room 213
Philadelphia, PA 19106
ATTN: Sgt. Joseph Spera**

**If you have any questions about this form, please call:
Sgt. Joseph Spera, Police Radio Training at (215) 685-3940 (voice) or
(215) 685-3944 (fax) or (215) 685-3943 (TDD/TTY).**

(11-16-2000)

Section V. SERVICE PROVIDER DESCRIPTIONS

Information about service providers in this Directory has been provided directly by the service provider. Inclusion or exclusion of a provider from the following Service Provider Descriptions is neither an endorsement nor a rejection of a particular provider. Individuals and families should consider all available information when making decisions about prospective service providers. Asking the right questions when visiting a prospective service provider, reviewing information about quality and satisfaction, and checking references of other individuals served by a provider can help you to make decisions. Also, please use the guidelines shown in Sections III-C and III-D of this Directory to help you ask questions about services and supports that are right for you.

For additional information, please contact a service provider directly, or check their website.

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V-B**Agencies Providing Services**
Listing by Category**Early Intervention (Ages Birth to Three, and Three to Five; some agencies provide both)**

Following is a list of the Agencies that provide these services:

BARC
ChildLink
Children and Adult Disability and Educational Services
COMHAR, Inc.
Easter Seals
Elwyn
Ken-Crest Services
Northeast Community Center for MH/MR
NHS
Pennsylvania School for the Deaf
Resources for Human Development (RHD)
RP Homecare (Ridgaway Philips)
Special People in Northeast, Inc. (SPIN Inc.)
Sunny Days Early Childhood Developmental Services
The Consortium
Theraplay, Inc.
Therapy Solutions
United Cerebral Palsy Association (UCP) of Philadelphia
Village Care Family Services
WES Health Centers (Dr. Warren E. Smith)

Children's Services (Also includes Children's Residential)

Following is a list of the Agencies that provide these services:

BARC
COMHAR, Inc.
Easter Seals
Elwyn
Intercommunity Action (Interac)
Ken-Crest Services
Lynch Homes
Melmark
Mentor
Northeast Community Center for MH/MR
NHS Human Services
PATH, Inc.
Pennsylvania School for the Deaf
Resources for Human Development (RHD)
RP Homecare (Ridgaway Philips)
Special People in Northeast, Inc. (SPIN, Inc.)
Sunny Days Early Childhood Developmental Services
Tabor Childrens' Services
Theraplay, Inc.

Therapy Solutions
Village Care Family Services, Inc.
WES Health Centers (Dr. Warren E. Smith)

Home and Community Habilitation (also known as In-Home Supports)

Following is a list of the Agencies that provide these services.
Also please refer to the list of New Providers below.

Bayada
Community Care Center of Northeast
Devereux-Whitlock
Elwyn
Horizon House
J'CHAI
Jewish Employment & Vocational Service (JEVS)
KenCrest
Mentor
NHS Human Services/Woodhaven
PATH
Philadelphia Developmental Disabilities Corporation
Special People in Northeast, Inc. (SPIN, Inc)
Step-by-Step, Inc.
The Association for Independent Growth, Inc. (TAIG)
Values Into Action
Volunteers of America - Delaware Valley
WES Health Centers (Dr. Warren E. Smith)

Adult Day and Vocational Services

Following is a list of the Agencies that provide these services:

Associated Production Services, Inc. (APS)
Dr. Gertrude A. Barber Center, Inc.
BARC
CATCH
Children and Adult Disability and Educational Services
COMHAR
Devereux-Whitlock
Elwyn
Horizon House
Intercommunity Action (Interac)
Jewish Employment & Vocational Service (JEVS)
Ken-Crest Services
Lynch Homes
Northeast Community Center for MH/MR
PATH, Inc.
Philadelphia Developmental Disabilities Corporation
Programs Employing People (PEP)
Special People in Northeast, Inc. (SPIN, Inc.)

The Association for Independent Growth, Inc. (TAIG)
United Cerebral Palsy Association (UCP) of Philadelphia
Walker Center
WES Health Centers (Dr. Warren E. Smith)

Community Living Services (Lifesharing, Supported Living, Supervised Living)**

Following is a list of the Agencies that provide these services:

** Denotes Lifesharing provider

**Allegheny Valley School (AVS)
**Dr. Gertrude A. Barber Center, Inc.
BARC
Brian's House
**Catholic Social Services (Devine Providence)
Children and Adult Disability and Educational Services
COMHAR
Devereux-Whitlock
Elwyn
**EMAN
**Horizon House
Intercommunity Action (Interac)
Jewish Community Homes for Adult Independence
**Jewish Employment and Vocational Services (JEVS)
KenCIDD
**Ken-Crest Services
Lynch Homes
Melmark
**Mentor
Northeast Community Center for MH/MR
**NHS Human Services
Overbrook Friedlander
PATH, Inc.
R-House, Inc.
**Resources for Human Development (RHD)
Salvation Army
**Special People in Northeast, Inc. (SPIN, Inc.)
Step-by-Step, Inc.
Tabor Children's Services, Inc.
**The Association for Independent Growth, Inc. (TAIG)
United Cerebral Association (UCP) of Philadelphia
Values Into Action
Volunteers of America - Delaware Valley
Walker Center

Employment Services

Following is a list of the Agencies that provide these services:

AHEDD
Dr. Gertrude A. Barber Center, Inc.

BARC
CATCH
COMHAR, Inc.
Community Integrated Services
Devereux-Whitlock
Elwyn
Horizon House
Intercommunity Action (Interac)
Jewish Employment & Vocational Service (JEVS)
Ken-Crest Services
NHS Human Services
PATH, Inc.
Pennsylvania School for the Deaf
Philadelphia Developmental Disabilities Corporation
Resources for Human Development (RHD)
Salvation Army
SPIN, Inc.
St. John's Community Services
The Association for Independent Growth, Inc. (TAIG)
Volunteers of America - Delaware Valley
Walker Center
WES Health Centers (Dr. Warren E. Smith)

Respite Services: In-Home, Out-of-Home

UCP of Philadelphia provides out-of-home licensed respite services. Other agencies may provide services on an individual basis.

Senior Services / OBRA

Following is a list of the Agencies that provide these services:

BARC
CATCH
COMHAR, Inc.
Horizon House
Lynch Homes
Philadelphia Developmental Disabilities Corporation
SPIN, Inc.
Step-by-Step, Inc.
Walker Center

Nursing

Following is a list of the Agencies that provide these services
Please also see the list of New Providers below.

Bayada
Community Care Center of Northeast
RP Homecare (Ridgeway Philips)
Visiting Nurse Group, Inc.

Training and Technical Assistance

Following is a list of the Agencies that provide these services:

Institute on Disabilities at Temple University
Networks for Training and Development
Philadelphia Coordinated Health Care (PCHC)
Philadelphia Mental Retardation Services

Advocacy

See Section IV – Community Resources

New Providers

New providers are providing a variety of services, especially in-home supports, nursing and home and community habilitation. Please see their individual service provider page in Section V.

Arnold, Kerry, LSW
At Home Rehab
Avante Tutoring
Careful Therapeutics
CareLink Community Support Services
Carousel Farms
Casmir Care Services, Inc.
Comfort Keepers
Delta Community Supports, Inc.
Diversified Support Services
Ellison Nursing Group, LLC
Griswold Special Care
HELPSource Home Health Services
Holy Family University Counseling Center and Disability Services
Home Care for Independent Living
Home Health Specialists
Infinite Care, Inc.
Kaye, Susan Ph.D.
Maxim Healthcare Services
Oswald, Michael J.
Philadelphia Association for Independent Support Brokers
Preferred Home Care
RecCare, Inc.
Special Vacations
Supportive Behavioral Resources, Inc.
Supportive Care, Inc.
Thorncroft Therapeutic Horseback Riding, Inc.
Travel Seekers
Unlimited Staffing Solutions, Inc.
Variety Club

AHEDD

100 Old York Rd. Suite 1-128 Jenkintown, PA 19046
Telephone: Local: 215-885-2060; Toll Free: 800-829-6210
Contact Person: John Woodruff, Area Manager
Email: john.woodruff@ahedd.org
Internet: www.ahedd.org
Executive Director: Rocco Cambria
Telephone: Toll Free: 866-902-4333
Email: rocco.cambria@ahedd.org

Description of Service Provider

The organization is a specialized human service organization assisting individuals with disabilities with their employment needs, and business in hiring and training persons with disabilities.

General Information

Geographical area of city served: Greater Philadelphia Area, and statewide
Population/Age Groups served: Individuals with disabilities, ages 14-64
Specialty or area of expertise: Employment Services: Supported Employment, Transition from School to Work, SSA Work Incentives, Benefits Counseling, Business Leadership Network
Service Categories: Job Finding, Job Support Services

Self-Determination Philosophy

AHEDD's mission is to serve the community as a catalyst in the employment and development of persons with disabilities. AHEDD pursues community employment as the preferred means to promote community integration and independence for persons with disabilities. Employment opportunities reflect the highest potential of the skills and attributes of individuals served. Our organization believes that individuals with disabilities can and should be contributing members of their respective communities, including work at commensurate wages similar to individuals without disabilities -- and appropriate use of public funded services.

Allegheny Valley School

Philadelphia Administrative Office
380 Red Lion Road, Huntingdon Valley, PA 19006-6451
Telephone: 215-947-4189 Fax: 215-947-0691
Contact Person: Jennifer Szopo Email: jszopo@avs.net
Internet: www.avs.net
Executive Director: Regis G. Champ, President & CEO
Telephone: 412-299-7777 Fax: 412-299-6701
Email: rchamp@avs.net

Description of Service Provider

Allegheny Valley School (AVS) is a private, non-profit provider of various community residential environments and offers a full range of services for individuals with all levels of mental retardation. AVS specializes in providing these services for individuals who exhibit multiple physical disabilities, extensive medical complications and behavioral management needs.

General Information

Individuals with all levels of mental retardation ranging in age from 10 to 86 are provided both a home and a full complement of services in Philadelphia, Bucks and Montgomery Counties. Examples of conditions and medical complexities that are managed within our system include, but are not limited to: Alzheimers, Autism, Cerebral Palsy, Down Syndrome, Leukodystrophy, Muscular Dystrophy, PICA, Prader Willi Syndrome, seizure disorders, spastic quadriplegia, various psychological diagnoses, pulmonary disorders, sleep apnea, tracheostomies, feeding tubes, dementia, GERD, colostomies, blind impairments, ventricular shunts, kidney disorders and various neurological impairments.

Services range from medical care, behavioral support, physical, occupational and communication therapies to special education and vocational training. Therapeutic activities and developmental training focus on sensory, social, environmental and pre-vocational skill development. Individuals are served in community homes, Family Living/Life Sharing, or community campus settings, depending on level of support needed, individual preference and availability.

Self-Determination Philosophy

Comprehensive information concerning each individual's preferences and goals, needs and abilities, health status and other supports are gathered to develop a personalized service plan. This plan is developed with each participant in order to support the individual as they work toward their goals, including support to achieve the highest level of independence and enhancing their quality of life. Goals are carried out in the day program and in home living environments. Regular oversight of goals helps to ensure individuals are able to work to achieve their goals and live to their fullest potential, as independently as possible.

Arnold, Kerry LSW

6333 Ross St., Philadelphia, PA 19144

Telephone: 215-206-9284

Contact: Kerry Arnold Email: playzwifstonz@yahoo.com

Description of Service Provider

I provide counseling and cognitive behavioral support services to individuals with developmental disabilities and/or co-occurring mental illness. I am also a provider of training to staff and supervisory personnel working directly with individuals in community living arrangements and can provide a brochure of courses upon request.

General Information

<i>Geographic area served:</i>	Philadelphia and Montgomery Counties
<i>Population/Ages:</i>	Adults 18+
<i>Specialty/Area of expertise:</i>	Working with individuals who have personality disorders. I also am very knowledgeable in supporting individuals with Asperger's disorder
<i>Service Categories:</i>	Counseling/Behavior support to individuals in community living arrangements or at home

Self-Determination Philosophy

I have always supported the notion that individuals should be given the choice and opportunity and support to make decisions about their life. It is the way in which I work with the people I support in terms of decisions they make re: their treatment. I will, however, provide guidance, including intervention, if an individual's decisions pose a potential threat of harm to themselves or others in the community; that is the only time I would play a more active role in the decision-making process with an individual.

Associated Production Services, Inc. (APS)

325 Andrews Road Trevose, PA 19053

Telephone: 215-364-0211

Internet: www.apspackage.com

Executive Director: J. Jay Belding

Email: jbelding@apspackage.com

Agency Contact: Patricia McGonigle

Email: apsrehab@apspackage.com

Description of Service Provider

Associated Production Services provides a comprehensive continuum of wage-earning experiences that expose and develop within each individual the skills and attitudes needed to successfully integrate and participate in the workplace. The contract business provides the framework from which the various habilitation programs develop. This organizational model is known as the Productive Model of Habilitation. The Productive Model program exposes individuals to production work experiences and environments which utilize standard industrial tools, machinery and technology. All programs are structured to insure that each person is exposed to standardized training and management practices and expectations. Emphasis is placed on the reinforcement of positive attitudes toward work and the development of appropriate work habits and attributes.

General Information

APS is located in Trevose (Lower Bucks County) convenient to I-95, US Rt 1 and the PA Turnpike.

Population: Adults age 21 or over with mental health or mental retardation diagnosis who reside in Bucks, Montgomery and Philadelphia Counties.

Specialty or area of expertise:

Productive Model Program: to enable employably challenged individuals to develop to their highest potential levels in a supportive work environment. Possessing these skills maximizes integration into the economic fabric of the community; thus rewarding the community for its commitment and investment.

Service Categories: Vocational training (DPW 2390 regulations)

Self-Determination Philosophy

APS is committed to providing the highest quality vocational training for adults who want to work but are in need of a supportive environment to “earn while they learn” how to successfully meet competitive employer expectations. APS advocates for an individual’s right to receive the service and support they choose, whether or not we’re the provider of that service, and is proud to work as a part of an interdisciplinary team as a means to that end.

At Home Rehab, L.L.C.

3437 Lansing St
Philadelphia, PA 19136
215-338-8562
Jennifer Guglielmi, Owner
jengug@verizon.net

A Home Health Agency providing Skilled Nursing, Physical Therapy and Occupational Therapy.

Serving Philadelphia and Bucks Counties.

Serving ages 18 and over.

AVANTE Tutoring

8012A Castor Avenue
Philadelphia, PA 19152
Telephone: 215-725-0100
Contact: Caroline Brooker or MaryAnn Adams
Email: avantelanguage@aol.com
Internet: www.avantelanguage.com

Executive Director: Caroline Brooker
Telephone: 215-725-0100
Email: avantelanguage@aol.com

Description of Service Provider

See website: www.avantelanguage.com for more information

General Information

Geographical area of city served:

Population/Age Groups Served:

Specialty or area of expertise:

Service Categories:

Tutoring – Philadelphia

Children/Adults ages 4-adult

Academic Tutoring/Special needs

Tutoring, Interpreting & Translation services
nationwide, all languages, foreign languages
interpreters, document translation, ESL and foreign
language classes

Self-Determination Philosophy

AVANTE strives to help children and adults attain the study skills necessary for academic success.

Dr. Gertrude A. Barber National Institute

One Winding Drive, Monroe Building Suite 150, Phila, PA 19131

Telephone: 215-871-0731

Contact Person: Traci Gardner, Director

Email: TraciGardner@BarberInstitute.org

Internet: www.BarberInstitute.org

Executive Director: John Barber, President/CEO Telephone: 215-871-0731

Description of Service Provider

The Dr. Gertrude Barber National Institute is a family oriented organization with a very strong, long standing mission embedded throughout the entire corporation and all levels are dedicated to the Individuals we serve to ensure they lead happy and fulfilling lives. We take pride in touching the lives of others and assisting them to develop to their fullest potential, and are blessed by their friendship and share their successes. The Barber National Institute, Inc., is a charitable, non-profit organization founded in Erie, PA in 1952 and serves over 2,000 Individuals. Our Delaware Valley program was developed in 1990 to provide services in Southeast PA for adults with Mental Retardation and Developmental Disabilities.

General Information

Geographical area of city served:

All areas of Philadelphia

Population/Age Groups served:

Adults (over 18 years of age)

Specialty or area of expertise:

Residential, Home & Community Habilitation, Job Finding, Job Support and Family Living

Service Categories:

Residential, Home & Community Habilitation, Job Finding, Job Support and Family Living

Self-Determination Philosophy

The Dr. Gertrude A. Barber Center believes all Individuals are people of God with feelings, emotions, needs and capabilities unique to them and their heritage. In a world where all people differ, Individuals should have the opportunity to develop to their fullest potential. We also believe all persons can learn, have the right to learn, and must be provided with experiences for growth and development: spiritual, moral, aesthetic, social, physical and educational, both academic and vocational. We believe education is a continuing process from infancy through adulthood. The Barber Center makes available to Individuals and families every opportunity to assist in their total development. The Center endeavors to initiate, provide and foster a community environment, assuring Individuals their full rights and responsibilities so they may become respected members of their families, church and society. The staff, Board of Directors and parents, friends and relatives advocate this philosophy. We ensure a promising and fulfilling future for Individuals and assist in obtaining their goals by providing choice, opportunity, best possible health, safety, family involvement and community integration. To accomplish this we dedicate ourselves to maintaining the highest level of quality in all aspects of our programs. A multi-disciplinary team of nurses, behavior therapists, physicians, psychologists, direct support professionals and management personnel assists in each Individual's Person Centered Program Plan that is designed and based on the wants, needs and goals of the Individual.

BARC

P.O. Box 470, Holicong, PA 18928

Telephone: 215-794-0800

Contact Person: Mary Sautter Email: msautter@barcprograms.org

Internet: www.barcprograms.org

Executive Director: Dr. Robert H. Schram

Telephone: 215-794-0800 ext. 304

Email: robs@barcprograms.org

Description of Service Provider

Early Intervention: BARC provides both home-based and center-based educational and therapeutic services to children from birth through age five in Bucks and Berks counties.

Residential: BARC provides supports in local communities to individuals in ICF/MR, CLA, Supported Living, and Life Sharing.

Employment: A variety of day program options are available, including sheltered employment, adult day care, and a seniors program at two locations: Quakertown and Warminster. The Employment Services Department also operates a JOBS Program, providing community based employment services for adults with developmental disabilities.

Advocacy: Through the Advocacy/Human Rights Committee and assisted by the Quality Resources department, BARC provides support in resolving individual human rights issues for people with developmental disabilities.

General Information

Geographical area of city served:

Bucks County, Berks County
(Early Intervention)

Population/Age Groups served:

Early Intervention 0-5, Employment (adult): ages 21 and over; Residential (adult): ages 21 and over

Specialty or area of expertise:

Dual diagnosis (MH/MR), autism, Prader-Willi syndrome, development of communication methods for non-verbal individuals, tube feedings, supporting individuals requiring daily catheterizations and risk management

Service Categories:

Early Intervention; Residential (adult); Employment Services (adult); Advocacy

Self-Determination Philosophy

Consistent with its mission statement and core values, BARC through its business practices, ensures supports are driven by the principles of person centered planning, self-determination and personal outcome measures in accordance with each person's unique needs, expressed preferences and decisions concerning his/her life in the community.

Bayada Nurses

400 Market Street, Suite 830, Phila., PA 19106

Telephone: 215-413-5000

Contact Person: Salima Abdul-Rahim, Service Director, Phila. Pediatric Office
Megan Miller, Director, Phila. Adult Office

Email: sabdul-rahim@bayada.com; mmiller2@bayada.com

Internet: www.bayada.com

Executive Director: Marion L. Fiero, Division Director

Telephone: 215-413-5000, ext. 102 Email: mfiero@bayada.com

Description of Service Provider

Skilled nursing and home health aide services for pediatric and adult clients.

General Information

Geographical area of city served:

Entire City

Population/Age Groups served:

Pediatric & Adult clients with medical and/or mental health diagnoses

Specialty or area of expertise:

Pediatric: Autism, CP/MR; Adult: CP/MR

Service Categories:

Home Health Care, skilled nursing and home health aides

Self-Determination Philosophy

Our Mission: Bayada Nurses has a special purpose—to help people have a safe home life with comfort, independence, and dignity. Families coping with significant illness or disability need help and support while caring for a family member. Our goal at Bayada Nurses is to provide the highest quality home health care services available. We believe our clients and their families deserve home health care delivered with compassion, excellence and reliability, our Bayada Nurses' core values.

Our Beliefs: We believe our clients come first. We believe our employees are our greatest asset. We believe that building relationships and working together are critical to our success as a community of compassionate caregivers. We believe we must demonstrate honesty and integrity at all times.

Brian's House, Inc.

1300 South Concord Road, West Chester, PA 19382

Telephone: 610-399-1175

Contact Person: Lori C. Plunkett 610-399-1175

Email: lplunkett@brianshouse.org Internet: www.brianshouse.org

Description of Service Provider

Brian's House, Inc., which is affiliated with Woods Services, is a non-profit organization that provides services to people who are intellectually and physically disabled. Brian's House, Inc. provides residential, day and recreational services. Service offered include: Brian's House - Private Licensed Facility is a 24-hour staffed home for 14 individuals, with a primarily diagnosis of intellectual disability; Community Homes - 20 Community Living Arrangements staffed 24-hours a day, including single-family homes, townhouses and apartments; Bridges - 10 Community Living Arrangements staffed 24-hours a day, for individuals with intellectual and physical disabilities and a mental health diagnosis from Philadelphia County; Supported Living - Individuals with a primary diagnosis of intellectual disability that live independently and receive less than 30 hours per week staff support at home; Brian's House Enterprises - Includes an adult training facility, vocational training program, supported employment program and supported work crew. These programs are for individuals with intellectual and developmental disabilities that are 21 years old or over; Camp JOY - Year-round recreation programs for campers with intellectual and developmental disabilities, located in Schwenksville, PA. Weekend camps are available in the fall, winter and spring. Residential respite camp is open during the summer.

General Information

Geographical area of city served:

Chester, Philadelphia, Delaware Counties

Population/Age Groups served:

All age groups are served

Specialty or area of expertise:

Individuals with intellectual disabilities

Service Categories:

Intellectual Disabilities/Developmental

Disabilities/Mental Health. May be ambulatory or non-ambulatory, hearing, speech or vision impaired

Self-Determination Philosophy

The primary goal is to maximize each individual's potential while ensuring a high quality of life for everyone served. Brian's House, Inc. assists people to acquire and develop skills to help them lead full and more rewarding lives.

Careful Therapeutics

P.O. Box # 1156
Foxcroft Square, PA 19046 – 7456

Ms. Felice A. Orlansky
6451 Oxford Ave., Apt. B303, Phila., PA 19111-5382
Cell Phone: 215-715-8107
Email: ALICE24@MSN.COM

Description Of Service Provider

I am a multi-discipline therapist who has been involved in the field of special education; I had a special needs family member. I have been a professional for 34 years. I provide a wide range of services depending on the specific needs of the individuals that I serve. Specialties range from ADLS (Advanced Living Skills), case management, socialization, counseling, cleaning, transportation skills, culinary arts, grocery and clothes shopping, arts and crafts, recreational therapy, and more. I test blood sugar levels and give insulin shots if needed. I have a bachelor of fine arts degree with a minor in psychology, and several certifications in behavioral management of physically aggressive individuals.

General Information

<i>Geographic area of the city served:</i>	Center city area, greater northeast and surrounding counties
<i>Population/Age groups served:</i>	Special needs, with or without brain injury, with an autistic component, behaviorally involved; geriatric special needs, adolescents to age 96
<i>Specialty or area of expertise:</i>	Socialization, In-home services, recreational therapy, arts and crafts, out of home services
<i>Service Categories:</i>	See Description of Service Provider (above)

Self-Determination Philosophy

I firmly believe in the individuals right to adhere to the policy of confidentiality, self determination and I encourage and advocate for the individual to be actively involved in the planning process that will determine their future.

CareLink Community Support Services

The Star Program

1201 Stanbridge Street, Building 13

Norristown, PA 19401

Telephone: 610-270-9120

Contact Person: Rich Hoback, Regional Director

Email: rhoback@carelink-svs.org

Internet: <http://www.carelink-svs.org/>

Executive Director: Eileen M. Joseph, President/CEO

Telephone: 610-874-1119

Email: admin@carelink.svs.com

Description of Service Provider

The Star Program is a Residential and Day Service provider for people with developmental and mental health disabilities, and, problem sexual behaviors.

General Information

Geographical area of city served:

We are located in Montgomery and Chester Counties, serving the five county metro Philly area

Population/Age Groups served:

Adult men with MH/MR diagnosis and problem sexual behaviors

Specialty or area of expertise:

Problem sexual behaviors

Services Categories:

Psychosexual Assessments, Day Treatment, Residential Services

Self-Determination Philosophy

We serve individuals who need specialized supports to achieve recovery, wellness, and self-determination.

Carousel Farm's Education Center

226 Grenoble Road, Ivyland, Pennsylvania 18974

Contact Person: Amy McCann

Directors: Amy McCann; Mario and Linda LaGrotte

E-Mail: alagrotte@msn.com E-Mail: mlraincar@aol.com

Telephone: 215-923-8865 Telephone: 215-355-6498

Description of Service Provider

Carousel Farm, a summer day program serving children and young adults with developmental delays and autism spectrum disorders, will begin its 28th season this year. The program is set on an idyllic five-acre farm in Bucks County. Activities during the day include swimming (heated pools), horseback riding, music, dance, creating crafts, sports, life-skills activities, trips, lots of camaraderie, social skills learning, and fun! The facility is licensed by the Department of Education, Private Academic Schools. Staff members are trained in special education. Junior counselors serve as mentors and role models for the campers. The friendships and love that forms between the children and staff are what makes the program truly unique. A 1:1 program is available for those children who need extra support (physically or emotionally) during the day.

Weekend trips to the Pocono Mountains and other places of interest are held during the school year. Young adults are provided two days/nights of fun activities in a relaxed, yet spirited program! Activities include eating in a restaurant, swimming in a hotel pool, hiking, trips to places of interest (such as bowling, movie theatre), companionship, and mentorship with self-help skills! Weekend staff includes staff and directors of the summer day program.

General Information

Geographical Area Served:

Bucks, Montgomery, & Phila. Counties

Population/Age Groups Served:

Ages 6–21 for summer program

Ages 15+ for Weekend Trips

Specialty or Area of Expertise:

Education, Habilitation, and Recreation

Service Category:

Mild or Moderate Mental Challenges

Autistic Spectrum Disorder

Self-Determination Philosophy

Carousel Farm believes in providing children and young adults with opportunities to learn, maintain, and improve skills by participating in recreational and educational activities of high interest to them, including swimming, horseback riding, music, dance, creating crafts, and participating in sports activities according to each child's unique profile of functional developmental capacity. Children and young adults are taught the use of community resources such as attendance at movie theaters, bowling lanes, weekend trips with same-aged peers, functional skills such as shopping at food markets, maintaining a "camp store" during the summer to sell trinkets and use money. An extensive life-skills program teaches self-care and daily living skills, including pre-vocational training, and is provided during the summer and on weekend trips. Skills to improve socialization and emotional stability in a manner that builds friendships and fosters self-esteem are pervasive throughout the programs.

Casmir Care Services, Inc.

4022 Market Street Suite 200, Philadelphia, PA 19104

Telephone: 267-241-4676

Contact Person: Chetachi Ecton

Email: Support@casmircares.com

Internet: www.Casmircares.com

Executive Director: Chetachi Ecton

Telephone: 267-241-4676 / 215-222-5037

Email: Support@casmircares.com

Description of Service Provider

Casmir care services is a private for-profit organization designed to provide In-home and community services as well as behavioral health care to children and adults.

General Information

The services at Casmir Care Services were designed to meet the needs of people of all ages and disciplines in the Delaware Valley area.

MR Services includes: Assistance with personal grooming, Bathing and dressing, Preparation of nutritional meals, Ambulation and transfer, Money management, Medication reminders and monitoring, Respite (in-home and out of home), Homemaker/chore, Conversation and companionship, Safety awareness, Home finding, community integration, Educational tutoring, Behavioral support, Sexuality counseling and psychological evaluation.

Self-Determination Philosophy

Casmir Cares Services welcomes the opportunity to provide supports to anyone diagnosed with Mental Retardation and Behavioral Health. Our mission is to provide adequate and professional care to enrich and to enable individuals with a disability to function as independently as possible in their homes and in the community. We value the security and safety of the individuals we serve. We believe that all services should be “person centered and person directed”. We also believe that people come first. People have rights and should be treated with dignity, care, comfort and compassion.

CATCH, Inc. (Citizens Acting Together Can Help)

1421 Oregon Avenue, Philadelphia, PA 19145

Telephone: 215-755-9804 Internet: www.catchinc.com

Contact Person: L. Dennis Oswald Email: doswald@catchinc.com

Executive Director: Raymond A. Pescatore

Telephone: 215-735-7434 Email: rpescatore@catchinc.com

General Information

Geographical area of city served: CATCH, Inc. provides services to eligible residents of the City of Philadelphia. Our services are concentrated in South Philadelphia and portions of Center City and South West Philadelphia.

Population/Age Groups: CATCH provides Day Program Services to adults with Mental Retardation. Employment Training Services are available to eligible persons with MR wishing to become employed.

Specialty or area of expertise: CATCH's MR Programs are designed to provide a continuum of Adult Day Training options and choices to persons with Mental Retardation. CATCH has designed its Adult Day Training Facility to be totally barrier free in order to accommodate persons with Mental Retardation and co-occurring physical challenges. A van with a wheelchair lift is available in order for persons with physical challenges to participate in community integrated events.

All persons with Mental Retardation desiring to enhance their independence are encouraged to participate in Job Club, which serves as an introduction to the world of work and increased self-sufficiency. Older persons with Mental Retardation residing in nursing homes in Southeastern Pennsylvania benefit from visiting activity staff. The staff provides individual group activities in the nursing home and coordinate community excursions.

Service Categories: Adult Developmental Training "Day Program"; Community Integrated Employment - training for "a real job"; OBRA - MR Aging Population in Nursing Homes.

Self-Determination Philosophy

CATCH's Mission Statement for Mental Retardation Services is, "to support persons and their desire to function as independently as possible, in every aspect of life in local community integrated neighborhoods." The Mission Statement is realized by means of inclusive partnerships with families and consumers. We offer a continuum of training services and programs from facility based adult day training to community integrated activities, concluding with employment training services. We refer to this continuum of support services and programs as, "The 21st Century Bridge to Independence". People and their families serve as the Architects designing their bridge to independence, training and support staff are the bridge builders assisting the individual to realize his/her desire to function as independently as possible in the 21st Century.

Catholic Social Services

1797 S. Sproul Rd., Springfield, PA 19064-1195

Telephone: 484-908-6566 Internet: www.cssmrservorg

Contact: Francis Hagarty, Administrator, Email: fhagarty@chs-adphila.org

Executive Director: Rev. Monsignor Joseph A. Tracy, 215-587-3903

Email: msgr.jtracy@chs-adphila.org

Description of Service Provider

Catholic Social Services is dedicated to providing services that offer opportunities for persons with developmental disabilities to participate in the mainstream of society. A variety of services support the growth and development of each individual to maintain the highest possible quality of life. Please contact us for more information about our services (contact info above). Services include:

Cardinal Krol Center at Don Guanella Village – An Intermediate Care Facility committed to each person fulfilling their potential;

Divine Providence Village Community Living Arrangements – residential services offering opportunities for individuals to participate in their community;

Community Outreach Program – offers enriching programs and supports to individuals and their families, addressing a full range of life’s needs;

Lifesharing Through Family Living – An individual develops a relationship and lives with a family in their private home, becoming a participating member of the family and their community;

In-Home Support Services – provides services to assist individuals with connections to their communities, responsive to individual’s needs for services;

Don Guanella School – a residential campus supporting young men and boys to grow, develop, participate in their community and reach the highest quality of life;

Community Day Programs – The ‘Can Do Shops’ give participants productive habilitative vocational experiences, skills development and other services;

Divine Providence Village – residential campus serving adult women with a primary diagnosis of mental retardation;

St. Edmund’s Home for Children – serves multi-handicapped, fragile children, touched by God and soothed by the softness of human concern and care.

General Information

Geographical area of city served:

Five Counties of Southeastern PA

Population/Age Groups served:

People with mental retardation

Specialty or Area of Expertise:

Mental retardation services

Service Categories:

A variety of services; see above

Self-Determination Philosophy

Catholic Social Services is committed to providing individuals with the opportunity to reach their fullest potential physically, mentally, emotionally, socially, psychologically and spiritually. We strive to support each person to live their life with dignity and respect. Through the person-centered planning process, individuals are encouraged to develop their skills and strive toward their dreams.

Center for Community and Professional Services at The Pennsylvania School for the Deaf (PSD)

100 W. School House Lane
Philadelphia, PA 19144
Contact Person: Gail Bober, Director
Email: gbober@psd.org
Internet: www.psd.org
Executive Director: Joseph E. Fischgrund
Telephone: 215-754-4770
Email: info@psd.org

Description of Service Provider

The Center for Community and Professional Services (CCPS) is a regional resource center which provides a comprehensive array of services and programs for deaf and hard of hearing individuals, their families, and hearing people interested in hearing loss. CCPS offers Job Training and Placement, Information and Referral, Social Work Services, Sign Language Classes, Driver's Education, HIV/AIDS Prevention Education Program, Adult Literacy and Continuing Education Classes.

General Information

The Center for Community and Professional Services (CCPS or The Center) at The Pennsylvania School for the Deaf (PSD) is a highly respected regional resource center providing a comprehensive collection of vital services and programs for deaf and hard of hearing individuals, their families, professionals in the field, and hearing people interested in deafness and hearing loss. Formally opened in 1989, The Center operates as a separate entity from PSD, each year serving more than 7,000 people from its location next to the PSD campus. All CCPS programs and services are fully accessible for both Deaf and hearing people, and staff are fluent in American Sign Language.

Mission

The Mission of The Center for Community and Professional Services is to enhance, enrich, and empower the lives of deaf and hard of hearing individuals. The realization of this mission is dependent upon two main goals of The Center. The first is the provision of accessible education, information, programs and services to deaf and hard of hearing individuals. The second goal is the fostering of understanding between the deaf/hard of hearing and hearing communities.

Children and Adult Disability and Education Services

401 Rutgers Avenue, Swarthmore, PA 19081

Telephone: 610-328-5955

Contact Person: Donna DiProspero Email: ddiprospero@cadeservices.org

Executive Director: William Benson Email: bbenson@cadeservices.org

Description of Service Provider

Mission Statement: The mission of the Children and Adult Disability and Educational Services is to affect positively the quality of life for persons with cerebral palsy, their family members, and others with mental or physical disabilities in our service area of SE PA. Vision: To empower people with disabilities to achieve their highest potential. Organized in 1951 with an initial registration of 25 people, we have grown into a multi-faceted program serving over 600 individuals and their families throughout the Delaware Valley.

Linda Joy Gross Center for Child Development- The Preschool Program provides a comprehensive special education experience to children 3 to 5 with developmental delays in one or more of the following areas: cognition, language, fine/gross motor development, and social/self-help skills.

George Crothers Memorial School is a private, state-licensed school for people with cerebral palsy, mental retardation or brain injury between the ages of 2 and 21. The ungraded, special education classes include academic and life skills training as well as vocational, therapeutic, social, and recreational activities.

The Adult Day Program provides meaningful activities for individuals 21 and older, challenged by physical and/or mental disabilities. Individuals participate in a variety of activities. Speech, occupational, physical therapists are available.

The Infant-Toddler Program offers support for parents of children birth to 3, with developmental delays in one or more of the areas noted above. Occupational, physical, and speech therapy, special education, vision and hearing services may be provided. Parent and sibling support groups are offered.

General Information

Geographical area of city served:

Delaware, Bucks, Phila. Counties

Population/Age Groups served:

Infant to Adults

Specialty or area of expertise:

Medically fragile, Challenging

Self-Determination Philosophy

We believe each individual we serve deserves their fundamental human rights. We advocate for individuals having authority over how their lives will be lived, where and with whom. We support individuals having control of the resources needed for their support as well as responsibility for their decisions and actions.

Comfort Keepers

P.O. Box 375, Huntingdon Valley, PA 19006

Telephone: 215-659-2277

Contact Person: Michelle Berman Email: Michele.ck@comcast.net

Executive Director: Richard Reisman Email: Salmancorp@comcast.net

Description of Service Provider

Comfort Keepers provides In-home Non-Medical care as well as Community Services which requires driving services.

General Information

Geographical area of city served:

Entire city

Population/Age Groups served:

All ages

Specialty or area of expertise:

Mentally/physically disabled, elder care

Service Categories:

W7060, W7249

Self-Determination Philosophy

To provide personalized care, which will enable the consumer to maximize their quality of life through self determination.

COMHAR, Inc.

100 W. Lehigh Ave., Phila.19133 (Adults)
3825 Whitaker Ave., Phila.19124 (Children)
Telephone: 215-203-3000 (Adults); 215-425-9212 (Children)
Contact Persons: Robert Miele (Adults); Racquel Diaz (Children)
Email: bobm@comhar.org; rdiaz@comhar.org Internet: www.comhar.org
Chief Executive Officer: Mathew J. Elavumkal
Telephone Number: 215-203-3068 Email: mathew@comhar.org

Description of Service Provider

For Adults with Mental Retardation/Developmental Disabilities: After referral from Phila. MRS, COMHAR will work with individuals, family members, and/or the Supports Coordinator to develop an individualized service plan and obtain appropriate services and family supports. Services include day programs with meaningful activities and skills development; sheltered workshop and community integrated job training and placement; retired seniors program; group residences in the community; in-home behavior and sexuality therapies.

For Young Children with Special Needs: Admission to COMHAR's Early Intervention Program (EIP) requires referral from ChildLink for ages birth to two or from Elwyn for ages three to five. The EIP provides an array of home and site based services for children birth to five who show delays in their physical, emotional, cognitive, or social development. A multidisciplinary evaluation identifies services a child needs, including physical, occupational, speech or behavior therapy; nursing and nutrition consultation. EIP instructors coach parents in their home environment to interact with their child through play activities that build the child's self confidence and developmental skills.

General Information

Geographical area of city served: Primarily North and Northeast Philadelphia, including Fishtown, Kensington, and Port Richmond

Population/Age Groups served: Children, birth to five; Adults, 18 and over

Specialty or areas of expertise: Children: Bilingual/bicultural (Latino) EIP Instructors, Communication Specialists, Autism, Behavioral Assessments. Adults: Behavior Therapy, Sexuality Consultation, Senior program, special needs of individuals in wheelchairs, serious physical and health challenges

Service Categories: EIP, Multidisciplinary Evaluations, Behavior and Sexuality Consultants, Vocational/Employment Training, Older Adult, and Residential

Self-Determination Philosophy

COMHAR's programs celebrate the power of individual differences and abilities. Each program creates opportunities for individuals to grow and excel and shares a commitment to enhancing the quality of life and promoting increased independence of each person. Staff works in partnership with individuals and families to develop responsive programs and create a trusting, supportive environment that nurtures personal achievement.

Community Care Center of the Northeast

8015 Frankford Avenue, Philadelphia 19136

Telephone: 215-335-4416

Jean Langenbach, R.N., B.S., Administrator

CommunityCareCenter@verizon.net

Description of Service Provider

CCCNE is a private, home health care agency that provides in-home medical care to the elderly and developmentally disabled involving skilled nursing care, case management, personal care and telephone reassurance. Pastoral and mental health counselors may be available to provide guidance and emotional as well as geriatric counseling. Patients are billed directly. Private insurance or private pay are accepted. Fee varies based on service provided.

Common Bond Caregivers (Volunteer Services arm of CCCNE) 215-335-4416

Services include, but not limited to, transportation for medical appointments, grocery shopping, errands and other trips depending on volunteer availability; telephone reassurance, friendly visitations and limited minor home repairs and chore services.

General Information

Geographical area of city served: Northeast Phila., North of Erie & Castor Aves.

Population/Age Groups served: Elderly and developmentally disabled adults

Specialty or area of expertise: CCCNE offers an 80-hour course that meets standard Medicare guidelines for home health aide certification. We also provide 30 hours of additional education for direct support professionals providing services to people with developmental disabilities, and a 30 hour English as a Second Language course for aides needing to improve their language skills

Service Categories: Nursing, R.N.; home & community habilitation; homemaker–light housekeeping, laundry, meal prep; in-home and 24 hour respite services; Home health aides, personal care, assistance with ADLs; and medical rehabilitation. In home volunteer services and transportation

Self-Determination Philosophy

Community Care Center provides compassionate, supportive care to the homebound in our community in a faithful and professional manner, enabling people to stay healthy and independent for as long as they desire in their home community.

Community Integrated Services (CIS)

441 N. 5th Street, Suite 210

Philadelphia, PA 19123

Telephone: 215-238-7411

Fax: 215-238-7423

Contact Person: Susan Schonfeld, Executive Director

Telephone: 215-237-7411 Email: susan_schonfeld@cisworks.org

Internet: www.cisworks.org

Description of Service Provider

Founded in 1991, Community Integrated Services (CIS) is a premier provider of community-based employment services for individuals with developmental disabilities in southeastern Pennsylvania and Delaware. The success of the people it serves at finding and keeping jobs and their overall involvement in their communities is rooted in the agency's values:

The people we serve –

Have the right to live and work in their communities.

Have the right to make choices and to determine their own futures.

Will show and tell us how to plan for effective and meaningful community supports and services upon which their success is based.

CIS' main office is in the Northern Liberties area in Philadelphia. CIS' services however are community based so its 25 staff members are more commonly found working with our consumers in the communities where they live and work.

CIS currently provides employment services to over 200 individuals. The people we serve have been diagnosed with disabilities such as mental retardation, autism, and physical impairments. These diagnoses, and other factors like a lack of social supports, financial concerns, limited transportation options, etc., represent obstacles to our consumer's participation in the community. Our job is to work with each person to figure out how to overcome these obstacles so they can achieve the goals they have set for themselves.

Delta Community Supports, Inc.

Corporate Office: 904 Sumneytown Pike, Lower Gwynedd, PA 19002
Telephone: 215-654-1000 Executive Director: David A. Wyher
E-mail: dwyher@deltaweb.org Website: www.deltaweb.org

Field Office: Community Living Telephone: 215-953-9255
Address: 1034 Millcreek Drive, Feasterville, PA 19053
Contact Person: Nanette Wolf, Dir. E-mail: nwolf@deltaweb.org

Field Office: Family Services Telephone: 215-887-6400
2210 Mt. Carmel Ave, Glenside, PA 19038
Contact Person: Scott Eldridge, Dir. E-mail: seldridge@deltaweb.org

Field Office: Community Center Telephone: 215-943-9230
1700 Woodbourne Road, Levittown, PA 19057
Contact Person: Cindy Hennessy, Dir. E-mail: chennessy@deltaweb.org

Description of Service Provider

Since Delta first welcomed adults with developmental disabilities in 1977, we've expanded to include residential, family, and community services. As we continue to grow, our focus on nurturing human potential remains constant. Because each person's needs for independence are unique, we provide each member of the Delta family with the individualized care, training, and opportunities they require or request. Today, we serve adults with disabilities and children through: Job training and placement through PA Industries for the Blind and Handicapped; Residential services and support; Adult services and activities at the Community Center; Foster family services; Adoption services; Child day care. We strive to help those we serve lead positive, fulfilling lives through: Community living arrangements, Individualized support services; Personal relationships; Advocacy at all levels of government. Delta's 250 employees serve more than 500 individuals with developmental disabilities, foster and adoptive families, and children in Montgomery, Bucks, Delaware, and Philadelphia counties in Southeastern Pennsylvania.

General Information

<i>Geographical area of city served:</i>	Phila., Bucks, Montgomery, Delaware Counties
<i>Population/Age Group served:</i>	Children and adults
<i>Specialty or area of expertise:</i>	Developmental disabilities, foster care, adoption

Self-Determination Philosophy

Creating richer lives from within. Guiding Principles include: Communication, Choice, Relationships, Community and Contribution, Roles and Responsibilities, Control, and Dreams. Delta supports all efforts of those choosing us to provide service. The person is at the center of their circle of support, directing the activities of their team. Value, respect and relationships are the keys to a successful partnership between a person and Delta.

Devereux Whitlock

139 Leopard Road, Berwyn, PA 19312

Telephone: 610-251-2017

Contact Person: Deborah J. Sulli, MS, Director of Admissions and Marketing

Email: dsulli@devereux.org Internet: www.devereux.org

Executive Director: Carol O. Oliver, 610-296-6843

Description of Service Provider

Since 1912, the Devereux Whitlock Center has offered a wide range of services for individuals with intellectual and developmental disabilities, emotional/behavioral disorders, autism, and brain injury. Today, the Whitlock Center serves over 300 individuals on our campus in Berwyn and in homes and apartment settings located throughout Chester, Delaware and Montgomery Counties. The Devereux Whitlock Center offers a continuum of residential and adult training programs including job placement and supported employment programs, adult day programs and pre-vocational/vocational services. We also offer behavioral health services for children.

Services provided are case management and wrap around services that include mobile therapy, psychological assessments, and behavioral support services. These services are available in the child's school, home or community.

General Information

Geographical area of city served:

No geographic restrictions

Population/Age Groups served:

All individuals with intellectual and developmental disabilities, emotional/behavioral disorders, autism and brain injury

Specialty or area of expertise:

Individuals with challenging behaviors, nursing care for complex medical conditions; full continuum of wrap-around services for children

Service Categories:

Respite, Vocational, Supported Employment, Residential, Wrap-Around, Behavioral Health

Self-Determination Philosophy

One of the core components of our mission is to provide Individualized Services. The Devereux Whitlock Center identifies the unique strengths, needs, potentials, realities and expectations of the individuals we serve. These Individualized Services are reflective of the individual's goals, and consider the consumer in the context of home, school, family and community environments. Utilizing positive approaches ensures each individual we serve achieves their maximum potential.

Diversified Supportive Services

P.O Box 45923
Philadelphia, PA 19149-9996
Telephone: 215-673-2778 Fax: 215-673-3451
E-mail: drr_4@comcast.net
Executive: Rasheen Beard and Richelle Robinson

Description of Services Provider

Diversified Supportive Services is an agency that provides services to individuals with MH/MR, physical disabilities, the elderly, and individuals who may need extra supports either in the home or out in the community. We tailor our services to fit our customer's personal needs. Therefore, we work with individuals and their families to develop a functional support system and create an active involvement within the individual's community. We at DSS, LLC provides services such as light housekeeping, respite, community integration, light meal preparation, traveling barber, recreational activity, home health aide, companion services, and food/clothes shopping.

<i>Geographical area of city served:</i>	Philadelphia, Bucks, and Montgomery County
<i>Population/Age Group served:</i>	Age 18 and over
<i>Specialty or area of expertise:</i>	Community Habilitation/Integration
<i>Services Categories:</i>	Home & Community Habilitation

Self-Determination Philosophy

We are committed to servicing individuals and their families by providing quality support services to a diverse population. At DSS, we know that we serve a diverse population, however, we believe that each individual should have access to their community and deserve the same opportunity to grow, explore, and "achieve a healthy and productive lifestyle."

Easter Seals of Southeastern Pennsylvania

3975 Conshohocken Avenue, Philadelphia, PA 19131

Telephone: 215-879-1000

Internet: www.easterseals-sepa.org

Contact Person: Janet B. Rubien

Email: jrubien@easterseals-sepa.org

For camping and recreation programs contact:

Kendra Brooks, Email: kbrooks@easterseals-sepa.org

Executive Director: Carl G. Webster 215-879-1000

Email: cwebster@easterseals-sepa.org

Description of Service Provider

Easter Seals provides year round recreation programs, weekend respite for teens (2X/year) and day camp program.

General Information

Geographical Area of city served:

Philadelphia

Population/Age Groups Served:

Camp (5-21 years), Recreation – open to all

Specialty or area of expertise:

Adaptive programming, Early Intervention

Service categories:

Camp, Respite, Early Intervention, Approved

Private School

Self-Determination Philosophy

Individuals are free to self-determine which camp/recreation programs meet their needs.

Ellison Nursing Group, LLC

1109 Wissahickon Ave., Blue Bell, PA 19422-1032
Telephone: 215-699-4366 Fax: 215-699-4402
Executive: Lauren R. Ellison, RN, President
Internet: TENGroup@aol.com

Description of Service Provider

The Ellison Nursing Group provides professional nursing (RN & LPN) services to the community as well as certified nursing assistants, nursing aides, companions, respite services (in-home and out-of-home) and housekeeping/chore duties. The Ellison Nursing Group is best known for professionalism, accountability and compassion. Scheduling is guaranteed and staff is case dedicated.

General Information

<i>Geographical area of city served:</i>	Phila. and surrounding counties
<i>Population/Age groups served:</i>	18 and over
<i>Specialty or area of expertise:</i>	Case management. All disciplines are involved in the plan of care and teaching. Goals are client centered with obtainable outcomes
<i>Service Categories:</i>	RN, LPN, CNA, nurse aid, companion, community habilitation, respite, housekeeping

Self-Determination Philosophy

The Ellison Nursing Group will assist clients in making independent decisions. Support will be given to encourage independent experiences within the client's immediate community. The Ellison Nursing Group provides ongoing medication and disease process teaching. Client needs are met on a daily basis for those with chronic diseases, such as diabetes and asthma. Follow-up appointments are scheduled and outcomes are shared with members of all disciplines involved, and the Supports Coordinator.

Elwyn

111 Elwyn Road, Elwyn, PA 19063

Telephone: 610-891-2000

Contact Person: Hazel Yelverton, Director of Admissions

Email: hazel_yelverton@elwyn.org Internet: www.elwyn.org

Executive Director: Dr. Elliott Simon, Rose Marie Greco – Adult Residential Services,
Dr. Susan Proulx – Director, Corporate Clinical Services

Description of Service Provider

Elwyn is a non-profit human services organization recognized nationally and internationally as experts in the education and care of individuals with special challenges and disadvantages. Founded in 1852 to care for children with mental retardation, Elwyn is a leading provider of services for people with special needs of all ages. Most services are offered at our 400 acre site in Media, PA; Elwyn also supports programs in schools, the community, workplaces, and individual homes in PA, DE, NJ, and CA. Elwyn is built on research, innovation, and caring. Our experienced, compassionate staff provides state-of-the-art residential, education, rehabilitation, vocational and employment services, and more for over 12,000 children and adults annually, yet our goal remains constant: to help people with special needs maximize their potential and live happy, meaningful lives.

General Information

Geographical area of city served/ Population/Age Groups served: Elwyn offers residential services and daily living supports for people with mental retardation in Chester, Delaware and Phila. Counties. Residential options include campus living, community based homes/apartments, supported living, in-home supports, life sharing and respite. Also, Residential Services offers specialized residences, providing additional supports to residents with medical conditions or specific syndromes. These homes offer special supports to people who have Prader-Willi Syndrome (a genetic eating disorder), medically fragile conditions requiring closer supervision, and for those who have limited communication skills.

Service Categories: Adult Day, Behavioral Health, Child Welfare/Juvenile Justice Services, Deaf Services, Early Childhood, Special Education for Early Developmental Success (SEEDS), Education, Mental Retardation, Work Services.

Specialty or area of expertise: Elwyn has opened a second Dental Clinic at Elwyn Phila., 4040 Market Street. This full service dental clinic serves special needs populations, including x-rays, with IV conscious sedation coming soon. The clinic will have three operatories with state-of-the-art equipment, and is expected to serve over 1,800 patients per year and is fully wheelchair accessible.

Self-Determination Philosophy

Innovative thinking, based on solid research and a desire to maximize the potential of everyone we serve, is at the heart of Elwyn's philosophy. We partner with families, communities, and government to create programs to meet the unique needs of individuals we serve. And we pride ourselves on offering integrated services to our clients and their families.

EMAN Community Living Inc.

820 E. Vernon Road, Philadelphia PA 19119-1519

Telephone: 215-849-3377 Fax: 215-848-6267

Executive Co-Directors: Internet: www.microendeavor.com/eman/

John J. Schlosser, MSW, LSW Email: jschlosser@emancla.com

Michael J. Schardt, BBA Email: mschardt@emancla.com

Description of Service Provider

EMAN Community Living Inc. is a community based residential living program. We provide services to 51 men and women (age 23 to 91 years old) who are intellectually disabled. We have 11 CLAs (Community Living Arrangements); some are in Roxborough, some in Mount Airy and the remainder are in Chestnut Hill. We have three SLA (Supported Living Arrangements) sites in Mount Airy in addition to 20 individuals throughout Philadelphia and the surrounding counties who are supported in our Lifesharing program.

The funding for our services is determined by the ISP of the individuals, which identifies their personal choice, their wants and needs. Our agency is dedicated to serving individuals in their primary need for residential supports and coordination of their community services. Our Board of Directors are members of the community and some have individuals in their families who live or have lived in our program; we also have resident individual representation.

Self-Determination Philosophy

Our Mission Statement is: EMAN Community Living Inc. is committed to enhancing the quality of life of people with intellectual disabilities by providing optimal supports and services for people to live in the community, to belong, and to contribute to their community. We believe that quality of life is achieved through the fulfillment of one's physical, mental, social and spiritual potential, and the recognition of being a valued citizen.

Griswold Special Care

717 Bethlehem Pike, Suite 300
Erdenheim, PA 19038
Telephone: 215-402-0200
Internet: www.GriswoldSpecialcare.com

Description of Service Provider

Griswold Special Care, the world's Oldest Multi-National Homecare Company, refers Caregivers who provide personal care, homemaking, companionship, and incidental transportation to remain safe and independent at home.

General Information

<i>Geographical area of city served:</i>	Philadelphia, Bucks, Chester, Delaware, Montgomery Counties and 90 offices in 17 States
<i>Population/Age Groups served:</i>	Older adults, people with disabilities and anyone wishing to remain independent living at home
<i>Specialty or area of expertise:</i>	Non-medical home care
<i>Service Categories:</i>	Personal care, homemaking, companionship and respite

Self-Determination Philosophy

Griswold Special Care is dedicated to maintaining the dignity, comfort, safety, independence, well being, and happiness of each Client by referring the highest quality professional Caregivers at an affordable cost to the Client.

Hall-Mercer CMH/MRC

245 South 8th Street Philadelphia PA 19106-3586

Telephone: 215-829-5204

Contact Person: Ric Trainor Email: ritrai@pahosp.com

Internet: www.hallmercer.org

Description of Service Provider

Hall-Mercer's RECS Program is an outpatient mental health service focused on improving the mental health status and developing independent skills for adults that are dually diagnosed (MH/MR) or MR.

RECS incorporates 4 key learning areas: Rehabilitation – The program provides psychiatric and social rehabilitation services for all adults receiving services.

Education – The program teaches and often reinforces basic skills development.

Community Living – Skills taught are ones deemed essential for establishing self-confidence and those necessary for living in the community. Skills Training – Skills important to each individual

will be identified and developed. Skills may include computers, home economics, work readiness, personal safety, problem solving, and communication. Each individual is assessed on intake and reviewed quarterly to ensure individual needs and goals are being addressed and met.

RECS has an established physical site where both classroom and onsite training activities occur.

In addition, the community at large serves as a vital backdrop for consumers to develop and utilize emerging interpersonal, social, and life skills.

General Information

Geographical area of city served:

Philadelphia

Population/Age Group:

Adults with MR and dual diagnosis

Specialty/Area of expertise:

Social Skills, Communication, and Community Integration

Service Categories:

Psychiatric Rehabilitation and Community Habilitation, Behavior Therapy (Individual & Group) Recreation and Leisure Time Activities

Self-Determination Philosophy

This program upholds and fully embraces the principles of consumer integration, and choice, individual/family empowerment, and self-determination not only within the scope of services available through this program but for all aspects of a consumer's life. In supporting these principles, this program underscores the importance and necessity of the individual (and sometimes the family or extended family/care provider) as a full participant in making choices that impact psychological treatment, skills training, employment, family and living relationships, friendships, spirituality, and loving relationships. The bottom line: Individuals with special needs should be treated with the same respect and dignity as any other person, with the same rights and privileges as any other person.

HELPSource Home Health Services

261 Old York Rd. Suite 824, Jenkintown Pa. 19046, 215-886-2102

Contact: Kathleen McCafferty, Director of Marketing & Contract Management

Telephone: 215-886-2102 ext 104 E-Mail: kmccafferty@helpsourceonline.com

Internet: www.helpsourceonline.com

Business Phone: 215-886-2102 Fax: 215-886-8029

New Referrals: 215-881-4708 (Personal Care / Companion / Homemaker)
215-886-6885 (Nursing and Therapy)

Service Group: Skilled Nursing, Physical, Occupational, Speech Therapy
Medical Social Work, C N A, Home Health Aide
Homemaker/Companion/Escort/Caregiver respite

Office: Mon – Fri, 8am – 5pm

On Call: Weekdays; 6am – 8am & 5pm – 11pm, Weekends; 6am – 11pm

Serving: Philadelphia, Bucks, and Montgomery Counties

Community outreach services for lectures & health fairs.

Bilingual (Russian & Spanish) administrative and care giving staff.

Medicare/Medicaid/Waiver Program, Private Insurance, Private pay accepted.

Description of Service Provider

Skilled Nursing with specialized disease management programs, In Home, vital sign Remote Telemonitoring *via* HomMed™ System, Medication Monitor Systems; Durable Medical Equipment: Power wheelchairs, scooters, walkers, canes, lift seats etc. (billed through Medicare or private sale); Therapy Services: Physical, Occupational, Speech, Medical Social Work, Medicare Part B, (non-homebound/outpatient). Assistance with personal care; activities of daily living; meal prep & shopping/errand service; laundry & light housekeeping.

Mission/Philosophy

Our mission is to provide safe, reliable, respectful care across the continuum of home health services, while striving for compassionate excellence, assisting in recovery, quality of life custodial care, providing comfort and respite to families. We will be responsive to the needs of our caregivers, providing a fair wage while encouraging an ethical compliant business culture. One call to HELPSource™ will insure that your family's home health needs will be managed with compassion and integrity. In other words HELPSource™ will provide, Assisted Living.....In Your Home.....Your Way™

Holy Family University
Counseling Center & Disability Services

9801 Frankford Avenue CC 220-223
Philadelphia, PA 19114

Contact: Diana Piperata, Ph.D, Director, Email: dpiperata@holyfamily.edu

Zoe Ann Gingold, Disability Coordinator, Email: zgingold@holyfamily.edu

Executive Director: Diana Piperata, Ph.D.

Telephone: 267-341-3232; 267-341-3231

Description of Service Provider

Holy Family University supports the Counseling Center & Disability Services Office for full- and part-time students seeking assistance with issues that might interfere with academic performance and/or a sense of personal well-being. We provide reasonable accommodations to otherwise qualified students with a documented disability (physical, psychological, learning, etc.) in accordance with the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973. Students interested in applying to Holy Family University can contact us for questions related to accommodations and counseling services.

General Information

Geographical area of city served: Students currently enrolled who commute to or reside on campus. Any person interested in application to Holy Family University seeking information regarding our services and/or disability accommodation packets.

Population/Age Groups served: Enrolled students (or seeking enrollment), all ages. Faculty/staff may also present for consult for themselves and/or students.

Specialty or area of expertise: The Counseling Center consists of professional staff trained to assist with short-term, individual and vocational counseling, and referral assistance. Also a resource to students seeking help for a friend, and for faculty and staff seeking information on refer a student for assistance. The Disability Services Office provides higher-education, disability accommodation services to qualified students with a documented disability.

Service Categories: Consultation and referral, individual and group outpatient behavioral health interventions, D&A assessment and treatment, disability accommodation services.

Self-Determination Philosophy

The Counseling Center & Disability Services Office recognizes the importance of all students taking the initiative to reach the goals they have set for themselves, with the assistance and support of counseling professionals, through active participation in the counseling process and utilization of referral resources provided. Students are provided with suggestions and education to make informed decisions and are encouraged to make their own choices through the application of effective problem solving. Accountability and responsibility for their choices are emphasized. Students are provided with opportunities to practice new skills in a safe environment over time in preparation for the classroom, social community, and workplace.

Home Care for Independent Living (HCIL)

828 Rader Avenue, Yeadon, PA 19050
Telephone: 610-659-5953
Contact Person: Norvall White
Email: daisyanglin1987@yahoo.com
Internet: www.homecareindliving.com

Executive Director: Daisy Anglin
Telephone: 610-659-5953
Email: daisyanglin1987@yahoo.com

Description of Service Provider

Home Care for Independent Living is a community based agency dedicated to the provision of personal growth and the unique needs of the individuals we support. HCIL nurture a continuum of care by creating a responsive and caring environment, and each person's freedom to make sound decisions. From its inception, the agency's belief is that each person should be fully involved within their community and we admire and encourage each individual to build upon their strengths to live the life of their choice and follow their dreams.

Home Care for Independent Living has developed a wide array of services to meet the needs of those we support; these services emphasize individual choice, and independence while surrounded by family and friends.

General Information

<i>Geographical area of city served:</i>	West, Southwest, Northeast and Northwest Philadelphia, Delaware and Montgomery Counties
<i>Population/Age Groups:</i>	Mental retardation; developmental disabilities/ all age groups; children, adults and seniors.
<i>Specialty/area of expertise:</i>	Residential
<i>Service Categories:</i>	Home and Community Services

Self-Determination Philosophy

HCIL believes and operates under the philosophy of "Everyday Lives," and that everyone should be a valued member of his/her community.

Home Health Specialists

349 W State Street, Media, PA 19063

Telephone: 610-566-2700, 1-888-566-1406

Fax: 610-892-9032

Contact: Holly Smeekens, Ph.D. RN

Email: Hsmeekens@homehealthspecialists.com

Internet: www.hhrsn.com

Description of Service Provider

Home Health Specialists was incorporated in 1984. It is owned and operated by nurses to provide the best home care services possible. We are licensed by the Commonwealth of Pennsylvania, Medicare/Medicaid certified and JCAHO accredited to provide professional registered nurses and licensed practical nurses for private duty nursing up to 24 hours a day.

Home Health Specialists nurses are all highly experienced health care providers, thoroughly tested and screened in their specialty. They combine experience, knowledge and skill to render safe and effective care. We have staffing coordinators and nursing administrators available 24 hours a day, 7 days a week.

Home Health Specialists services the entire City of Philadelphia, as well as its suburbs. We are able to provide private duty nursing to any age individual, covering a large range of physical and/or developmental challenges.

Self-Determination Philosophy

Home Health Specialists' mission is to provide comprehensive, high quality homecare and to promote community health.

Responsiveness to the Client, immediate comprehensive communication with the casemanager and the physician, are what sets us apart from other home health agencies.

We have constructed our company on a foundation of Professionalism, Reliability and Quality Service. We aspire to uphold these qualities every day.

Horizon House

120 S. 30th St., Phila. PA 19104

Telephone: 215-386-3838 Fax: 215-382-9361

Contact Person: Linda Washington-Brown, 215-386-3838 Ext. 441

Email: Linda.Washington-Brown@hhinc.org

Executive Director: Jeffrey Wilush, President and CEO

Phone Number: 215-386-3838 Ext. 352 Internet: www.hhinc.org

Description of Service Provider

Horizon House was founded in 1952 by a group of Quakers as a support group for former mental hospital patients. The agency has since expanded its services to address the needs of adults with drug and alcohol addictions, developmental disabilities, and those who are homeless. Horizon House is a key provider of services in SE PA and Delaware, recognized for its innovative approach to service delivery in a community setting. Horizon House's success comes from partnering with those who come to us seeking help or who have been referred to us. Many people served have multiple disabilities; almost all are low income. Each year, the agency provides community-based services to over 4,000 individuals in the region. Interventions include treatment/rehabilitation, service or resource coordination, housing, education, and employment training and support.

Horizon House uses a rehabilitation approach that includes person-centered therapeutic interventions and daily living skills training. People with mental illness learn to manage symptoms of their illness and improve everyday functioning. Those with substance abuse problems are helped to develop strategies for drug-free living. People who are homeless are connected to housing and other resources. Services and supports for individuals with mental retardation promote greater independence and participation in community activities. All are encouraged to participate in community activities and reach their highest potential for independence. Also offered is community integrated employment, financial planning and management services, and retirement planning. The Active Retirement Program supports people with mental retardation living in nursing homes.

General Information

Geographical area of city served:

All of Philadelphia County

Population/Age Groups:

Adults from 18 years

Specialty or area of expertise:

Supports for persons with mental retardation increase independence, and facilitate integration into the community

Service Categories:

Community homes, Semi-Independent or Supported Living, Family Living

Self-Determination Philosophy

Our Mission: Horizon House, in partnership with individuals with disabilities and their families, advocates and provides comprehensive, community-based rehabilitation services. We create opportunities for those served to manage their lives through environments that emphasize individual strength and choice.

Infinite Care, Inc.

6445 Rising Sun Ave., Phila. PA 19111
Telephone: 215-742-3247, 215-888-1028
Contact Person: Julio Miranda, RN
Email: infinitecare2@aol.com Fax: 215-742-6199
Executive Director: Julio Miranda, 215-888-1028

Description of Service Provider

A Home Health Care Agency, providing services to adult and pediatric patients. Our staff consists of RNs, LPNs and Home Health Aides; available 24 hours a day and seven days a week. We also are a Spanish speaking staff that can meet the language barrier.

General Information

Geographical area of city served:	Phila., Bucks, Montgomery and Delaware Counties
Population/Age Groups:	Adult and pediatric
Specialty or area of expertise:	Home Health Aides, Wound Care, Tracheostomy Care, Ventilator Care, Respiratory Care, Orthopedics, Cardiac Care

Self-Determination Philosophy

Our company is filled with hard working, loving staff dedicated to providing the best care for our adult and pediatric patients as well as our geriatric patients. Our staff is qualified and trained to handle a variety of conditions and therapies.

Institute on Disabilities at Temple University

1600 North Broad Street, Suite 610, Philadelphia, PA 19122

Telephone: 215-204-1356

Internet: <http://disabilities.temple.edu>

Executive of MR Services: Diane Nelson Bryen, PhD

Associate Director: Celia S. Feinstein

The Institute on Disabilities at Temple University is one of the sixty-four University Centers for Excellence in Developmental Disabilities Education, Research and Service funded by the Administration on Developmental Disabilities U.S Department of Health and Human Services.

The vision of the Institute on Disabilities is that there will be a society where all the people of diverse cultures and abilities are included, recognizing that all are independent and bring gifts and talents.

The mission of the Institute on Disabilities is that, in partnership with people with disabilities, families and allies from diverse cultures, we work to change systems so that people can work and play in the communities of their choice. The Institute on Disabilities is committed to supporting individuals with disabilities in their pursuit of interdependence, contribution, and inclusion. This mission is accomplished through training, technical assistance, services and supports, research, dissemination, and advocacy.

Intercommunity Action, INC. (INTERAC)

6012 Ridge Ave., Philadelphia, PA 19128

Telephone: 215-487-0914

David Bolin, Chief Executive Officer

Internet: www.intercommunityaction.org administration@intercommunityaction.org

Interac's mission is to provide exemplary Behavioral Health, Developmental Disabilities, and Aging Services in assisting people to achieve their maximum potential and quality of life. We do so by offering an array of programs geared to individual strengths, needs, and interests.

Specifically, Interac's Developmental Disabilities Division includes residential services for adults and children ranging from 24-hour awake supports to less inclusive supports based on the needs of the individual. These homes include community and supported living arrangements, family living providers, children's homes, and Intermediate Care Facilities. In addition, Interac provides Day Services for people with multiple challenges with services ranging from production work, to community-based experiences, to supported and competitive employment in the community.

Interac works hard to provide the best care for its consumers, to satisfy their needs, and to support self-determination by encouraging individuals and their families to participate in all facets of the organization. These activities range from providing feedback during outcomes-based interviews and satisfaction surveys, to participating at annual individual planning meetings, attending outreach events, and joining Board Committees and workgroups, to participating in the hiring process of its direct support employees.

Interac values the consumers it supports and their families and strives to provide excellent customer service!

For more information, please visit www.intercommunityaction.org or contact:

Community Homes Services (CLA/SLA) – 215-487-1982

Intermediate Care Facilities (ICF/MR) – 215-487-3150

Day Services/Employment (VHP/ADT/CIE) – 215-487-3380

Developmental Disabilities Director – 215-487-3150

Mental Retardation Services Offered:

Community Homes for Adults & Children

Intermediate Care Facilities (ICF/MR)

Semi-Independent Living

Family Living/Life Sharing

Vocational Habilitation/Sheltered Workshop

Community Integrated Employment

Community Integrated Instruction

Adult Developmental Training

JEVS Human Services

300 Ashton Rd., Suite 201, Philadelphia, PA 19114

Telephone: 267-350-8600

Contact Person: Kristen D'Atria, 215-728-4429

Email: clhs@jevs.org or Kristen.d'atria@jevs.org

Senior Executive Director: Clara Thompson

Telephone: 267-350-8600, Email: clara.thompson@jevs.org

Description of Service Provider

For more than two decades, JEVS Human Services has been promoting personal choice, community involvement and skills training so that each individual attains personal satisfaction. Community homes provide specialized 24-hour support for two to six individuals per home; In-home Supports and Supported Independent Living provide customized services and supports designed to respond to the needs of the individual and primary caregiver; Life Sharing assist individuals who desire to live with the support of a loving and caring family or companion; Community Collaborative offers a full range of adult day services and a seniors program to provide social activities, social skills training and community involvement; Employment Network offers a customized continuum of employment services leading to community integration and competitive employment; Community Integrated Employment, through job-finding and job-support offers customized and supported employment opportunities to individuals to promote independence in the world of work.

General Information

<i>Geographical area of city served:</i>	JEVS Human Services operates 25 homes in the Northeast, Germantown, and Mt. Airy. Community Collaborative is located in the Germantown
<i>Population/Age Groups served:</i>	Adults, 18+ with a developmental disability
<i>Specialty or area of expertise:</i>	JEVS Human Services also provides community homes and work experience for people with a mental health diagnosis
<i>Service Categories:</i>	Community Homes, Day Training, Older Adult Daily Living Center, Intermediate Care, Family Living, Pre-Vocational, Job Find, Job Support

Self-Determination Philosophy

JEVS Human Services is dedicated to help people to help themselves through our commitment to honor our customers' freedom to make choices, to take authority over their lives through natural and paid supports, to take responsibility for their decisions, and to be integrated and make a contribution to their community. We continue to customize services through a person-centered planning process to meet the individual's needs and personal goals in order to reach their highest potential to participate in everyday life in their community.

Jewish Community Homes for Adult Independence (J'CHAI)

21 Bala Ave., Bala Cynwyd, PA 19004
Telephone: 610-667-7875
Contact: Janice Cooper
Email: j-chai2@verzion.net
Executive Director: Stacy Levitan
Telephone: 610-667-7875
Email: j-cjai@verizon.net

Description of Service Provider

Services that are provide are licensed group homes, and supportive apartment programs as well as services to individuals in their own homes that have Developmental Disabilities.

The agency is non-sectarian, and provides housing for all individuals regardless of race, ethnic back ground, and religion.

General Information

<i>Geographical area of city served:</i>	Greater Delaware Valley
<i>Population/Age Groups served:</i>	18 yrs. and older
<i>Specialty or area of expertise:</i>	Supports and independent living programs.
<i>Service Categories:</i>	In home, consolidated waivers, Fee for service and private

Self-Determination Philosophy

It is our policy that individuals determine the needs they want to have assistance with, and also want support with. Each individual is treated with respect, and as a team determines supports and activities the individuals choose to participate in and do in their community. Each individual has the right to select their daily as well as their weekend activities and JCHAI gives assistance to support them to be able to carry out the plans they make.

John F. Kennedy Community Mental Health/Mental Retardation Center

112 North Broad Street, Philadelphia PA 19102

Telephone: 215-568-0860

Intake phone number: 215 568 0860 x 3342

E-mail: None

Web Address: <http://hometown.aol.com/jfkmhmr/center.html>

Executive Director: Jo Williamson 215-568-0860 x 3355

The John F. Kennedy Community Mental Health/Mental Retardation Center is guided by a philosophy and principles that support those of the Philadelphia Department of Behavioral Health and Mental Retardation Services. During its more than twenty-five years of operation, the John F. Kennedy Center has developed a reputation as a caring, accessible agency that delivers high quality services guided by the recovery and resiliency model and evidenced-based practices. JFK strives to help all who seek service, either directly or through referral to the best alternative service.

JFK's degreed, licensed and credentialed staff provides a continuum of mental health, mental retardation and addictive behavior services to individuals of all ages and to their families. We accept clients from all parts of Philadelphia. JFK specializes in outpatient and partial hospitalization programs. Our various partial hospital programs include one for dual diagnosed MH/MR, MH/SA, Hispanic adults and the geriatric population. In addition, we have a dual diagnosis methadone treatment program. We have a Social Rehabilitation program that offers a relaxed drop-in atmosphere. Our Mobile Emergency Team (MET) operates 24 hours, seven days a week, and is accessed through the Office of Mental Health delegate. An offshoot of the MET is our Crisis Specialist program. Staff are dispatched to assist in dealing with crises until formalized treatment is in place. JFK provides Targeted Case Management and Residential Services.

Kardon Institute for Arts Therapy

10700 Knights Road, Philadelphia, PA 19114

Telephone: 215-637-2077

Internet: www.kardoninstitute.org

Contact: Mark Bottos, Assistant Director

email: mbottos@kardoninstitute.org

Executive Director: Paul Macks

Email: pmacks@kardoninstitute.org

Description of Service Provider

Provider of creative arts therapies for individuals with disabilities and for the agencies that sustain them. Music Therapy, Dance/Movement Therapy, and Art Therapy provided on an individual and group basis.

General Information

Locations for individual sessions:

Northeast Phila.	-	Kardon Institute for Arts Therapy
South Philadelphia	-	Settlement Music School - Mary Louse Curtis Branch
West Philadelphia	-	Settlement Music School - West Phila. Branch
Germantown	-	Settlement Music School - Germantown Branch
Jenkintown	-	Settlement Music School - Jenkintown Branch
Doylestown	-	Community Conservatory of Doylestown

General Information

Counties where Kardon provides programming at Community Agencies:

Philadelphia, Bucks, Montgomery, Chester, and Delaware counties.

Populations: serving children, youth and adults with disabilities from early intervention to senior care.

Specialty: enhancing personal goals through the arts such as physical, cognitive and social abilities.

Self-Determination Philosophy

Kardon Institute provides individuals the opportunity to enrich their lives and achieve personal growth through an accessible experience in the arts.

Kaye, Susan, Ph.D.

Susan Kaye, Ph.D.
987 Old Eagle School Road, Suite #719
Wayne, PA 19087
610-517-8276
Email: drskaye@comcast.net
Internet: www.relationshipdocs.com

Description of Service Provider

Sexuality Consultant and Sex Educator addressing concerns and issues for consumers and staff regarding relationships, dating, social/sexual skills, understanding boundaries and problematic sexual behaviors. Dr. Kaye conducts trainings and seminars throughout the city for administrators, supervisors, direct care staff and families.

General Information

All areas of city are served.
All ranges from severe to mild MR over the age of 18.
Specialty is Sexuality Consultant/Educator

Self-Determination Philosophy

I stand for individual rights and freedom in the arena of sexual well-being and believe that sexuality is an integral component of each person. Self-esteem and feelings of acceptance are vital aspects of an established positive healthy and responsible sexual/social life.

Ken-Crest Services

502 West Germantown Pike, Suite 200, Plymouth Meeting, PA 19462

Telephone: 610-825-9360

Contact Person: Ms. Sandie Simmons

Email: ssimmons@kencrest.org

Internet: www.kencrest.org

Executive Director: William J. Nolan

Telephone: 610-825-9360 x 201 Email: bnolan@kencrest.org

Description of Service Provider

KenCrest has served in Philadelphia since 1905. KenCrest provides community based services for people with developmental disabilities. KenCrest provides developmental assessments, in-home therapy and training, inclusive preschool centers, transitional residential care for children who are medically fragile, after-school programs, family-style residential services, specialized medical and therapy services, job training and placement, and Lifesharing (foster care) placements.

General Information

<i>Geographical area of city served:</i>	City-wide
<i>Population/Age Groups served:</i>	Newborns through seniors
<i>Specialty or area of expertise:</i>	Mental retardation services
<i>Service Categories:</i>	Preschool, after-school, residential, job training

Self-Determination Philosophy

Our mission is to provide services to individuals who have developmental disabilities in a manner that respects individual rights, enhances potential, and enables people to have control over their own lives. We believe that a positive, supportive environment – based on the equitable interchange between and among all people – offers the greatest opportunity. We model behaviors that enhance respect for the individual. We create environments in the community that encourage growth consistent with fair and reasonable risk. We welcome and promote the involvement of those we serve, their family members, and their friends in decisions concerning their service. We commit to serve needs of people with consistency and continuity.

Kensington Community Corp. for Individual Dignity (KenCCID)

9150 Marshall St, Pavilion UL, Phila. PA 19114
Telephone: 215-288-9797 Fax: 215-288-9883
Contact Person: Maku Warrakah-Ali, MBA
Email: office@kencid.net Internet: www.kencid.org (under construction)
Executive Director: Maku Warrakah-Ali
Telephone: 215-288-9797 Email: mwarrakah-ali@kencid.net

Description of Service Provider

Kensington Community Corporation for Individual Dignity (KenCCID) provides services to a wide range of adults with mental disabilities. KenCCID assesses the best accommodation for each individual separately, accomplishing this by taking into account the various limitations of each individual's ability and helping the person achieve the utmost quality of living. Some individuals may opt for a small residential setting of three people or less, others may live in semi-independent settings or in home based supports. Various social/recreational day supports are provided for retirees. For those choosing not to attend formalized day supports, KenCCID provides community employment activities and/or seeks alternative social leisure integration.

Since its origin in 1974, KenCCID's strong family involvement and backing continues to grow and helps us maintain a personal relationship with each person served. Today, KenCCID's mission remains applicable and unchanged: "To support people we serve to achieve their full potential through access to quality services and supports. People will have choice in their personal lives, and access to a full range of services, promoting independence and enhancing their daily lives." KenCCID constantly improves services and creates new initiatives to assure people become a part of their community. Our unique approach to service delivery is due to our Advisory Board and family environment and culture.

General Information

<i>Geographical area of city served:</i>	NE Phila., Philadelphia County
<i>Population/Age Groups served:</i>	Adults 18+
<i>Specialty or area of expertise:</i>	Community Living Residential Support, Emphasis on individual choice and participation; focus on community inclusion
<i>Service Categories:</i>	Intellectual & Developmental Disabilities; Residential; Employment

Self-Determination Philosophy

KenCCID supports people to have choice in various services such as choice in staff, support in community inclusion activities that build social capital, and rigorous employee training on self-determination. In addition to understanding their rights, individuals are further empowered through the Advisory Board forum.

Lynch Homes

216 Cedar Avenue, Willow Grove, PA 19090
Telephone number: 215-784-0300 Fax: 215-784-9775
Contact Person: Vivian Reese
E-mail: vrees@lynchservices.com
Web Address: www.lynchservices.com
Executive Director: Joy Bolton, 215-784-0300

Description of Service Provider

Since 1934, Lynch Homes has committed itself to offering quality services, within the community, to people with severe and profound developmental disabilities presenting remarkable challenges, including serious medical conditions, physical disabilities, and behavioral challenges. Trained staff provide a safe, nurturing, happy home for each individual, supported by experienced supervisors, registered nurses and program specialists. Lynch Homes provides services to Philadelphians in Chester and Montgomery Counties. Our skilled nursing facility offers individuals with significant medical conditions a home-like setting with 24-hour nursing care. Underlying all programs is a commitment by staff to treat all individuals with loving care and respect, honoring their personal choices to the fullest extent possible, and willing to change the services to meet the changing needs and desires of the individual.

Lynch Homes operates two day program facilities. These facilities, located in Montgomery and Chester counties, offer adult developmental and vocation services. Training is provided in activities of daily living, sensory stimulation, work activities, work and personal adjustment training and mobile work crews. There is also a special program for older adults. We provide services and supports for people of all ages. Cost of service is dependent upon service provided.

General Information

<i>Geographical area of city:</i>	Montgomery and Chester Counties
<i>Population/Age Groups:</i>	All
<i>Specialty or area of expertise:</i>	People with medical problems People with behavioral challenges.
<i>Service Categories:</i>	Residential and Day Programs

Maxim Healthcare Services

301 City Line Ave., Suite 300, Bala Cynwyd, PA 19004

Telephone: 610-617-0366

Contact Person: Josh Miller, Executive Director

E-mail: jomiller@maxhealth.com

Internet: www.maxhealth.com

Description of Service Provider

Maxim Healthcare Services has nearly two decades of experience in the healthcare industry. We strive to improve the quality of life for the people we serve nationwide. Medical facilities have come to trust our services for supplemental staffing needs, and hospital case managers find comfort in the homecare services we offer patients in need of care. Our flexible services allow Maxim to be more responsive to the needs of our customers, redefining what it means to serve our clients and offer the best care.

General Information

Geographical area of city served:

Philadelphia, Delaware, Montgomery, and Chester Counties

Population/Age Groups served:

All populations and age groups

Specialty or area of expertise:

Mental and Behavioral Home Health Services

Service Categories:

Certified Nurse's Assistant, Home Health Aide, Personal Care Assistant, Registered Nurse, Licensed Practical Nurse

Self-Determination Philosophy

Maxim Healthcare Services has nearly two decades of experience in providing long-term continuous care to all of our patients. In keeping with the high standards of the homecare industry, all of our offices are licensed as required and our Philadelphia office is accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO). Our staff is trained to work with the patient's physician and family to implement a treatment plan to ensure continuity of care. Maxim's nurses are screened for quality and have experience providing care for adult and pediatric patients with a variety of ailments.

Melmark

2600 Wayland Road, Berwyn, PA 19312

Telephone: 610-325-4740

Contact Person: Michael Donovan Email: MichaelDonovan@melmark.org

Internet: www.melmark.org

Executive Director: Dr. George P. Linke, Jr., Vice President for Operations

Telephone: 610-325-4989 Email: gplj@melmark.org

Description of Service Provider

Melmark is a provider of residential, educational, therapeutic, vocational and recreational services to children and adults with special needs.

General Information

Geographical area of city served: Berwyn, PA is a Philadelphia suburb, about a 40-minute drive from the city. Located just off Rt. 252, Melmark sits on a beautiful 77-acre campus, which straddles the Delaware and Chester County line.

Population/Age Groups served: Developmental disabilities: Autism Spectrum Disorder, Acquired brain injury, Other neurological and genetic impairments, Related challenging behavior issues.

Specialty or area of expertise: Applied Behavior Analysis, Functional Curriculums, Vocational training, and Collaborative services.

Self-Determination Philosophy

Our varied programs promote independence, increased self-awareness, and confidence while offering those we serve the opportunity to make friends and develop personal interests. We deliver effective research-based services emphasizing personal worth and achievement. All programs occur in the least restrictive environment possible.

Mentor

125 S. 9th St. 6th floor, Philadelphia, PA 19107
Telephone: 215-925-3461
Contact Person: Jason Antunes
Email: Jason.Antunes@thementornetwork.com
Internet: www.pa-mentor.com

Executive Director: Mariana Gaul
Telephone: 215-925-3461 x5024
Email: mariana.gaul@thementornetwork.com

Description of Service Provider

PA Mentor provides Lifesharing and Home Based services, and is dedicated to providing services requested by individuals that help them maintain active lives in the community. Mentor also offers host-home services for children with mental health needs. Individuals may reside with a Mentor family in the five-county area, have individualized support in their own home, or receive supports living at home with family members. Cost is determined based on individual need.

General Information

<i>Geographical area of city served:</i>	All
<i>Population/Age Groups served:</i>	Adults
<i>Specialty or area of expertise:</i>	Lifesharing
<i>Service Categories:</i>	Lifesharing, Home-based services

Networks for Training and Development, Inc. (Networks)

123 S. Broad Street, 23rd floor, Philadelphia, PA 19109

Telephone: 215-546-4111 Internet: www.networksfortraining.org

Contact person: Shauna Roman Email: shaunar@networksfortraining.org

Executive Director, Michael McAllister, Ph.D.

Telephone: 610-935-6625 Email: mikem@networksfortraining.org

The Commons at Valley Forge, 1220 Valley Forge Road, Unit #17

Box 206, Valley Forge, PA 19481 Telephone: 610-935-6624

Contact person: Rosa McAllister rosam@networksfortraining.org

Communication Mentors' Network of NCPA

119 Memorial Acres, Sunbury, PA 17801 Telephone: 570-286-7694

Contact Person: Jessica Stover jessicas@networksfortraining.org

Description of Service Provider

For almost 15 years, Networks has designed and delivered relevant, practical, and innovative training, technical assistance, and service demonstration to help people with disabilities have more fulfilling inclusive lives. We've helped thousands of people take in new ideas and strategies and then stretch their wings, take a risk, and try them out in their organizations, homes, community places, government agencies, and their own lives. This system-wide training and technical assistance has occurred as part of our contract with MRS and through a variety of other activities with school districts, non-profits, government agencies, individuals and families. Our vision has come alive in the many people we've worked with directly and indirectly. We have learned that an organization dedicated to promoting inclusive communities can make a difference, in the lives of individuals, families and friends, and in the way organizations and communities think about, support, and embrace their members with and without disabilities.

General Information

Geographical area of city served:

Entire geographical location

Population/Age Groups served:

All stakeholders and interested parties

Specialty or area of expertise:

Technologies for Independence and Control (AT/AAC), Employment and Career Development, Organizational and Systems Development, Personal Empowerment & Leadership, Event Planning/Coordination

Service Categories:

Training, Technical Assistance, Demonstration

Self-Determination Philosophy

We were instrumental in bringing Person Centered Planning to PA in the 1980's and a pilot project in the traditional case management system soon after. Since then, this philosophical and groundbreaking shift has been at the core of Networks. As we aspire to truer customer choice and control, Networks continues to promote greater "self-determination," tackling new issues, questioning ourselves and others, partnering, developing new projects and activities, and finding increased ways to assist people with disabilities to be "the power".

NHS Human Services

9425 Stenton Ave., Phila., Telephone: 215-671-5005

Contact Person: Beth Caraccio Email: bcaracci@nhsonline.org

11082 Knights Rd., Phila., Telephone: 215-632-9040 ext.134

Contact Person: Betty R. Boyd Email: bboyd@nhsonline.org

NHS-Woodhaven, 2900 Southampton Rd., Phila., Telephone:215-671-5002

Contact Person: Sherri Portnoy, sportnoy@nhsonline.org

Executive Director: Terrence McNelis Telephone: 215-836-3116

Email: tmcnelis@nhsonline.org Internet: www.nhsonline.org

Description of Service Provider

NHS/Specialized Services Division provides community based programs throughout Philadelphia. These include: In home supports, Community Integrated Employment (CIE), Community Habilitation, Behavior and Sexuality Supports and Early Intervention Services.

NHS Woodhaven, as an intermediate care facility, provides twenty-four hour residential, nursing and all ancillary services to adult individuals with a developmental disability in need of active treatment in order to prepare individual for a less restrictive level of care. Provides day program and pre-vocational services to individuals with a developmental disability.

General Information

Geographical area of city served:

All of Philadelphia; NHS Woodhaven serves Southeast Region of PA.

Population/Age Groups served:

Adults 18-99; Early Intervention 3 to 5. NHS Woodhaven serves those needing active treatment

Specialty or area of expertise:

Supported and Community Living Arrangements, Life Sharing, Family Living, Community Integrated Employment, Community Habilitation, Behavioral/Sexuality Supports

Behavioral/Sexuality Supports

NHS Woodhaven - Intermediate Care Facility for MR (ICF/MR)

Service Categories:

Job Find/Job Support, Community Habilitation.

NHS Woodhaven – ICF/MR, Day Program

Self-Determination Philosophy

NHS MR/DD Mission Statement: NHS respectfully partners with people to create meaningful lives and relationships with family, friends and community through self-directed supports.

Northeast Community Center for Mental Health/Mental Retardation

Unity & Waln Street, Philadelphia, PA 19124

Telephone: 215-831-2891, 215-831-2950

Contact Person: David Como, davidcomo@nemhmr.org

Contact Person: Veronica Devlin, vhd@nemhmr.org

Executive Director: Howard J. Kaufman, ACSW, CBHE

Telephone: 215-831-2828

Email: Exec@nemhmr.org

Description of Service Provider

Northeast Community Center for Mental Health and Mental Retardation provides Community Integrated Employment Services, in a supportive environment to train individuals for employment and assist them in achieving and maintaining employment.

General Information

Geographical area of city served: Lower Northeast Philadelphia

Population/Age Groups served: Age 21 to senior adults

Specialty or area of expertise: Customized and natural supports to help individuals maintain part-time or full-time employment

Service Categories: Employment preparation and support

Self-Determination Philosophy

Individuals are encouraged to maximize their social and potential employment skills to achieve their maximum independence within the community setting to further increase their social capital.

Oswald, Michael J.

8116 Brookside Rd.
Elkins Park, PA 19027
Telephone: 215-635-3532 cell 215-694-4242
Email: mikeoswald@comcast.net

Description of Services

Child and Family Therapy, Behavior Consultation, Home and Community Enhanced Habilitation, Training, Supervision, Parenting Groups.

Mr. Oswald has been in private practice since 1994. Prior to that he has worked in a variety of mental health and mental retardation settings including the Woods Schools, The center for Autistic Children, and the Warren E. Smith Center, and Mentor Clinical Care since 1972.

Mr. Oswald graduated from the Philadelphia College of Art in 1972 with a BFA and a teaching certificate and received a masters degree in Group Dynamics with Special Children from Goddard College in 1975. He participated in the extern program at Philadelphia Child Guidance Center 1994-95.

General Information

Mr. Oswald works in the Phila. Metropolitan area including Montgomery County, Bucks County, and the northern, northwestern and northeast sections of the city.

He works with children from pre-school age and up and their families. He works with adults with disabilities and their various support people. Mr. Oswald works with each person after assessing their individual needs and what skills they may need to accomplish their goals. Working in concert with families and support systems, Mr. Oswald works as a partner and facilitator to bring a positive support network together to assist the individual in building the life that they choose. Creating a positive, comfortable, affirming environment is essential to his work.

Overbrook Friedlander Programs

1900 Wynnewood Road, Phila. PA 19151

Telephone: 215-877-0006/0007 Fax: 215-877-5039

Contact Person: Karen Overton, Social Services Coordinator, 215-877-0064

Email: koverton@ofp.obs.org

Executive Director: Bernadette Kappen, 215-877-0313, Email: bnk@obs.org

Description of Service Provider

Overbrook Friedlander Programs has provided services to developmentally disabled adults with accompanying impairments in vision or vision and hearing since 1986. Each person shares an apartment either in the community or in the Wynnewood Building on the campus of the Overbrook School for the Blind. Each person participates in a day program or employment, and in recreational activities in the community. The degree of a person's sensory deficits determines individual program goals. There is a primary physician from the community. Specialists and inpatient services are provided by area practices and hospitals. To be considered eligible for admission: an individual must be 21 or older; an individual must have mental retardation as a primary disability; an individual must be legally blind or deaf-blind; an individual must be in good physical health free from contagious disease and able to physically participate in the program; an individual must have sufficient physical ability to move freely in the community. Recreational opportunities are a vital part of the program, and selected based on an individual's interests and abilities, including activities such as the YMCA, movies, concerts, dining out, shopping trips, etc. Day programming assists individuals in developing skills in the most appropriate vocational environment. An array of services, from day habilitation to work activities, to sheltered workshop employment are available. Each person participates in a Day Program with individualized goals and objectives. Overbrook Friedlander Programs operates two such programs: FOCUS, Focusing on Opportunities Created through Unique Support, and KNECT, Knowledge Necessary for Employment, Careers, and Training. When appropriate, efforts are made to place people in supported employment or assist them in obtaining and keeping community employment.

General Information

Geographical area of city served:

Overbrook, Overbrook Park, Wynnefield sections of Philadelphia

Population/Age Groups served:

Adults (21+) with Mentally Retardation, Blindness or Deafblindness

Specialty or area of expertise:

Blindness and Deafblindness

Service Categories:

CLAs serve 15 people, ICF/MRs serve 22 people, ATF serves 8 people and a workshop serves 9 people

Self-Determination Philosophy

Overbrook Friedlander Programs is committed to individuals having active and fulfilling lives. This is demonstrated by staff working with individuals to explore opportunities, exercise choice, maximize abilities and be a responsible member of the community.

PATH (People Acting To Help), Inc.

8220 Castor Avenue, Philadelphia, PA 19152

Phone: (215) 728-4636

Website: www.pathcenter.org

Fax: (215) 728-4576

Contact Person: Bill Schoppe, Email: bschoppe@pathcenter.org

Executive Director: Elizabeth Andl-Petkov, President & CEO

Description of Service Provider

For over 30 years, PATH has provided a variety of services and supports to individuals with mental retardation, and their families. PATH's mission, "*Helping individuals achieve a more independent and fulfilling life,*" is at the heart, by design, of each support and service offered. PATH can provide highly structured services, or services offering minimal supports, and, understanding your needs may change over time, PATH offers flexibility in how services are delivered. Services are intended to maximize personal growth toward independence in an atmosphere emphasizing your dignity and self-worth. Using a team approach to develop services and supports, personalized for you, PATH works with you and your team, including family members, staff, support coordinators, outside consultants/therapists, and others. It is through this harmonious partnership that you achieve your goals and realize your dreams.

General Information

Geographical area of city served:

Northeast Philadelphia and surrounding area

Population/Age Groups served:

Adults with Mental Retardation

Specialty/expertise:

PATH supports approximately 100 individuals in small community homes throughout Northeast Phila. PATH currently has four full-time nurses supporting individuals, equipping the agency with the ability to work with significant medical issues
Community Integrated Employment Services,
Vocational Habilitation Program, Adult Day Program, Community Based Instruction, Socialization, Recreation and Respite Program, Community Living Arrangements

Service Categories:

Self-Determination Philosophy

PATH'S mission is to help you or your family member achieve a more independent and fulfilling life, as such PATH believes that our mission is to support you:

- In discovering and using your strengths to realize your personal vision.
- In meeting life's challenges and living life with competence and hope.
- In recognizing opportunities and making choices to optimize your own well being.
- In enjoying meaningful relationships
- In empowering yourself to recognize your worth as a valued and active member of your community.

Please visit www.pathcenter.org for more information.

Pennsylvania School for the Deaf

100 W. School House Lane
Philadelphia, PA 19144
Telephone: 215-951-4700 Email: info@psd.org

Contact Person: Joseph E. Fischgrund, Headmaster
Email: hdm@psd.org
Internet: www.psd.org

Description of Service Provider

Founded in 1820, The Pennsylvania School for the Deaf (PSD) is the third oldest school of its kind in America. Currently educating over 200 students ages 3-21 in preschool, elementary, middle and high school classes, PSD operates from a renovated campus in the historic Germantown section of Philadelphia. As one of four private, state chartered schools, PSD is reimbursed for most of its operating expenses by the Commonwealth of Pennsylvania, and eligible youngsters attend tuition-free. PSD also has an Early Intervention Program for infants, toddlers (ages 0-3) and their families.

General Information

The Pennsylvania School for the Deaf provides quality educational programs for deaf and hard of hearing children, K-12. A challenging, interactive and integrated curriculum with up-to-date computer and visual technology. PSD also offers after-school and summer camp programs. PSD supports the right of each student to an education in the language he or she understands best. Social, cultural and personal experiences which enhance academic development, promote positive self concept, and prepare all students for life-long participation in society are also provided. PSD serves students from throughout the Delaware Valley area.

Mission

The mission of The Pennsylvania School for the Deaf is to provide deaf students with meaningful and engaging academic, social, cultural and personal experiences that will enhance their educational development and prepare them for life-long participation in society. Included in these experiences are programs developed in partnership with families and diverse communities that provide the basis for academic achievement, literacy, technological competence, the ability to think critically and creatively and a strong sense of positive self-identity. We believe that students, given an early, language rich and fully accessible communication environment and challenged by high expectations, can acquire the academic, cognitive, social and personal skills and attributes necessary to function as self-fulfilled, independent individuals, prepared for adult life in their community.

Philadelphia Association for Independent Support Brokers

PO Box 34560, Phila., PA 19101

Telephone: 267-259-0001

Contact Person: Ed Cohle, Director

Email: Philasupport@aol.com

Internet: www.philasupport.net

Description of Service Provider

The Association does not provide services directly. We are a technical assistance organization for individuals using self directed budgets for their supports and services. The Association currently supports people participating in Philadelphia's self-determination project. The Association is part of the Neighbours, Inc. network headquartered in NJ. We recruit, train and support independent support brokers who can assist individuals directing their own supports and staff, development of long term vision and plan, development of support budget, hiring and supervision of staff, connections to community and creative thinking about solutions which are not the typical or traditional services that one might receive.

General Information

Geographical area of city served:

All areas of Philadelphia

Population/Age Groups served:

Must be out of school. Must have
Mental Retardation

Specialty or area of expertise:

Self-determination, Planning, Implementation of
plan

Service Categories:

Personal Support Services

Self-Determination Philosophy

The Association believes that individuals with disabilities, their family, friends and other people close to them know what is best in designing supports. It is important that people have ample choices and control in their lives. We support five underlying principles which include (1) Authority- people should have control of their supports and in choosing their path in life, (2) Freedom – people should have multiple choices including where to live, who to live with, what kind of vocation, jobs, interests, etc. (3) Support – receive adequate support to live the life they choose, (4) Responsibility – being responsible to manage supports economically and within best practices as well as to be involved in the design and implementation of services and supports, and (5) Community – establish personal connections to neighbors, friends and others and to participate in the resources available in the community.

Philadelphia Coordinated Health Care (PCHC)

123 S. Broad Street, 22nd Floor
Philadelphia, PA 19019
Telephone: 215-546-0300 ext. 3685
Web address: pchc.org
Director: Dina McFalls, ext. 3674

Description of Service Provider

Philadelphia Coordinated Health Care (PCHC) is a unique and innovative program designed to provide health care support to individuals with intellectual and developmental disabilities living in the five county, Southeastern Region of Pennsylvania. PCHC provides a wide range of services such as trainings on health related topics and support in maneuvering within the health care system. PCHC works with individuals, families, agencies and county personnel to help increase understanding of health issues and access to quality health services. PCHC is the Southeastern Regional Health Care Quality Unit and all services and supports are offered free of charge. For more information please visit our web site, www.PCHC.org.

Philadelphia Developmental Disabilities Corporation (PDDC)

2350 W. Westmoreland St., Philadelphia, PA 19140

Telephone: 215-229-4550 Internet: www.arcpddc.org

Contact Person: Laura Princiotta Email: LPrinciotta@arcpddc.org

Executive Director: Paul Berenato

Description of Service Provider

PDDC's parent organization, The Arc of Phila. was founded nearly sixty years ago by concerned family members. Fighting tirelessly for appropriate services at a time when institutionalization was the norm, these early pioneers labored unstintingly for the equal rights and human dignity of people with developmental disabilities. They founded the city's first job training center for people with developmental disabilities. Now named PDDC, it soon became the largest job training center for people with developmental disabilities in Phila. Serving over 400 individuals each year, in our facility-based and increasingly in our community based programs, PDDC provides a range of innovative programs, including Vocational Training; Employment Partners - job training for people with or without disabilities; Alternative Day Programs (non-vocational day programs); Anello Day Health Center- integrated seniors program in an active, therapeutic setting; Housing and Respite - a range of options, from supportive and independent living to family living, offering independence while meeting health and safety needs; Advocacy- the only professional organization in Phila. serving children and adults; an excellent resource for information, referral, training, planning support.

General Information

Geographical area of city served: All of Philadelphia

Population/Age Groups served: Adults 18+ with or without disabilities. Advocacy for all people with developmental disabilities in Philadelphia, regardless of age

Specialty or area of expertise: Job training/placement, vocational evaluation, community supports/habilitation, housing, arts habilitation, respite, advocacy, support for seniors

Service Categories: Vocational & Adult Developmental Training (Seniors & Cultural Arts), Respite, Advocacy, Home Habilitation, CIE, Housing

Self-Determination Philosophy

Self-determination is more than a passing philosophy. It's a way of life beginning by truly understanding, respecting, and communicating with the person, the team and those they care about in meaningful dialogue. Everyday Lives reinforces the abilities people bring to the table. Their wants and needs are more like everyone else, so supporters must recognize that cookie cutter methods of service delivery are no longer the right way. We believe person centered planning, implemented as designed, offers the best opportunity to bring meaningfulness to one's life.

Preferred Home Care

741 N. 24TH Street, Philadelphia, PA19130
Telephone: 215-763-2265
Contact: Linda Hesson, Director
Email: L.HESSON1@verizon.net

Executive Director: Gerald Szucs
Telephone: 215-763-2265

Description of Service Provider

Provide continuous care and home visits – Skilled Nursing, Home Health Aides, Physical Therapy, and Occupational Therapy for pediatrics/young adults.

General Information

Geographical area of city served:	Phila., parts of Bucks, Montgomery, and Delaware Counties
Population/Age Groups served:	0 – 21 years
Specialty or area of expertise:	All pediatric/young adults
Service Categories:	Skilled nursing ,Home Health Aides, Physical and Occupational Therapy

Self-Determination Philosophy

To improve the quality of their lives, by providing quality care.

Programs Employing People (PEP)

1200 S. Broad Street Philadelphia, Pa., 19146

Telephone Number: 215-389-4006

Contact Person, Intake: Steven Knight, Director, Service Coordination

Email Steven.knight@pepservices.org Internet: www.pepservices.org

Executive Director: Graham B. Gill

Telephone: 215-389-4006 Email: Graham.Gill@pepservices.org

Description of Service Provider

Programs Employing People - PEP - is a private, nonprofit agency that provides services to people with developmental and other disabilities. PEP originated in 1969 by parents and advocates in South Philadelphia, and has grown to provide services for thousands of disabled adults and children. PEP meets people's needs through programs that include: community volunteering, adult literacy education, social and recreational programs, an in-house production work center, job coaching, community job placement, and paid employment. These programs foster a measure of independence and self-sufficiency. PEP's mission is to support recognition of its clients (or "consumers") as individuals, with dignity and self-respect; provide meaningful activities for those with severe disabilities, and, through Camp PEP and its Golden Branch, serve children and seniors with disabilities.

Geographical area of city served: PEP serves people from across Philadelphia. Many residents of south, southwest, and west Philadelphia enjoy PEP's convenient location on South Broad Street, with several subway and surface public transit routes providing transportation to PEP's front door.

Population/Age Groups served: PEP's adult day service is for people 18+. Our Golden Branch program is for seniors. Summer camp, while focused on children 10-18 also has a group and programs that support older individuals' interests.

Specialty or area of expertise: Community Inclusion, Vocational, Employment, Day supports, Recreation and leisure, senior supports and in-home supports.

Service Categories: Community Habilitation, Home And Community Services, Older Adult Day Service, Prevocational Services, Respite Day Camp, In Home Respite under 24 hours, Job Support Services, Recreation and Leisure Activities.

Self-Determination Philosophy

PEP strives to incorporate the Principles of the Center for Self-Determination in our daily mission of supporting individuals with disabilities that include: Freedom- to live a meaningful life in the community; Authority-- over dollars needed for support; Support- to organize resources in ways that are life enhancing and meaningful; Responsibility- for the wise use of public dollars; Confirmation- of the important leadership that self advocates must hold in a newly designed system.

R-House, Inc.

331 New Street, Spring City, PA 19475
Telephone: 610-948-4127
Executive Director: Charlotte Hoffman
Email: charlotte.hoffman@juno.com

Description of Service Provider

We are a small, family-style group home. We currently have five mentally challenged adults, three men and two women in our family. We are at full capacity and do not anticipate any openings in the foreseeable future.

General Information

Geographical area of city served:
Population/Age Groups served:
Specialty or area of expertise:

Spring City, Chester County
Mentally-challenged adults
Family-style living; two of our clients work in the community, and three others attend vocational workshop

RecCare, Inc.

PO Box 27208 Philadelphia, PA 19118-0208

Telephone: 215-248-6464 Fax: 215-248-3699

Contact Person: Dr. Lynda Mitchell, Executive Director

Email: LMRecCare@aol.com Internet: www.RecCare.com

Description of Service Provider

RecCare is a strengths-based, multi-faceted therapeutic service support system whose primary purpose is to provide direct support to individuals with various social, emotional, and developmental challenges, chronic conditions, or special needs. RecCare supports consumers on a 1:1 basis, seeing only one consumer at a time. Our mission also includes the provision of staff development/enrichment, consultation, and technical assistance to agencies, providers, caregivers, and health/human services workers who are interested in enrichment and education surrounding quality of life issues on behalf of the people they serve.

General Information

Geographical area of city served:

Phila. and five county area; consultation and technical assistance are provided state-wide

Population/Age Groups served:

Social, emotional, and developmental challenges, chronic conditions, or special needs; children to older adults

Specialty or area of expertise:

Therapeutic services that focus upon socialization and quality of life

Service categories:

Home and community habilitation services

Self-Determination Philosophy

Our vision at RecCare is that quality of life and socialization experiences are vital components to daily life and, to that extent, everyone deserves to live a full life. We realize therapeutic activities contribute to the richness of people's lives, independence, and dignity. RecCare also embraces the idea that our direct service employees can be facilitators in the implementation of therapeutic activities participation through family members, caregivers, and others involved in the lives of individuals with challenges. RecCare believes that consumers and families are "in charge" and their views regarding activities selection(s) are vital to the implementation of the consumer's care plan.

Resources for Human Development, Inc. (RHD)

4700 Wissahickon Avenue, Suite 126, Phila., PA 19144
Telephone: 215-951-0300 Fax: 215-951-0313
Contact Person: Grace Dempster Email: grace@rhd.org
Executive Director: Robert Fishman 215-951-0300
Internet: www.rhd.org

Description of Service Provider

Resources for Human Development, Inc. (RHD) is a diverse, creative, values-based non-profit corporation that has been providing social services in Philadelphia since 1970. Currently providing a variety of supports and services in eleven states and Washington DC, RHD believes in the worth of every individual and the contributions that each can make. That the work environment must reflect and encourage these beliefs is paramount and has led our organization to provide services and supports to people with many varied needs and problems.

RHD supports individuals who are homeless, mentally ill, forensically involved, drug/alcohol addicted, and mentally retarded/developmentally disabled. Adults and children receive supports through RHD. Services are provided in collaboration with consumers, families, and significant others. Programs are flexible, comprehensive and creative. RHD has established residential supports, day programs, and specialized therapies for persons with developmental disabilities, mental retardation, dual diagnosis (MH/MR), and physical disabilities. Services range in intensity from children's wrap-around services to adult residential services with minimal supervision to 24-hour supervision. Services are created in response to individual needs, thorough assessments and the team process.

General Information

Geographical area of city served: Philadelphia, Montgomery, Delaware Counties
Population/Age Group: Children and Adults
Specialty/Area of Expertise: Mental Retardation, Residential
Service Categories: Affordable Housing, Children's Services,
Children's Interim Response Team, Early Intervention, TSS, Wraparound
Services, Community Habilitation, Community Integrated Employment,
Community Based Instruction/Activities, Life Sharing/Family Living,
Residential Home and Community Habilitation (CLAs, SLAs), Senior
Services, Specialized Supports and Therapies, Support Services for
Special Offenders

Self-Determination Philosophy:

RHD believes and operates under the principles that everyone has the right to have control of his or her life. Through the use of Person-Centered planning, the individuals in our programs are supported to increase decision-making in their lives, in their activities, in the use of their money, with whom they live and in choosing those who support them.

RP Home Care (Ridgaway Philips)

P.O. Box 906, Spring House PA 19477

Telephone: 215-643-1200 or 1-800-355-1076 Fax: 215-540-0756

Contact Person: Kurt Grotz, Rehabilitation Coordinator ext. 150

Email: rphomecare.com

Internet: www.rphomecare.com

Executive: Jacqueline S. Moore

Description of Service Provider

Since 1980, RP Home Care has provided comprehensive nursing and therapeutic services to adults and children in home and community settings. We provide private duty nursing and aide services, skilled nursing visits, home health aides; pre and post natal care and comprehensive maternal/child homecare services; and home therapy including physical, occupational and speech-language therapy visits. Our nurses, aides and therapists meet all the requirements of the Pennsylvania Department of Health and the Joint Commission on Accreditation of Healthcare Organizations.

RP Home Care accepts private and group insurance, HMOs, and private pay for services. As a licensed, Medicare certified Home Health agency, Ridgaway Philips Home Care Services provides services to Medicare and Medicaid clients. The companies work closely with Keystone Mercy, HealthPartners, Amerihealth, Aetna and Blue Cross and are also under contract with several county Area on Aging programs and other community agencies for healthcare services and participate with the PDA program.

RN case managers open each case and coordinate care to ensure timely and effective service delivery. There is on-call service in place to ensure clients and families can contact us after hours, weekends and holidays. Managers ensure ongoing monitoring and improvement of services in compliance with all applicable laws and regulations.

General Information

Geographical area of city served: Philadelphia

Population/Age Groups: Newborns, Pediatrics, and Adults

Specialty or area of expertise: Rehabilitation and Therapy Services; Home Health Aides and Home Nursing Services

Service Categories: Registered Nurses, Licensed Practical Nurses, Certified Nursing Assistants, Home Health Aides, Physical, Occupational and Speech-Language Services; Medical Social Workers; Dietitians

Self-Determination Philosophy

Service delivery is tailored to maximize client independence, quality of life and ensure care coordination with all other services provided to the client.

Salvation Army Developmental Disabilities Program

701 N. Broad Street, Phila. PA 19123

Telephone: 215-787-2804 Fax: 215-787-5953

Contact Person: Leslie Calabrese, Program Director, Philadelphia County

Email: leslie_calabrese@use.salvationarmy.org

Internet: www.developmentaldisabilities.org

Executive Director: Maureen A. McGlinchey

Telephone: 215-787-2810 Email: mmcglinchey@use.salvationarmy.org

Description of Service Provider

The Salvation Army Developmental Disabilities Program provides residential, Supported Employment and day supports to individuals with intellectual disabilities, since 1980. The program is based on a person-centered philosophy that considers the uniqueness and abilities of each person, regardless of the level of disability. Individualized residential services are provided with the goal of empowering individuals to maximize their quality of life through community integration and independence in their home and community. Access to physical, occupational, speech, nutrition and behavioral therapy, as well as nursing/health supports is provided. Supports range from minimal assistance to individuals in Supported/Independent Living to 24 hour support.

Salvation Army DDP assists individuals to identify, choose and maintain jobs that maximize personal interests and abilities. The program provides assessment, job development, on-site job support, follow-up after placement and career planning. The Community Options program offers opportunities to enhance meaningful involvement in community life by fostering participation in volunteer, educational and fitness activities. The program focuses on supports that encourage individuals to develop meaningful personal relationships, becoming involved in natural networks of support. The community centers (Corps) offer access to many community resources.

General Information

Geographical area of city served:

Phila., Bucks, Montgomery Counties in PA;
(Sussex and New Castle in DE)

Population/Age Groups served:

Adults

Specialty or area of expertise:

Residential Support and Non-facility Based Day
Supports to Individuals with Mental Retardation
and/or Autism

Service Categories:

Community Habilitation (CLA/SLA), Day Support,
Employment

Self-Determination Philosophy

The Salvation Army Developmental Disabilities Program is dedicated to serving the community by recognizing the gifts that each person brings to community life and by supporting their efforts and desires to achieve their potential.

Special People In Northeast, Inc. (SPIN, Inc.)

10521 Drummond Road, Philadelphia, PA 19154

Telephone: 215-613-1000

Contact Person: Megan P. Forrestal, Director of Public Relations & Marketing

Email: mforrestal@spininc.org Internet: www.spininc.org

Executive Director: Trina Losinno, 215-612-7193 Email: tlosinno@spininc.org

Description of Service Provider

Special People In Northeast, Inc. (SPIN, Inc.) is a non-profit, human service agency founded in 1970 by families seeking better lives for their children. SPIN, Inc. has continued that tradition and today is a vibrant, dynamic “people to people” organization offering innovative services and supports for infants, children, adults and families. While the agency’s mission is to support individuals with developmental or intellectual disabilities, our vision of people living fully integrated lives involves providing services for individuals with or without disabilities. SPIN, Inc. also has been recognized for our investment in world-class professional development of our workforce since 2002 by Training Magazine’s www.trainingmag.com Top 100 ranking, achieving #20 in 2006.

SPIN, Inc. supports over 2,500 children, adults and families each year. Services for adults with intellectual disabilities include: Residential Services; Community Living Arrangements (CLAs), Behavioral Health CLAs, Supported Living Arrangements (SLAs), and Lifesharing (Family Living); Employment Services; Career Development Services; In Home and Respite Supports; Services to older adults living in nursing homes and Day Services. Services for infants and young children include: Early Intervention, Pre-School Programs, Early Head Start, Head Start, Autistic Support Pre-School Programs and center-based child care. SPIN, Inc. provides behavioral health services including psychological and psychiatric evaluations and counseling for children, adults and families. A highlight of SPIN, Inc. is our national award winning Norcom Community Center (NCC), www.nccfun.org, an inclusive community center that provides recreation, education and other fun opportunities for everyone regardless of age or ability.

General Information

Geographical area of city served:

Phila; Centers in Northeast and Frankford

Population/Age Groups served:

Lifespan

Specialty or Area of Expertise:

Adults with Intellectual Disabilities and or Co-occurring Disabilities; children with Developmental Disabilities including Autism Spectrum Disorder Children’s Services, Employment and Career Development Services, Residential, Behavioral Health

Service Categories:

Self-Determination Philosophy

SPIN’s foundation is its strong belief in the potential of all people and the power of possibility, supporting people so they may exercise responsibly their choice, preference and right without limitation, to a fully integrated life as citizens of PA.

Special Vacations

3502 Scotts Lane – Suite 2121F, Phila. PA 19129

Telephone: 215-844-1295 Fax: 215-844-3797

Executive: Pat McFarlane, Director

Email: info@specialvacations.net Internet: www.specialvacations.net

Description of Service Provider

Special Vacations provides supervised vacations and recreational opportunities for adults with developmental disabilities.

General Information

Geographical area of city served:

Phila. and surrounding areas

Population/age groups served:

18 and over

Specialty or area of expertise:

Pat McFarlane, Director, has an MA degree in Special Education, and is fluent in sign language

Service Categories:

Camps, overnight respite, day respite

Self-Determination Philosophy

To support individuals in their effort to be independent. To assist them in actualizing their dreams.

Step-By-Step, Inc.

67 Long Lane, Upper Darby, PA 19082

Telephone: Home Office 570-829-3477, SE Regional Office, 610-352-7837

Intake Telephone: Ms. T. Foust, Service Director, 610-352-7837

Contact Person: Joseph Hartnett E-mail: Jhartnett@stepbystepusa.com

Web Address: www.stepbystepusa.com

Executive: James Bobeck, Executive Director/CEO, 570-829-3477

Joseph M. Hartnett, Regional Director, 610-352-7837

Description of Service Provider

Founded in 1977, Step By Step, Inc. has grown to be a nationally accredited (CARF) 11 county agency that offers a variety of services in mental health and mental retardation in the Commonwealth of Pennsylvania. Step By Step operates community living arrangements for people with developmental disabilities throughout Philadelphia, Delaware and Montgomery Counties. We also provide home-based day services for a number of people we support.

We embrace the concepts of Everyday Lives and Positive Approaches. Our services are focused on meeting the needs of individuals while maintaining a vision toward each person's desire, ability and right to be a productive and valued member of his or her community. Step-By-Step strongly and passionately believes in each individual's ability to succeed in life, through personal empowerment. We sincerely recognize that a professional and caring staff is our greatest and most valued resource. We embrace the knowledge that our partnership with the community is vital to develop, implement and advocate public policy. We recognize the value of diversity. We encourage openness for creativity and innovation that promotes further success. We are dedicated to infuse these ideals into our day-to-day operation. Step By Step has an elaborate outcome measures reporting and feedback system in place, in accordance with our accreditation standards.

General Information

<i>Geographical area of city:</i>	All of Philadelphia
<i>Population/Age Groups:</i>	Adults
<i>Specialty/area of expertise:</i>	Residential
<i>Service Categories:</i>	Home and Community Services

Self-Determination Philosophy

Step-By-Step, Inc. honors personal choice.

St. John's Community Services

520 North Delaware Avenue, Philadelphia, PA 19123

Telephone: 215-451-5053

Contact Person: Dr. Albert T. Brown Jr., Executive Director

Email: Abrown@sjcs.org

Internet: sjcs.org

Description of Service Provider

St. John's Community Services provides employment opportunities for individuals with developmental and other disabilities by using its resources to connect the community to the individuals we serve, regardless of age, type of severity, life skill or disability. As people with disabilities become members of the community, we all become involved in their lives and therefore all need support. We strive to recognize the hidden talents of the person with the disability and to recognize our own hidden talents to support them.

General Information

Geographical area of city served:

Philadelphia County

Population/Age Groups served:

Developmentally Disabled Adults

Specialty or area of expertise:

Supported Employment

Service Categories:

Job Search, Job Support

Self-Determination Philosophy

Through building community relationships, people with disabilities are able to have careers, make meaningful contributions and fulfill their dreams for the future. St. John's Community Services supports person's employment choices in a variety of work settings specific to each person's outcome.

Sunny Days Early Childhood Developmental Services, Inc.

One North Belfield Ave., Havertown, PA 19083

Telephone: 610-449-1600

Contact Persons: Jerome Campbell, Rita McAdams

Email: Jcampbell@sunnydays.com, Rmcadams@sunnydays.com

Internet: www.sunnydays.com

Description of Service Provider

Sunny Days Early Childhood Developmental Services is an Early Intervention provider serving children with developmental needs from birth to three years of age in their natural environments, including the child's home, caregiver's home, daycare centers and other community settings. Our mission is to provide quality, family-centered services that foster the family's ability to promote their child's development to their fullest potential. Our services are provided by highly skilled and dedicated professionals, including Occupational and Physical Therapists, Speech-Language Pathologists, Special Education Teachers and Social Workers. Our staff includes a Hanen-certified Speech-Language Pathologist and Special Instructors who have received advanced training in language/communication facilitation.

General Information

Geographical area of city served:

Entire city is served

Population/Age Groups served:

Birth to three years of age

Specialty or area of expertise:

Among Sunny Days' specialized services are working with the medically fragile and providing comprehensive services to children with Autism Spectrum Disorders (ASD) and those at risk for ASD. Sunny Days' approach includes a variety of strategies delivered as an integrated model that reflects a child and family's daily life; is relationship based; child and family centered and based on sound developmental theory
Occupational & Physical Therapy; Speech-Language Pathology services and Special Instruction

Service Categories:

Self-Determination Philosophy

A child's family is critical to any child maximizing their developmental potential. Therefore, Sunny Days believes in working closely with parents/caregivers and in delivering service in a family-friendly, parent/caregiver-centered manner, where the adults who are a part of a child's life are active, engaged partners in providing services.

Supportive Behavioral Resources Inc.

7901 Bustleton Avenue, Suite 301, Philadelphia PA. 19152
Telephone: 215-333-2280 Fax: 215-333-2278
Paula Grochowski Office Manager, SBR.Paula@verizon.net
Executive Director: Francesco J Tieri, M. Ed. SBR.Frank@verizon.net
Internet: www.Supportivebehavior.com

Description of Service Provider

Since the inception of Supportive Behavioral Resources (SBR) in 1994, our vision has been to provide personal services to individuals with disabilities and their families. This is accomplished primarily through behavior consultation, counseling, and in more recent years, community habilitation through the Person/Family and Consolidated Waiver.

General Information

<i>Geographical area of city served:</i>	SBR Inc. serves Philadelphia, Lower Bucks & Delaware Counties
<i>Population/Age Groups Served:</i>	Individuals over 18; Individuals under 18 on a case-by-case basis
<i>Specialty or area of expertise:</i>	Developmental Disabilities, Autism, Dual Diagnosis, Sign Language, Bi-Lingual Counselors (Spanish)
<i>Service Categories:</i>	Community Habilitation (Levels 1,2,3, and enhanced), Behavior Specialist, Behavior Therapy, Chore services, In-home Respite. Psychological testing for those paying privately

Self-Determination Philosophy

Our mission at SBR is to provide individualized supports that reflect respect, caring and knowledge to the individuals with disabilities and their families.

Supportive Care, Inc.

1223 West Chester Pike, Havertown, PA 19083

Telephone: 610-449-7790

Contact Person: Robin Blocker Email: robin@suppcare.com

Director: David M. Perkal Email: david@suppcare.com

Description of Service Provider

Since 1983, Supportive Care has provided home care services of the highest quality. Our goal is to offer exceptional assistive services to maintain your loved one comfortably and safely at home with dignity. We understand the sensitivity of inviting a caregiver into your home. This is why our caregivers are screened, bonded, insured and are given criminal and child abuse background checks to protect you and your family. We pride ourselves in that all of our consumers are not just a name but family. We maintain a live operator 24 hours/day and are available for 2-hour shifts to as long as live-in support.

We specialize in:

- **Personal Care:** Hands-on care related to personal hygiene or to a functional activity of daily living including bathing, skin care, mouth care, dressing, grooming, toileting, ambulation and transfer, feeding and bedside care.
- **Home Support:** Basic housekeeping and home management necessary to ensure a safe and sanitary environment including meal planning and preparation, light housekeeping, personal laundry and mending of clothing, escort to medical facilities, shopping and errands, and medication reminders.
- **Companion Care:** Opportunity to socialize with our caregiver. Companions may also assist with personal care and home support tasks.
- **Respite Care:** Allowing the primary caregiver a chance to take a break. Companions may also assist with personal care and home support tasks.

General Information

Geographical area of city served:

Delaware, Phila., Montgomery, Chester counties

Population/Age Groups served:

All ages

Specialty or area of expertise:

Personal care and home support services

Service Categories:

Home & Community Habilitation (15 Mins.) - W7060

Respite Services (In-Home 24 Hours) – W7249

Respite Services (In-Home 15 Minutes) – W7257

Homemaker/Chore Services – W7283

Self-Determination Philosophy

“Supporting people with personal care” has been the mission of Supportive Care since 1983. Our goal is to offer exceptional habilitation services so that our consumers are able to live comfortably and safely at home with dignity. Through our provision of personal care and home support services, we strive to empower our consumers to live independent, fulfilling lives so that they remain valuable members of their communities.

Tabor Children's Services, Inc.

57 East Armat Street Philadelphia, PA 19144

Telephone: 215-842-4800

Contact Person: Carla Wilson and Jerri Brooks

Email: Carla.Wilson@Tabor.org Jerri.Brooks@Tabor.org

Internet: www.tabor.com

Executive Director: William Haussmann

Email: William.Haussmann@Tabor.org

Description of Service Provider

A community based home with 24 hours supervision for individuals with mild to moderate retardation who are ambulatory.

General Information

Geographical area of city served:

Germantown/Mt. Airy/Chestnut Hill

Population/Age Groups served:

Males age 21 years and over

Specialty or area of expertise:

Proficient in providing safe, secure sanitary housing, implementing program planning and community integration for individuals with mild to moderate mental retardation

Service Categories:

Consolidated Waiver

Self-Determination Philosophy

We believe in the worth and dignity of all people no matter their station in life, socio-economic status, or their mental or physical ability. The guiding principles of service delivery are control, permanency, security, prosperity, individuality, relationships, recognition, privacy, and citizenship with the freedom to choose.

The Association for Independent Growth, Inc. (TAIG)

4700 Wissahickon Ave., Suite 100, Philadelphia, PA 19144

Telephone: 215-320-2040

Contact Person: Tamiko K. Johnson

Email: tamjohnson@taiginc.org

Internet: www.taiginc.org

Executive Director: Joseph R. Bucci

Email: jbucci@taiginc.org

Description of Service Provider

Founded in 1984, TAIG has continuously supported people with disabilities to be successful in every endeavor they choose. As a leader in the community inclusion movement, TAIG recognizes all individuals as valued, contributing citizens with full rights to enjoy “life, liberty and the pursuit of happiness.” As one of Philadelphia’s largest providers of community living, home and day supports, TAIG offers a full range of options to individuals and families who seek innovative solutions to the specific needs of their unique situation. Focused on abilities, the resourceful staff of TAIG are dedicated to building on the strengths of individuals and their families for the well-being of the whole community.

General Information

Geographical area of city served:

All areas of Philadelphia

Population/Age Groups served:

Adults

Specialty or area of expertise:

TAIG offers innovative and effective community-based supports for adults with a wide range of intellectual and related physical disabilities

Service Categories:

Community Homes, Home and Community Habilitation, Employment

Self-Determination Philosophy

Person-centered planning is the cornerstone for the design and delivery of supports and services provided by TAIG. Because TAIG focuses first on the abilities and strengths of each individual, the path of progress is unique for every person. Guided by the Self Determination principles of freedom, support, authority and responsibility, TAIG respects the direction and pace individuals and their families set for their own lives. We are an association of diverse people, united in the common purpose of full inclusion and equal opportunity for all.

Theraplay, Inc.

638 Brandywine Parkway, West Chester, PA 19380

Telephone: 610-436-3600

Contact Person: Marcy Moyer, 610-803-0100

Email: mmoyer@theraplayinc.com

Internet: www.theraplayinc.com

Executive Director: Lisa Mackell, President

Email: lmackell@theraplayinc.com

Description of Service Provider

Theraplay, Inc. provides physical, occupational, speech and feeding therapy services, special instruction, social work and psychology services. Services are provided through early intervention, home care, schools and pediatric outpatient centers.

General Information

Geographical area of city served:

Berks, Bucks, Chester, Delaware, Lancaster, Montgomery, and Philadelphia counties

Population/Age Groups served:

0-21 years of age

Specialty or area of expertise:

Children only

Service Categories:

PT, OT, ST, Special Education, Social work, psychology

Therapy Solutions Children's Services

7051 W. Passyunk Avenue, Philadelphia, PA 19142

Telephone: 215-492-1079 Fax: 215-492-1083

Contact Person: Diane Hardie, BSN-Early Intervention Coordinator

Telephone: 215-492-1079 or 215-492-1223

Executive Director: Barbara A. Coaxum, M.A C.C.C.-SLP

Email: ctherapy@aol.com Internet: www.therapysolutionsinc.com

Description of Service Provider

Therapy Solutions Children's Services Inc. is a non-profit organization providing services to Early Intervention for Philadelphia County. Our agency is committed to providing the best services possible using the best therapeutic practices available to enhance performance and development of children. Our Mission is to maximize change through customized therapy and educational programs for children. We have providers from all disciplines to provide comprehensive developmental services to assist in promoting the development of children and supporting families and caregivers. We provide speech, physical, occupational therapy as well as special instruction educational services and family training for a variety of developmental delays, medical and speech language disorders. Therapy Solutions Children's Services, Inc. was formulated to provide interdisciplinary therapy services to meet all of our client's needs. All of our therapists are experienced professionals who are automatically able to function as a multidisciplinary team to provide support to clients, families, caregivers and to each other from a variety of different perspectives and approaches.

General Information

Geographical area of city served:

Philadelphia & Delaware Counties

Population/Age Groups served:

0-5 years

Service Categories:

Evaluation and Assessment, Speech, Language, Occupational and Physical Therapy; Special Instruction, Family Training & Staff In-Service Training

Specialty or area of expertise:

Children with Autism Spectrum, Sensory Integration, Stuttering, Hanen Training for families/children; therapists trained in the Hanen Method for children with communication disorders and children with Autism and pre-school stuttering

Self-Determination Philosophy

Strive To Keep Children Growing Towards The Future.

Thorncroft Therapeutic Horseback Riding, Inc.

190 Line Road, Malvern, PA 19355

Telephone: 610-644-1963

Contact Person: Doreen Guthrie, Doreen@thorncroft.org

Executive Director: Saunders Dixon

Internet: www.thorncroft.org

Description of Service Provider

Thorncroft provides therapeutic horseback riding to people with physical, mental and emotional disabilities. A mainstream program, our population consists of riders with and without special needs.

Located in Malvern, we serve riders from the Delaware Valley. The riders range in age from 2 to 85 years of age.

Our Mission is to help build the physical, emotional and mental well-being of all people particularly those with special needs, through establishing an atmosphere of cooperation, respect, and love in an equestrian environment.

We are committed to a mainstreaming approach for teaching horseback riding and to promoting the development of new and independent therapeutic riding programs.

Travel Seekers

P.O. Box 1242, Glenside PA 19038-6242
Telephone/Fax: 215-548-1671
Contact Person/Owner: Robin Rhoades-Johnson
Email: travelseekers1@aol.com
Internet: www.travelseekerpa.com

Description of Service Provider

Travel Seekers evolved into a Travel Service in 2003, from ideas, dreams and inspirations from people with disabilities. We are a unique service inspired by the involvement of the travelers, families and/or program planning teams. Packages are personalized to accommodate the need of the individual with disabilities and special needs. Most packages include: transportation, lodging, meals, tours, taxes, fees, gratuities and skilled escorts in the field of mental health, mental retardation, nursing or healthcare.

Travel Seekers offers extended vacations, day trips and respite care. Prices range from \$125.00 and up with additional costs for 1/1 assistance. Call for details. Arrangements can be provided for individuals (In Home Waiver & FDSS), groups, and Human Service Organizations. Travel seminars are available to organizations to share ideas for successful travel.

General Information

<i>Geographical area of city served:</i>	Philadelphia and Surrounding Counties
<i>Population/Age Groups served:</i>	All
<i>Specialty or area of expertise:</i>	Mental Health, Mental Retardation and Physically Challenged Individuals
<i>Service Categories:</i>	Travel/Respite Care

Self-Determination Philosophy

Travel Seekers philosophy is to support people with disabilities, families and the planning team to develop a dream vacation of their choice. We recognize that each person's safety, comfort and well being are paramount in planning a successful vacation. Travel Seekers believe that travel is an essential part of life that can and should be afforded to everyone despite their limitations.

Tri-State Clinical Support Services, Inc.

P.O. Box 299 Hatboro, PA 19040-0299

Telephone: 215-773-0732

Executive Director: Scott Hammerman, M.Ed.

Email: slhammerman55@comcast.net

Description of Service Provider

Tri-State offers Behavioral Consultant supports and services to individuals living in the Philadelphia, Bucks and Montgomery County area. This includes Home and Community Habilitation, Staff and Family Training, Medication monitoring, and related follow-up. Additional services may be requested as well, specific to individual needs. Referrals can be made via service coordinators, contract arrangement, or direct referral.

General Information

Services are offered throughout Philadelphia to children and adults. An area of specialty is coordinating services between the family, provider and individual.

Self-Determination Philosophy

Our mission is to support and assist individuals to maximize their talents and strengths in order to have as normal and productive a life as possible, allowing them to identify and express goals and desires to others and reach their full potential. Through behavioral supports the individual can communicate productively to others and have the greatest opportunity for a successful life.

UCP of Philadelphia and Vicinity

102 East Mermaid Lane, Philadelphia, PA 19118

Telephone: 215-242-4200

Email: BDibble24@aol.com Internet: www.ucpphila.org

Executive Director: Willis A. Dibble; Stephen A. Sheridan, CEO

Telephone: 215-248-7602 / 215-248-7601

Email: BDibble24@aol.com execadm@ucpphila.org

Description of Service Provider

UCP of Philadelphia, founded in 1946, provides early intervention, inclusive preschool day care, pre vocational assessment/training, job placement and coaching, social rehabilitation/partial hospital support, adult day program, community living arrangements, out-of-home respite care, evening/weekend community leisure/sports activities and community social services.

General Information

<i>Geographical area of city served:</i>	Citywide for all services except early intervention (3-5 only), which is limited to the north/northwest area of the city
<i>Population/Age Groups served:</i>	Community Recreation – teens and adults Early Intervention – 3 to 5 Respite Care and Social Services – all ages All other services – 18 and over
<i>Specialty or area of expertise:</i>	People with physical disabilities resulting in motor problems
<i>Service Categories:</i>	Home and Community Habilitation – Adult Training, Prevocational, Respite, Residential, Employment–Competitive (Job find/support)

Self-Determination Philosophy

Each person and/or family seeking support from UCP is the driving force behind determining the role UCP will play in assisting them to pursue their own goals and achieve their desired outcomes. UCP reviews goals/outcomes regularly with the individual/family, adjusting strategies as necessary in the support team process.

Often due to the impact of the physical disability on the person's daily life, logistical support issues (e.g., personal care assistance, architectural accessibility, specialized transportation, assistive technology/adapted equipment) are major factors in achieving successful outcomes. UCP applies all its resources, experience and expertise in addressing these potential obstacles on behalf of the individuals being supported. UCP Community Social Services frequently supports individuals/families as they negotiate solutions to such obstacles within the systems involved.

Unlimited Staffing Solutions, Inc.

Philadelphia Office: 1 South Easton Road, Glenside, PA 19038
Telephone: 215-886-0200 Fax: 215-886-9815
Corporate Office: 347 West Main Street, Trappe, PA 19426
Telephone: 484-975-6882 Fax: 484-975-6886
Executive Director: Edward E. Brown, Owner
Telephone: 610-256-3000 Email: ebrown@unlstaff.com
Internet: www.unlstaff.com

Description of Service Provider

Unlimited Staffing Solutions, Inc. blends over 80 combined years of Healthcare and MH/MR industry administrative knowledge and management experience with over 20 years of staffing experience to provide a proven, high quality and flexible staffing service to individuals, consumers as well as facility providers. Unlimited Staffing Solutions, Inc. provides high quality, Temporary (Short / Long Term) Behavioral, Residential MH/MR and Home Based Healthcare staffing services.

Unlimited Staffing Solutions, Inc. is a Pennsylvania Licensed HBCS- Home Based Community Supports Provider (51) serving the entire Southeastern Region of PA.

General Information

<i>Geographic area of city served:</i>	All areas of Philadelphia and surrounding area
<i>Population/Age groups served:</i>	10 - 65 years of age
<i>Specialty or Area of Expertise:</i>	Attendant Care, Home Health Aide, Residential Workers, Therapeutic Staff Support, Behavior Specialists; please visit our website for more

Self-Determination Philosophy

As a father of a disabled 18 year old young man, I fought hard to empower my child throughout school and at home so he could reach for his fullest potential possible...in all aspects of his life. But more importantly, I understand that it is during these times that a caregiver must provide the most assistance, support and continued encouragement to learn more, to do more and to be more independent. As the owner of Unlimited Staffing Solutions, Inc., I guarantee that every operational protocol, our recruitment screening processes, every aspect of our trainings stress the right of self determination through Consumer Choice: Consumer Driven and Supported Independent Living Philosophies.

Values Into Action

206 W. State Street, Suite LL, Media, Pa 19063

Telephone: 610-565-5177

Contact Person: Jane Griffin, Managing Director

Email: jane@valuesintoaction.org Internet: www.valuesintoaction.org

Executive Director: Marian Frattarola-Saulino

Telephone: 610-565-5177 Email: marians@valuesintoaction.org

Description of Service Provider

We are an organization dedicated to helping people lead lives of their choosing. The uniqueness of each person means that services and supports must be individualized to be relevant, cost effective and meaningful. Our perspective is that people do not need to meet a pre-determined level of “independence” to live where and with whom they choose. Instead, we ask what is important to and for the person. Although what we offer individuals varies according to their wants and needs, people typically request and accept our staffing supports. This forms the basis of our relationship, assisting them to recruit, select, hire and manage their paid staffing supports, who assist them with living an ordinary life, providing help with everyday living tasks. Tasks may include help with identifying, locating and securing homes to own or rent, providing assistance with everyday living tasks such as grooming, arranging or providing transportation, help to find or maintain a job, cooking, cleaning, planning their days, finding meaningful activities and places to go in their community and staying healthy.

General Information

Geographical area of city served:

Any and all. It is dependent upon where the person wants to or currently lives

Population/Age Groups served:

People with a diagnosis of developmental disabilities, including those with mental health issues and autism

Specialty or area of expertise:

Individualized services and supports; self-direction of services and supports

Service Categories:

Supported Living; people needing minimal supports in their own home; people living with family members wanting supports; people living in their own homes needing 24-hr support

Self-Determination Philosophy

By supporting people’s basic civil rights to choose where and with whom they live, honoring their pursuits in terms of friendship, career and aspirations and respecting their right to privacy, Values Into Action upholds the principles of the self determination movement. Working in partnership with individuals and their families so they may create a meaningful life, we offer people opportunities to direct their services and supports to this end. Helping them design supports they want and need, and assuming shared authority over their budget in a responsible and cost effective manner, maximizes the contributions of people with disabilities and their families and confirms the leadership role of self advocates.

Variety Club Camp and Developmental Center

PO Box 609, 2950 Potshop Rd, Worcester, PA 19490

Telephone: 610-584-4366

Contact Person: Angus Murray, Executive Director

Telephone: (610) 584-4366 Email: angusmurray@varietyphila.org

Internet: www.varietyphila.org

Description of Service Provider

Variety Club Camp and Developmental Center offers a wide array of services to children diagnosed with mental retardation and similar disabilities. From June to August there is a Day Camp that runs 9am-3pm with before and after care at additional cost. Our after school program runs 3pm-6pm Monday thru Friday. We provide a resource center for parents of children with MR with a focus on Autism. We also have an extended school year program and much, much, more.

General Information

Geographical Area Served: Bucks, Chester, Montgomery, Philadelphia, Berks, and Delaware Counties

Population/Age groups served: 5-21year olds with MR and similar disabilities

Specialty/Area of Expertise: Safe, fun, educational recreation

Self-Determination Philosophy

Variety Club Camp and Developmental Center prides itself on over 50 years of dedicated service helping children with disabilities become more independent by fostering self determination and helping kids discover their full potential.

Village Care Family Services, Inc.

4950 Parkside Avenue, 5th Floor, Philadelphia, PA 19131

Telephone: 215-879-4023

Contact Person: Theresa Bentley, Program Manager

Email: tbentley@vcfsphila.org

Internet: vcfsphila@msn.com

Executive Director: Joetta Moran Glover (Kersey)

Telephone: 215-879-4023 Fax: 215-879-3405

Email: jmglover@vcfsphila.org; vcfsphila@msn.com

Description of Service Provider

Village Care Family Services, Inc. is a community-based agency specializing in providing early intervention services to children and their families from diverse backgrounds throughout the Philadelphia region. Our main priority within the provision of services is to support the family's status as the most important people in the child's life. Our services for children are provided in home or community settings and utilize the team model of service delivery with an emphasis on the family as the team leader. Some of the services provided by Village Care Family Services, Inc., are behavior therapy, family training, occupational therapy, physical therapy, psychological services, social work, special instruction and speech and language therapy.

General Information

Geographical area of city served:

Philadelphia region

Population/Age Groups served:

Birth to Three years

Specialty or area of expertise:

Behavior, Speech, Language Therapy

Service Categories:

Early Intervention

Self-Determination Philosophy

VCFS assists families in maximizing their own unique strengths and abilities to foster every aspect of their child's development.

Vision for EQuality, Inc.

The Cast Iron Building, 718 Arch Street, 6N, Philadelphia, PA 19106

Telephone: 215-923-3349 Fax: 215-923-3038

Contact Person: Barbara Klein, Assoc. Dir. bklein@visioforequality.org

Email: info@visionforequality.org Internet: www.visionforequality.org

Co-Exec. Dir. Audrey Coccia, Ext. 102 acoccia@visionforequality.org

Co-Exec. Dir. Maureen Devaney, Ext. 107 mdevaney@visionforequality.org

Description of Service Provider

Vision for EQuality, Inc. (VFE) offers individual assistance, support, training and monitoring for people with disabilities and their families. Our Advocacy Department provides individual and systems-wide support for people and their families. Our Training Department offers statewide training opportunities about the system and system change through the Training Partnership for People with Disabilities and Families. Our Consumer Family Satisfaction teams support the Embreeville Class and their Community Match members. Our IM4Q program monitors people receiving services from the system in their residential, vocational or community settings to survey and assess their quality of life and their satisfaction with services and supports. We direct the Pennsylvania Waiting List Campaign to seek additional funding for services for thousands of Pennsylvanians. We offer training on HIV/AIDS prevention and risk reduction specifically designed to meet the needs of people who have different learning styles. We offer technical assistance for the Philadelphia Parent Support Groups and assist them with organizing new neighborhood groups. Our Fialkowski Resource Room offers a wealth of information, computers with internet access and a Resource Center Specialist to help you.

General Information

Geographical area of city served:

Philadelphia County and Eastern PA

Population/Age Groups served:

Students transitioning to Adult Life and Adults with developmental disabilities

Specialty or area of expertise:

Advocacy, monitoring and training

Self-Determination Philosophy

We believe all people have a right to live a happy and meaningful life including:

- The power, authority and resources to control their own destiny
- A sense of belonging and acceptance for who they are
- Being treated with dignity and respect
- The chance to participate as valued members of their community
- Options, creativity and security in their everyday lives
- Meaningful and loving personal relationships
- The opportunity to express their own spirituality
- Access to good health care

A vision grounded firmly in community.

Visiting Nurse Group, Inc.

128 West Girard Avenue, Phila PA 19123

Telephone: 215-828-8888 ext. 115 Fax: 215-829-8875

Internet: www.visitingnursegroup.com

Contact Person: Joann P. Bush, Administrator; jbush@visitingnursegroup.com

Executive: Joel E. Becker, President, CEO; jbecker@visitingnursegroup.com

Description of Service Provider

Visiting Nurse Group, Inc., (VNG) is a leading provider of home healthcare services throughout Philadelphia and its surrounding suburbs. Since 1986, VNG has provided skilled nursing care, home health aide services, as well as physical and occupational therapy.

Focusing on the need for comprehensive home care for pediatrics, VNG offers each child and their families the highest level of clinical expertise. As one of the most rapidly growing private duty home care agencies in Philadelphia, VNG has over 200 nursing professionals and home health aides on staff, who provide a smooth transition from the hospital to the home. As our slogan says, "We bring healthcare home", where your child will flourish to their fullest.

General Information

Geographical area of city served:	Philadelphia and surrounding suburbs
Population/Age Groups served:	Children and adults with special needs; technology dependent, requiring continuous care
Specialty or area of expertise:	Keeping technology dependent children in their homes
Service Categories:	Skilled nursing care, home health aide, physical and occupational therapy

Self-Determination Philosophy

Visiting nurse Group is committed to provide the highest level of home care to each patient. Our entire staff of RNs, LPNs, and Home Health Aides are passionate about the superior care they provide. We are dedicated to recruiting and retaining the most skilled and knowledgeable nurses and encourage continual skill development and training. We are ultimately rendering technologically advanced nursing care by a qualified team of professionals who truly care. Our mission is to provide high quality home care services and education to those patients with high-tech and specialized health care needs regardless of race, color, national origin handicap, age or religious creed.

Volunteers of America Delaware Valley

10551 Decatur Road, Suite 100, Philadelphia, Pa. 19154

Telephone: 215-281-1960

Contact Person: Jane Mwangi-Williams or Nancy Scheingold

Email: jwilliams@voadv.org or nscheingold@voadv.org

Internet: Volunteers of America Delaware Valley

Executive Director: Daniel Lombardo

Telephone: 1-856-854-4660 Email: dlombardo@voadv.org

Description of Service Provider

Volunteers of America Delaware Valley, a nationally based spiritual organization founded in 1896, provides residential services to adults with developmental disabilities utilizing a person centered process which embraces the core principles of self-determination, community integration with social capital, and a quality of life of meaning and purpose.

General Information

Geographical area of city served:

Although the majority of residential settings are in NE Phila., Volunteers of America Delaware Valley's commitment to a collaborative relationship with individuals supported allows for any neighborhood that offers safety and community integration to be a choice

Population/Age Group served:

Adults

Specialty or area of expertise:

Individuals with challenging behaviors, dual diagnosis (mental health issues), forensic involvement including sexual offenses

Service Categories:

Residential, in home supports

Self- Determination Philosophy

Volunteers of America Delaware Valley's commitment to the principle of self-determination through individual choice and self directed services is insured through the recognition that person centered processes are underpinned by the expectation that each staff member's ability to enter into a collaborative relationship with the supported individual facilitates the achievement of authentic choice. Self-determination unfolds when the environment provides the ingredients of active listening, collaborative exploring of interests, exposure to new experiences, evidence based practices and a perspective of ongoing growth for each person.

Walker Memorial Training Center

304 Old Lancaster Road, Merion Station, PA 19066

Telephone: 610-747-0290

Contact Person: Sharon Williams-Taylor, Executive Director

Email: swilliams-taylor@thewalkercenter.net

Internet: www.thewalkercenter.net

Description of Service Provider

The Walker Center serves the mentally and physically disabled by means of a system of support services that address the various needs in the contemporary world and that are reflective of Walker's traditional values. These values enable clients to achieve a level of self-sufficiency compatible with their abilities, both as individuals and as members of the community.

General Information

Geographical area of city served:

Phila., Montgomery, Delaware Counties

Population/Age Groups served:

Adolescent, Adult, Older Adult

Specialty or area of expertise:

Developmental Disabilities

Service Categories:

Community Living Arrangements, Respite Care,
Parenting Project and In-Home Services

Self-Determination Philosophy

Our mission is to provide support, services and advocacy to empower individuals with developmental disabilities to make informed choices in their daily lives, enhance personal growth, develop meaningful relationships and be a part of the community at large.

WES Health Centers (Dr. Warren E. Smith)

1463 W. Lycoming Street, Philadelphia, PA 19140

Telephone: 215-227-8985 Fax: 215-227-8988

Contact Person: Lisa Smith-Hicks E-mail: lsmith@DRWES.org

Executive Director: Dennis E. Cook Internet: www.DRWES.org

Description of Service Provider

WES is a health and human service organization that promotes total wellness and is in the business of building communities. The Vision of WES Health Centers is for every person to have access to the critical, individual-driven services that promote the attainment of full emotional, intellectual, and physical potential. This vision is achievable only when people are safe, healthy and well educated. As we fulfill our true potential as individuals, our communities will become economically self-sustaining and culturally viable.

Mental Retardation Services:

Vocational Habilitation Program

The VHP provides services based on each individual's wants and desires, and strives to develop each person's maximum potential for employment and/or personal independence in the community. Services available to those 18+ over.

Community Integrated Employment

WESWorks is an innovative job-training program, which endeavors to place individuals (18 years or older) in the competitive job market. Job Development Services include job readiness training, individual on-the-job training, travel training, and follow-up evaluation.

Home & Community

The Home & Community Program assists children and adults with special needs from the ages of 3 to adult. We provide skill development in the following areas: life skills, problem solving, parenting skills, and financial planning. We also provide community participation and support through community activities, projects, and volunteer associations. In home respite is also a service offering.

General Information

Geographical area of city served:

Primarily North Central, Southwest

Population/Age Groups served:

Ages 3 to adult

Service Categories:

Mental Retardation, Mental Health, and
Substance Abuse

Self-Determination Philosophy

To provide opportunities in which individuals learn to live, work, and play in their communities, as all citizens are entitled.

Section VI: APPENDIX

VI-A

MENTAL RETARDATION SERVICES (MRS)					Oct. 2007
701 MARKET ST., 5TH FLOOR, SUITE 5200			PHILA., PA 19106-1532		
REGISTRATION & CUSTOMER SERVICE 685-4MRS (4677)					RECEPTION & INFORMATION 685-5900
Acker, Rodney	685- 5989	Garvin, Crystal	685-5921	Okon, Aloysius	685- 4665
Aleem, Kevin	685- 5957	Ghegan, Patrick	685- 5988	Opsasnick, Lynne	685- 5990
Auchinleck, Linda	685- 5943	Gilman, Beth	685- 4629	Orlin, Jeffrey	685- 5911
Aydin, Mahmut	685- 5960	Glickman, Elliot	685- 5970	Orr, Frank	685- 5925
Barbakoff, Howard	685- 5978	Groom, Deborah	685- 5999	Ostrow, Meryl	685- 5972
Beale, Robert	685- 5831	Handler, Todd	685- 5952	Owens, Thomas	685- 4678
Blender, Elayne	685- 5997	Harmon-Coker, Leslie	685- 4681	Pace, Larry	685- 5906
Borum, Lynette	685-4633	Harrison, Gail	685- 4680	Patterson, Denise Taylor	685- 5905
Brewer, Judith	685- 4658	Harte, Kathy	685- 5947	Perry, Kim	685- 4659
Brown, Khadijah	685-4630	Holder, Brian	685- 4625	Pressley, Marilyn	685- 4671
Brown, Robin M.	685- 4637	Hopewell, Aswad	685- 5942	Rementer, Fran	685- 5969
Buie, DeAndre	685- 4675	Hunter, Gail	685- 4626	Richardson, Jim	685- 5935
Burke, Sharon	685- 5941	Isaac, Cliff	685- 5991	Richardson-Owens, Liat	685- 5912
Cabrera, Lisa	685- 4651	Johnson, LaShane	685- 4684	Robinson, Tammy	685- 5919
Cackowski, Deborah	685- 5940	Kebbie, Augustine	685- 5958	Roche, Marianne	685- 5930
Campbell, Ann Marie	685- 5980	Kennedy, Michael	685- 4672	Rodriquez, Ileana	685- 4627
Carter, Adrienne	685- 4636	Kenny, Karen	685- 5977	Sabb, Wanda	685- 5981
Carter, Tammy	685-4666	Krauss, Helga	685- 5904	Santiago, Vincent	685- 5979
Che, Muluh	685- 4649	Kravitz, Len	685- 5976	Sessions, Thomas	685- 5927
Chough, Julia	685-5973	Kresloff, Judy	685- 5923	Silvasi, Cathy	685- 5986
Claiborne-Pride, Karen	685- 5937	Lackey, Diane	685- 5994	Smaller, Gina	685- 5982
Collins, Opal	685- 4647	Lanfranco, Yolanda	685- 4687	Smith, Delores	685- 4657
Cooper, Jacqueline	685- 5946	Lara, David	685- 5953	Smith, Robin	685- 5971
Cornman, Charles	685- 4654	Leon, Florence	685- 5944	Spangler, Paul	685- 5939
Cureton, Martha	685- 4670	Mack, Robin	685- 5955	Stevens, Vera	685- 5961
Davison-Kegler, Tiffany	685- 5913	Mandell, Stephen	685- 4685	Sykes, Kathy	685- 5909
Driver, Merrel	685- 5928	McCauley, Gene	685- 5938	Thilo, Elaine	685- 5974
Dunbar, Andre	685- 4663	McMillan, Lynette	685- 5929	Thrower-Hill, Sharon	685- 4655
Dunn, MaryAnn	685- 4622	Medford, Doreen	685- 5922	Torres, Eduardo	685- 4635
Dwyer, Melvin	685- 4667	Michie, Amy	685- 4632	Udujih, Frances	685- 4656
Evans, Shawn	685- 5660	Mills, William	685- 4679	Vogler, Pamela	685- 5945
Evans, Sybil	685- 4662	Mirel, Bob	685- 5934	Whitfield-Williams, Alberta	685- 4634
Falcone, Connie	685- 5998	Muhammad, Miriam	685- 5917	Wilson, Aimee	685- 5984
Flood, Linda	685- 5968	Myers-Thompson, Teresa	685- 5924	Wilt, Gertrude	685- 5914
Franks, Vernon	685- 5962	Nayeemulla, Mohammed	685- 4632	Wise, Carrie	685- 5995
Frantz, Molly	685- 5903	Nelson, Tamara	685- 5975	Zeigler, Lisa	685- 5949
Fuller, Bryant	685- 4661	Newman, Jeanette	685- 5951		
Galetta, Jennifer	685- 5954	Nicholson, Alfreda	685- 4650		
FAX MACHINES		Court-Ordered Supports Coord. 685-4688		Community Supports/ Day Supports/Children-E.I. 685-5956	
Registration/Cust. Service 685- 4617		Budget & Waiver/Risk Mgmt./ Training - Q.I./Pub. Awareness 685-5933			
Administration 685- 5959					

VI-B

**Commonwealth of Pennsylvania
Department of Public Welfare
Office of Developmental Programs (ODP)**

Important Contact Information

**ODP Customer Service Number
1-888-565-9435
for General Information or Concerns**

Estelle B. Richman, Secretary
Department of Public Welfare
P.O. Box 2675
Harrisburg, PA 17105-2675
1-717-787-2600

Jeffrey B. Petraco, Director
Bureau of Supports for People with
Intellectual Disabilities
P.O. Box 2675
Harrisburg, PA 17105-2675
1-717-787-1848
Email: jpetraco@state.pa.us

Kevin T. Casey, Deputy Secretary
Office of Developmental Programs
P.O. Box 2675
Harrisburg, PA 17105-2675
1-717-787-3700

Patricia McCool, Director
Division of Community Supports
P.O. Box 2675
Harrisburg, PA 17105-2675
1-717-787-1848
Email: pmcCool@state.pa.us

**Southeast Regional Office
Office of Developmental Programs
State Office Building, Room 306
1400 Spring Garden St.
Philadelphia, PA 19130-4064**

Vicki Stillman-Toomey
Regional Program Manager
Office of Developmental
State Office Building
1400 Spring Garden Street, Room 306
Philadelphia, PA 19130
215-560-2242
Email: vstillmant@state.pa.us

Rochelle Zaslow
Regional Supervisor
Office of Developmental Programs
State Office Building
1400 Spring Garden Street, Room 306
Philadelphia, PA 19130
215-560-2242
Email: rzaslow@state.pa.us

VI-C Common Acronyms

In the field of services to people with mental retardation and developmental disabilities, many acronyms are used. An acronym is a word that is formed from the first or first few letters of several words. We have included a list of these commonly used acronyms as a reference guide.

AAC-----Augmentative and Assistive Communication

AAIDD-----American Association on Intellectual and Developmental Disabilities

ADA----- Americans with Disabilities Act

ADT-----Adult Developmental Training

ASD-----Autism Spectrum Disorder

AT-----Assistive Technology

BHO-----Behavioral Healthcare Organization

BHS-----Behavioral Health Services

CAO-----County Assistance Office

CBA-----Community Based Activity

CBH-----Community Behavioral Health

CBI-----Community Based Instruction

CFST-----Consumer Family Satisfaction Team

CIE-----Community Integrated Employment

CIL-----Center for Independent Living

CLA-----Community Living Arrangement

CLS-----Community Life Skills Program or Community Legal Services

CMS-----Center for Medicare & Medicaid Services

COLA-----Cost of Living Adjustment

CRRS-----Community Residential Rehabilitation Services for the Mentally Ill
CST-----Consumer Satisfaction Team
CQI-----Continuous Quality Improvement
D&A-----Drug & Alcohol
DD-----Developmental Disabilities
DDS-----Developmental Disabilities Services
DHS-----Department of Human Services
DSP-----Direct Support Professional
DPW-----Department of Public Welfare
EI----- Early Intervention
ELP-----Essential Lifestyle Plan
EPSDT-----Early Periodic Screening Diagnosis Treatment
FAPE----- Free Appropriate Public Education
FC-----Facilitated Communication
FDSS-----Family Driven Support Services
FFP-----Federal Financial Participation
FLP-----Family Living Program (now called Lifesharing)
FSS-----Family Support Services
FY-----Fiscal Year
HCBS-----Home and Community Based Services
HCQU-----Health Care Quality Unit
HCSIS-----Home and Community Services Information System
HHC-----Home Health Care
HIPAA-----Health Insurance Portability and Accountability Act

HRP-----Health Risk Profile

ICF/MR-----Intermediate Care Facility for Persons with Mental Retardation

IDEA-----Individuals with Disabilities Education Act

IEP-----Individualized Educational Plan

IFSP-----Individualized Family Support Plan

IHCW-----In-Home Consolidated Waiver

IM----- Incident Management

IM4Q-----Independent Monitoring for Quality

IRS-----Intake Registration Specialist

ISO-----Intermediary Service Organization

ISP-----Individual Support Plan

ITQ-----Invitation to Qualify

LD-----Learning Disability

L&I-----Licenses and Inspections

LEAP-----Learning Experience Assessment Program

LPN-----Licensed Practical Nurse

LRE-----Least Restrictive Environment

MA-----Medical Assistance

MA-EPD-----Medical Assistance for Employed Persons with Disability

MCO-----Managed Care Organization

MCT-----Mobile Crisis Team

MH-----Mental Health

MIS-----Management Information System

MPI-----Master Provider Index

MR-----Mental Retardation

MDE-----Multi-Disciplinary Evaluation

OBRA-----Omnibus Budget Reconciliation Act
OCD-----Office of Child Development
ODP-----Office of Developmental Programs
OT-----Occupational Therapy
OVR-----Office of Vocational Rehabilitation
PAC/MR-----Planning Advisory Committee Office of Mental Retardation
PCA-----Philadelphia Corporation for the Aging
PCA-----Personal Care Attendant
PCHC-----Philadelphia Coordinated Health Care
PCID-----President’s Committee for People with Intellectual Disabilities
PCP-----Person Centered Planning
PES-----Psychiatric Emergency services
P/FDSW-----Person/Family Directed Support Waiver
PHP-----Partial Hospitalization Program
PILCOP-----Public Interest Law Center of Philadelphia
PLF-----Private Licensed Facility
PPI-----Personal Planning Information
PPO-----Preferred Provider Organization
PROMISe-----Provider Reimbursement and Operations Management Information System
PT-----Physical Therapy
PUNS-----Prioritization of Urgency of Need for Services
PVPT-----Philadelphia Vocational Profile Tool
QA-----Quality Assurance
QUEST-----Quality Enhancement Survey Team
QI-----Quality Improvement

QIP-----Quality Improvement Plan
QM-----Quality Management
QMRP-----Qualified Mental Retardation Professional
RN-----Registered Nurse
SB-----Senate Bill
SC-----Supports Coordinator/Supports Coordination
SCO-----Supports Coordination Organization
SCS-----Supports Coordination Supervisor
SEP-----Supported Employment Program
SIS-----Supports Intensity Scale
SLA-----Supported Living Arrangement
SNF-----Skilled Nursing Facility
SS-----Social Security
SSD-----Services & Supports Directory
SSDI-----Social Security Disability Income
SSI-----Social Security Income
TA-----Technical Assistance
TEP-----Transitional Employment Program
TSM-----Targeted Services Management
VHP-----Vocational Habilitation Program
VR-----Vocational Rehabilitation

Section VII-A: Fair Hearing Forms

**FAIR HEARING REQUEST FORM
HOME AND COMMUNITY-BASED SERVICES
FOR INDIVIDUALS WITH MENTAL RETARDATION**

TO: Department of Public Welfare
Bureau of Hearings and Appeals
(the County MH/MR Program will forward this appeal to the appropriate
Bureau of Hearings and Appeals Office listed on pages 3-4)

DATE _____

FROM: Name of Appellant _____ Day Telephone Number _____

Mailing Address _____

Signatures: Appellant _____

Witness (if Appellant makes mark)

Witness (if Appellant makes mark)

I request a fair hearing before the Department of Public Welfare Bureau of Hearings and Appeals. I am requesting this appeal on behalf of the following individual receiving home and community based services funded under a Medicaid waiver for individuals with mental retardation.

Name of individual receiving services _____

Medicaid access number of individual receiving services _____

I request this appeal based on the following actions and I request the following remedies (explain):

Name of Individual's Representative (if applicable) _____

Signature of Individual's Representative (if applicable) _____

Day Telephone Number _____

Mailing Address _____

Please check one of the items below to indicate the type of hearing you want:

_____ I want a telephone hearing

_____ I want a face to face hearing

Please indicate below what information is needed in a language other than English, what type of interpreter, communications assistance or accommodation you need, if any, at the hearing:

CC: County Mental Health/Mental Retardation Program
Regional Program Manager, Office of Mental Retardation
Waiver Coordinator, Central Office of Mental Retardation,
Bureau of Community Programs

MR-458 1-04

**HOME AND COMMUNITY-BASED SERVICES
FOR INDIVIDUALS WITH MENTAL RETARDATION**

INSTRUCTIONS AND NOTICE OF RIGHT TO FAIR HEARING

If you are applying for Waiver services or an ICF/MR level of care, or if you object to an action taken affecting your claim for waiver services, you have the right to a county conference or fair hearing, or both if:

- You or your legal representative have not been informed of feasible Home and Community-based services including services funded under the Waiver, as an alternative to care in an ICF/MR (Intermediate Care Facility for individuals with Mental Retardation), and about services in an ICF/MR.
- You or your legal representative have not been offered the preference of Home and Community based services funded under the Waiver as an alternative to care in an ICF/MR.
- You or your representative have been denied your preference to receive Waiver-funded Home and Community based-services or ICF/MR.
- Your claim for services is not acted upon with reasonable promptness.
- You or your legal representative have been denied your choice of
 - (a) Home and Community-based services funded under the Waiver or
 - (b) qualified providers of Waiver funded or ICF/MR services.
- Waiver-funded services in your individual program plan were reduced, terminated or suspended without your consent.

You also have the right to appeal any action or failure to act and to have a hearing if you are dissatisfied with any decision to refuse, suspend, reduce or terminate Medicaid Home and Community-based Waiver services. However, you will not be granted a hearing if the action taken was solely caused by State or Federal law or regulations requiring a change in the type of services available to you.

If you want a conference to discuss your concerns or to have an independent mediation, please write or phone your County MH/MR program designee.

Your county designee will also help you in filing for an appeal before the Department of Public Welfare, Bureau of Hearings and Appeals, if you so request.

Your County Designee is Miriam Muhammad

This County Designee can be reached at the following address and telephone number:

Address: Mental Retardation Services
 701 Market Street, 5th Fl., Suite 5200
 Philadelphia, PA 19106-1532

Telephone Number: (215) 685-5917

If you choose to have a conference or mediation with the county MH/MR program, you may do so without forfeiting your appeal rights if you contact the county MH/MR program designee within 10 days of your notification of the contested action. You do not have to have a County conference or mediation if you want to go directly to a Department of Public Welfare hearing officer to have your appeal heard.

If you choose to have a County conference or mediation, services should not change until a decision on the conference or independent mediation is made, unless that change is based solely on Federal or State law, regulation or policy.

If you are not satisfied with the results of the conference or mediation, you may appeal to the Department of Public Welfare, Bureau of Hearings and Appeals within 30 days of you being notified of the County's decision. Your appeal must be sent first to the county MH/MR program, and they will forward it to the Bureau of Hearings and Appeals. If you are appealing a change in services which are already provided to you and if you appeal to the department within 10 days of the County's decision, services will, generally, continue without change until the department's hearing officer makes his/her decision. Services will not continue if the action is based solely on a change in Federal or State requirements.

If you decide to appeal directly to the Department of Public Welfare, Bureau of Hearings and Appeals, you must write the department's Bureau of Hearings and Appeals within 30 days of the decision or action being taken which you want to appeal using form MR 458. The appeal must first be sent to the County MH/MR program, and they will forward it to the Bureau of Hearings and Appeals.

If you are already receiving waiver services, waiver services will continue without change until the fair hearing decision is made if:

- You are appealing a decision to reduce, terminate or suspend Waiver funded services that you were authorized to receive in your individual program plan.
- You file the appeal within 10 days of being informed of the County's decision.
- The action is not done solely to comply with Federal or State law, regulation or policy.

The Department of Public Welfare, Bureau of Hearings and Appeals telephone numbers and addresses follow:

1. Bureau of Hearings and Appeals

Headquarters

Bureau of Hearings and Appeals
2330 Vartan Way, Second Floor
Harrisburg, PA 17110
Phone: (717) 772-2769

2. Bureau of Hearings and Appeals

Central and Northeast Regions

Bureau of Hearings and Appeals
2330 Vartan Way, Second Floor
Harrisburg, PA 17110
Phone: (717) 772-2769

3. Bureau of Hearings and Appeals

Southeast Region

Bureau of Hearings and Appeals
1400 Spring Garden Street, Room 1608
Philadelphia, PA 19130-9943
Phone: (215) 560-2378

4. Bureau of Hearings and Appeals

Western Region

Bureau of Hearings and Appeals
Two Gateway Center, Suite 1125
603 Stanwix Street
Pittsburgh, PA 15222
Phone: (412) 565-5213

At the hearing, you can present to the hearing officer the reasons you disagree with the action or decision and present evidence and/or witnesses to support your case. You have the right to represent yourself or to have someone else represent you (see attached list of legal aid offices).

If you need legal counsel, the County MH/MR contact person will refer you to free counsel and advocates on request.

If you speak a language other than English or have problems in communicating and need an interpreter, you may bring an interpreter to the hearing. If you are unable to provide your own interpreter, you may request assistance on the appeal request form and/or by contacting the County contact person or the Bureau of Hearings and Appeals. You must request this in advance of the hearing.

If you need some other accommodation to attend or participate in the hearing, you may request assistance in obtaining such an accommodation, but you must make this request in advance of the hearing. These requests may be made by contacting your County designee.

The Bureau of Hearings and Appeals will hold a hearing for you either over the telephone or face-to-face. You may choose which type you want. If you do not have a phone, you can use the phone at the County MH/MR program or the phone of a friend, relative or neighbor. Indicate whether you want a telephone or face-to-face hearing on the attached Appeal Request Form.

The attached Fair Hearing Request Form should be used to file your appeal. Your County designee or representative may help you complete and mail this form to the Bureau of Hearings and Appeals.

Your County designee will copy your Fair Hearing Request Form and send a copy to both the Regional and State Offices of Mental Retardation. The State and Regional Offices of Mental Retardation addresses are as follows:

1. **Southeast Region Office of Mental Retardation**
1400 Spring Garden Street
Philadelphia, PA 19130-4064
2. **Northeast Region Office of Mental Retardation**
100 Lackawanna Avenue
Scranton, PA 18503
3. **Central Region Office of Mental Retardation**
Room 430, Willow Oak Building
Harrisburg State Hospital
Harrisburg, PA 17120
4. **Western Region Office of Mental Retardation**
300 Liberty Avenue
Pittsburgh, PA 15222
5. **Office of Mental Retardation**
Room 512, Health and Welfare Building
P.O. Box 2675
Harrisburg, PA 17105

**Standard Individual Plan Notification
Pursuant to Service Preference Bulletin**

- ISP
- Critical Revision
- Team Meeting

Date: _____

Name of Person Receiving Service: _____

Address of Person: _____

Telephone Number: (_____) _____

This is to certify that I consent to the services in the Individual plan, as presented to me on:

Date

This consent is made with the understanding that I have the right to request a change in these services at any time, and that I have the right to a county meeting, independent mediation, or Department of Public Welfare fair hearing and appeal if services are reduced, terminated or suspended.

This also is to acknowledge that I (or my representative) have been informed of my rights to a county meeting, independent mediation, or Department fair hearing and appeal at my planning meeting. I also acknowledge receiving a copy of a form and instructions for Department fair hearing and appeal.

Signature of Individual: _____ Date: _____

Signature of Representative: _____ Date: _____

Signature of Supports Coordinator: _____ Date: _____

Agency: _____

Attachments: MR 458
Copy: File
: Fran Rementer, MRS

Section VII-B: - MR Bulletin: Service Definitions - July 1, 2007

- 1. Cover Letter**
- 2. MR Bulletin Cover Page**
- 3. Service Definitions Narrative**
- 4. Service Definitions Chart**

Consolidated Waiver, Person/Family Directed Support Waiver, and Base-Funded Service Definitions Narrative

General Comments

Consolidated Waiver and Person/Family Directed Support (P/FDS) Waiver services are available to people with mental retardation aged three and older. However, services funded by the waivers are not available to people while they are living or staying in public or private Intermediate Care Facilities for the Mentally Retarded (ICFs/MR), nursing homes, residential treatment facilities, correctional facilities, drug and alcohol facilities, or hospitals.

The cost of P/FDS services provided to any person in a fiscal year may not exceed the funding cap established in the current P/FDS waiver, or amendment. There is no similar cap associated with the Consolidated Waiver.

Residential services, which include Child Residential Services, Community Residential Rehabilitation Services for the Mentally Ill, Community Homes for Individuals with Mental Retardation, Family Living Homes, and Residential Home and Community Habilitation Unlicensed Homes, are only available through the Consolidated Waiver and base funds.

None of the waiver-funded services discussed in this document may be provided to people in their residences if the residences are provider-owned, leased, or rented and serve more than ten people. Services may be provided to people who live in licensed residential settings established prior to January 1, 1996, with a licensed capacity to provide services to ten or fewer unrelated individuals, or in homes established on or after January 1, 1996, with a licensed capacity to provide services to four or fewer unrelated individuals. Services may be provided to individuals who reside in ICFs/MR of ten beds or less that have converted to waiver-funded homes.

The need for services must be established through assessment processes and needed services and supports must be documented in Individual Support Plans (ISPs).

In recognition of requirements to ensure individuals' health and welfare, to enable the achievement of the purpose of the service, to individualize services, and to account for differences in service delivery regulations and/or methods specific to different service settings, some of the services have unique sets of modifiers. The modifiers consist of multiple levels of staff-to-individual support ratios or support by staff that may have had special training and/or experience. While providing a framework through which the health and welfare needs of individuals can be ensured and outcomes can be achieved, modifiers also provide options to individuals and families who may choose enriched and/or more creative programs made possible through lower staff-to-individual ratios.

Legally responsible individuals (e.g., a parent of a minor child or a spouse) and relatives/legal guardians may be paid to provide services funded through the Waivers on a service-by-service basis and when the following conditions are met:

The service provided is not a function that the legally responsible person, relative, or legal guardian would normally provide for the individual without charge in the usual relationship among members of a nuclear family;

The service would otherwise need to be provided by a qualified provider of services funded under the waiver; and

The service is provided by a legally responsible person, relative, or legal guardian who meets the qualification criteria that are established by ODP in Appendix C-3 of the approved Waivers.

Services that legally responsible individuals and relatives/legal guardians can provide are limited to the following: Home and Community Habilitation (Unlicensed), Supported Employment - Job Finding and Job Support, Transportation, Transportation (Mile), Transportation (Trip), Home Finding, and Personal Support Services. Relatives/legal guardians may also provide respite services only when the relative/legal guardian does not live in the same household as the waiver participant and when the conditions listed above are met. Legally responsible individuals may not provide respite services.

Payments to legally responsible individuals, relatives, and legal guardians who provide services are made through an Intermediary Service Organization (ISO). Payments are based upon time sheets submitted by the legally responsible individual/relative/legal guardian or agency provider to the ISO and approved for payment by the Administrative Entity (AE). The AE and the ISO are responsible to ensure that payments are only made for services that are authorized on the participant's approved ISP.

Home and Community Services

Home and Community Services are direct services to meet regulatory requirements and/or contract conditions provided to individuals who need assistance in the acquisition, retention, or improvement of skills related to living and working in the community. These services may only be provided when the AE determines they are necessary to prevent institutionalization.

A service that is included in another category of services, [e.g., Occupational Therapy], may **not** be provided as a Home and Community service and/or included in the rate charged for a Home and Community Service. The only exception to this rule is transportation services. When agency-based providers of Residential Habilitation and Home and Community Habilitation transport people to services/activities specified in their ISPs, the transportation costs may be included in the Habilitation rate. Agency-based providers that provide Prevocational Services, Transitional Work Services, or Licensed Day Habilitation may only incorporate transportation costs into their rate when the transportation is necessary for involving people in activities that are integral to these services. An example is transportation that originates from a provider site to a community activity or function that is part of the overall program of activities of the provider.

Home and Community Habilitation

This is a direct service (face-to-face) that must meet contractual conditions. This service is provided in home and community settings to assist individuals in acquiring, maintaining, and improving self-help, domestic, socialization, and adaptive skills. **This service is not a residential service.** For residential services, see Residential Home and Community Habilitation Licensed Homes and Residential Home and Community Habilitation Unlicensed Homes.

Home and Community Habilitation is a service that may be provided to people in their own home or in other residential or community settings not subject to licensing regulations. Home and Community Habilitation may be provided to residents of certain residential settings, such as Domiciliary Care Homes, when these homes have a licensed capacity of ten or fewer unrelated persons. Home and Community Habilitation may be provided to Personal Care Home (PCH) residents who receive non-waiver funding and to participants in the Person/Family Directed Support (P/FDS) Waiver with a

move-in and enrollment date **prior to** July 1, 2007. PCH residents with a move-in and enrollment date **on or after** July 1, 2007, are only eligible for the P/FDS Waiver if the PCH has a licensed capacity of ten or fewer unrelated persons. Please note that Home and Community Habilitation may not be used to fund the services that the PCH or Domiciliary Care Home is required to provide to the person.

Home and Community Habilitation consists of services designed to assist individuals in acquiring, retaining, and improving the self-help, socialization, and adaptive skills necessary to reside successfully in home and community-based settings. Habilitation may be provided up to 24 hours a day based on the needs of the individual, to ensure the individual's health and welfare. Included are provider training costs, supervisory costs, purchased personnel costs, and costs of supplies that are necessary to provide the habilitation service. Entrance fees to events and membership fees are not covered under this service. Camp day or overnight may only be provided under respite.

Through the provision of this service individuals learn, maintain, or improve skills through their participation in a variety of everyday life activities. They learn and use skills in the context of these activities; this can be considered a functional approach to the delivery of services. These activities must be necessary for individuals to live in the community, to live more independently, or to be more productive and participatory in community life. Services must be provided in a manner that ensures the person's health and welfare.

In addition to supporting individuals in activities typically associated with those occurring in their homes and the immediate community, the Home and Community Habilitation service may also be used to provide staff assistance to support individuals in the following ways:

1. Habilitation provided in home and family settings that are not subject to Department licensing or approval, when the provider of habilitation meets established requirements/qualifications.
2. Support that enables the individual to access and use community resources such as instruction in using transportation, translator and communication assistance, and companion services to assist the individual in shopping and other necessary activities of community life.
3. Support that assists the individual in developing financial stability and security, such as assistance in arranging for disability-related work incentives and plans for achieving self-support; general banking; assistance in beginning a business enterprise; personal and estate planning; balancing accounts; preparing income taxes; and record keeping.
4. Support that enables an individual to participate in community projects, associations, groups, and functions, such as support that assists an individual to participate in a volunteer association or a community work project.
5. Support that enables an individual to visit with friends and family in the community, such as the support of a personal care worker.
6. Support that enables an individual to participate in public and private boards, advisory groups, and commissions.
7. Support that enables the individual to exercise rights as a citizen, such as assistance in exercising civic responsibilities.
8. Support that enables the individual to benefit from the participation of friends, relatives, and advocates as part of the individual's support planning team. Reimbursement to support program planning team members shall be limited to the cost of the members' travel to and from meetings, subsistence, phone charges, and orientation/training. Travel and subsistence allowances shall be held to the ceiling established by the Department for its employees.

There may be multiple uses of this service with multiple providers within a person’s ISP as long as there is documented need and there are no conflicts or overlaps in regards to day and/or time of service. For example, a person may participate in activities that are community-based and receive Home and Community Habilitation from 6:00 PM to 9:00 PM, Monday through Friday to satisfy an outcome of participating in a community resource. The same person could also be provided with a Home and Community Habilitation service that is home-based, scheduled Monday through Friday from 11:30 AM to 12:30 PM to support him/her in achieving an outcome of independent meal preparation.

This service should be coordinated with any service(s) that may be provided in the Specialized Therapies and Nursing Services category to ensure consistency in services to people across service settings.

Services similar to behavior support can be provided under Home and Community Habilitation utilizing a minimum of staff support level two (W7059, W7060, or W7061).

Waiver-funded home and community habilitation services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.

The code and service units for Home and Community Habilitation follow:

W7057		Base Staff Support	The provision of the service at a staff-to-individual ratio of no less than 1:6.	15 minutes
W7058		Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:6 to 1:3.5.	15 minutes
W7059		Staff Support Level 2	The provision of the service at a staff-to-individual ratio range of <1:3.5 to >1:1.	15 minutes
W7060		Staff Support Level 3	The provision of the service at a staff-to-individual ratio of 1:1.	15 minutes
W7061		Level 3 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of an individual. This also includes service at a staff-to-individual ratio of 2:1.	15 minutes

Licensed Day Services

Licensed Day Habilitation (Title 55, Chapter 2380), Adult Training Facilities and Older Adult Day Services (Title 6, Chapter 11)

This service is provided to address the same needs as Home and Community Habilitation. The differences are the settings in which services are provided and the regulatory standards that apply.

This is a direct service (face-to-face) that must meet contractual conditions and the regulatory requirements of the Pennsylvania Code, Title 55, Public Welfare, Chapter 2380, Adult Training Facilities or Pennsylvania Code, Title 6, Aging, Chapter 11, Older Adult Day Services.

Waiver-funded licensed day habilitation services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.

The code and service units for Adult Training Facilities follow:

W7072		Base Staff Support	The provision of the service at a staff-to-individual ratio of no less than 1:6.	15 minutes
W7073		Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:6 to 1:3.5.	15 minutes
W7074		Staff Support Level 2	The provision of the service at a staff-to-individual ratio range of <1:3.5 to >1:1.	15 minutes
W7075		Staff Support Level 3	The provision of the service at a staff-to-individual ratio of 1:1.	15 minutes
W7076		Level 3 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of an individual. This also includes service at a staff-to-individual ratio of 2:1.	15 minutes

The code and service units for Older Adult Day Services follow:

W7094		Licensed Day Habilitation Services – Older Adult Day Service (Title 6, Chapter 11)	This service is made available to older individuals with mental retardation in licensed Older Adult Day services. Waiver-funded Older Adult Day services may be provided by Pennsylvania-based providers in contiguous states or by out-of-state providers in contiguous states, with written approval by the ODP Regional Office.	15 minutes
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Prevocational Service (Title 55, Chapter 2390), Vocational Facilities

This is a direct service (face-to-face) that must meet contractual conditions and the regulatory requirements of the Pennsylvania Code, Title 55, Public Welfare, Chapter 2390, Vocational Facilities. This service is provided to people to prepare them for paid employment.

Services consist of work experience and other developmental work training activities designed to promote movement into a higher level vocational program. Activities include:

- . Training designed to teach job-related skills;
- . Personal and work adjustment training designed to develop appropriate worker traits and teach an understanding of the work environment; and
- . Assessments of a beneficiary's vocational aptitude and potential.

Handicapped employment as defined in Title 55, Chapter 2390 may not be funded through the waivers. This service may not be funded through either waiver or through base allocation if it is available to individuals through a program funded under Section 110 of the Rehabilitation Act of 1973 as amended, or section 602 (16) and (17) of the Education of the Handicapped Act. Documentation must be maintained in the person’s file to satisfy assurances that the service is not otherwise available through a program funded under the Rehabilitation Act of 1973 as amended and the Individuals with Disabilities Education Act (IDEA).

Waiver-funded prevocational services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.

The code and service units for Prevocational Service follow:

W7087		Base Staff Support	The provision of the service at a staff-to-individual ratio of no less than 1:15.	15 minutes
W7088		Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:15 to 1:7.5.	15 minutes
W7089		Staff Support Level 2	The provision of the service at a staff-to-individual ratio range of <1:7.5 to >1:1.	15 minutes
W7090		Staff Support Level 3	The provision of the service at a staff-to-individual ratio of 1:1.	15 minutes
W7091		Level 3 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of an individual. This also includes service at a staff-to-individual ratio of 2:1.	15 minutes

Personal Support Services

This is a direct and indirect service to meet contractual requirements to people with mental retardation who are self-directing their services through either employer authority (hiring/managing workers) or budget authority (determining worker salaries, shifting funds between approved services and/or providers). Services are provided to assist people in planning, organizing, and managing community resources and supports, and include:

- . Assistance in identifying and sustaining a personal support network of family, friends, and associates;
- . Assistance in arranging for and effectively managing generic community resources and informal supports;
- . Assistance at meetings to ensure the person's access to quality community resources; and
- . Assistance in identifying and developing community resources to preserve the person's well being in the home and community.

Personal Support Services workers must work collaboratively with the person's targeted service management (TSM) provider. Mandated TSM functions of locating, coordinating, and monitoring of waiver services are excluded from Federal and State participation under the Waivers. Personal Support Services are different from TSM and no duplicate payments will be made.

Waiver-funded personal support services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.

The code and service units for Personal Support Services follow:

W7096		Personal Support Services	Direct and indirect services to meet contractual requirements to people with mental retardation who are self-directing their services through either employer authority (hiring/managing workers) or budget authority (determining worker salaries, shifting funds between approved services and/or providers). Services are provided to assist people in planning, organizing, and managing community resources and supports.	15 minutes
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Residential Home and Community Habilitation – Licensed Homes

These are direct and indirect services to meet regulatory requirements and waiver contract and agreement conditions, provided in licensed residential settings. Services are provided to assist individuals in acquiring, retaining, and improving self-help, socialization, and adaptive skills. Services must meet regulatory requirements of homes licensed under the Pennsylvania Code, Title 55, Public Welfare, Chapters 3800, 5310, 6400, or 6500. Please note that Licensed Residential Home and Community Habilitation may not be provided in Domiciliary Care Homes and Personal Care Homes.

Services may not be provided to people who live in licensed residential settings established prior to January 1, 1996, with a licensed capacity to provide services to more than ten unrelated individuals, or in homes established on or after January 1, 1996, with a licensed capacity to provide services to more than four unrelated individuals. Services may be provided to individuals who reside in ICFs/MR of ten beds or less that have been converted to waiver-funded homes. The size limitations do not apply to base-funded residential services.

Residential Habilitation – Licensed Residential Habilitation services are only available through the Consolidated Waiver and base funds.

Services consist of support to assist individuals in acquiring, retaining, and improving the self-help, socialization, and adaptive skills necessary to reside successfully in home and community-based settings. Residential habilitation is provided for 24 hours a day based on the need of the individual receiving services. Included are provider training costs, supervisory costs, purchased personnel costs, and costs of supplies necessary to provide the habilitation service. The difference between unlicensed Home and Community Habilitation and Licensed Residential Habilitation is that a housing component is included in the residential service. **All homes must be integrated and dispersed in the community.**

Licensed Residential Home and Community Habilitation may only be provided in Pennsylvania.

Child Residential Services (The residential section of Title 55, Chapter 3800, Child Residential and Day Treatment Facilities)

The Title 55, Chapter 3800 services that may be funded through the Consolidated Waiver are limited to residential service settings. Child residential services provided in secure settings, detention centers, and residential treatment facilities accredited by JCAHO may not be funded through the Consolidated Waiver.

The code and service units for Child Residential Services follow:

W7097		Eligible	Child residential service costs that are eligible for Consolidated Waiver funding.	½ month
W7098		Ineligible	Child residential service costs that are not eligible for Consolidated Waiver funding.	½ month

Community Residential Rehabilitation Services for the Mentally Ill (CRRS), (Title 55, Chapter 5310)

CRRS are characterized as transitional residential programs in community settings for people with chronic psychiatric disabilities. This service is full-care CRRS for adults with mental retardation and mental illness. Full-care CRRS for adults is a program that provides living accommodations for people who are psychiatrically disabled and display severe community adjustment problems. A full range of personal assistance and psychological rehabilitation is provided for individuals in a structured living environment. **Host homes are excluded.**

The code and service units for Community Residential Rehabilitation Services for the Mentally Ill follow:

W7202		Eligible	Community residential rehabilitation service costs that are eligible for Consolidated Waiver funding.	½ month
W7203		Ineligible	Community residential rehabilitation service costs that are not eligible for Consolidated Waiver funding.	½ month

Family Living Homes (Title 55, Chapter 6500)

Family Living Homes are somewhat different than other licensed homes as these settings provide for lifesharing arrangements. People live in host family homes and are encouraged to become contributing members of the family unit. Family living arrangements are chosen by people and families in conjunction with host families and in accordance with the person’s needs. Licensed Family Living Homes are limited to homes in which one or two individuals with mental retardation who are not family members or relatives of family members are living. The primary family living provider is eligible for substitute care to provide relief for the provider, based on the needs of the person and the family living provider.

The code and service units for Family Living Homes follow:

		Adult Family Living		½ month
W7208		Eligible	Family living service costs that are eligible for Consolidated Waiver funding.	
W7209		Ineligible	Family living service costs that are not eligible for Consolidated Waiver funding.	
		Child Family Living		½ month
W7214		Eligible	Family living service costs that are eligible for Consolidated Waiver funding.	
W7215		Ineligible	Family living service costs that are not eligible for Consolidated Waiver funding.	

Community Homes for Individuals with Mental Retardation (Title 55, Chapter 6400)

A licensed community home is a home licensed under Title 55, Chapter 6400 where services are provided to people with mental retardation. A community home is defined in regulations as, “A building or separate dwelling unit in which residential care is provided to one or more individuals with mental retardation...” The Title 55 PA Code Chapter 6400 services that may be funded through the waiver are limited to licensed settings established on or before January 1, 1996, with a licensed capacity of ten (10) or fewer residents, and to licensed setting established on or after January 1, 1996, with a licensed capacity of four (4) or fewer residents.

The code and service units for Community Homes for Individuals with Mental Retardation follow:

W7220		Eligible	Community residential service costs that are eligible for Consolidated Waiver funding.	½ month
W7221		Ineligible	Community residential service costs that are not eligible for Consolidated Waiver funding.	½ month

Residential Habilitation – Unlicensed Homes

Residential Habilitation – Unlicensed Homes is a service that is only available through the Consolidated Waiver and base funds.

This is a direct service (face-to-face) that must meet contractual conditions. This service is provided to people who live in provider-owned, leased, rented, or family living homes that do not require licensure because they serve three or fewer individuals who are 18 years of age or older and who need a yearly average of 30 hours or less of direct habilitation service per week per home.

Support is provided to assist individuals in acquiring, maintaining, and improving self-help, domestic, socialization, and adaptive skills. The difference between unlicensed Home and Community Habilitation and unlicensed Residential Habilitation is that a housing component is included in the residential services.

The code and service units for Unlicensed Residential Habilitation follow:

W7226		Eligible	Unlicensed community residential service costs that are eligible for Consolidated Waiver funding.	½ month
W7227		Ineligible	Unlicensed community residential service costs that are not eligible for Consolidated Waiver funding.	½ month

Employment Services

Supported Employment Services

Supported employment services are direct and indirect services that must meet contractual conditions and be provided in community employment work sites with co-workers who are not disabled for the purposes of finding and supporting individuals in competitive jobs of their choice. People must receive minimum wage or higher.

Supported employment services consist of paid employment for persons who, because of their disabilities, need intensive ongoing support to perform in a work setting. Supported employment includes activities needed to sustain paid work by individuals receiving waiver services, including supervision and training. When supported employment is provided at a work site in which persons without disabilities are employed, payment will be made only for the adaptations, supervision, and training required by the individuals receiving waiver services as a result of their disabilities, and will not include payment for the supervisory activities rendered as a normal part of the business setting.

Supported employment services rendered under the waiver are not available under a program funded by either the Rehabilitation Act of 1973 as amended, or the Individuals with Disabilities Education Act (IDEA). Documentation must be maintained in the file of each individual receiving these services to

satisfy the state assurance that the service is not otherwise available under a program funded under the Rehabilitation Act of 1973 as amended or IDEA.

Federal Financial Participation through the waivers may not be claimed for incentive payments, subsidies, or unrelated vocational expenses such as the following:

- a. Incentive payments made to an employer of individuals receiving services to encourage or subsidize the employer's participation in a supported employment program;
- b. Payments that are passed through to individuals receiving supported employment; or
- c. Payments for vocational training that are not directly related to an individual's supported employment program.

Supported employment services consist of two components: job finding and job support. Job finding may include but is not limited to interview assistance, employer outreach and orientation, resume preparation, job searching, and preparation for job tasks. Other examples of activities that may be associated with job finding include participation in individual planning for employment, development of job seeking skills, development of customer-specific job skills, direct intervention with an employer, job analysis, support to learn and relearn job tasks, and consultation with the OVR, benefits counseling agencies, and provider networks under Ticket to Work on behalf of an individual.

Job support consists of training individuals in job assignments, periodic follow-up and/or ongoing support with individuals and their employers. The service must be necessary for individuals to maintain acceptable job performance and work habits including assistance in learning new work assignments, maintaining job skills, and achieving performance expectations of the employer. Other examples of activities that may be associated with job support include participation in individual planning for employment, job analysis, employment related personal skills instruction, coordination of financial issues, training to assist individuals in using transportation to and from work, maintenance of appropriate work and interpersonal behaviors on the job, follow-along services at the work site after OVR funded services are discontinued, technical assistance and instruction for the individual's co-workers that will enable peer support, and outreach with prospective employers on behalf of the individual including consultation on tax advantages and other benefits.

Ongoing use of the service is limited to support for individuals that cannot be provided by the employer through regular supervisory channels and/or on-the-job resources that are available to employees who are non-disabled.

Waiver-funded supported employment services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.

The code and service units for Supported Employment follow:

W7235		Job Finding/Job Support	Services directed towards supporting individuals in transition to integrated competitive employment through work that occurs in a location other than a facility subject to Title 55, Chapter 2390. The provision of the service is at a maximum staff to individual ratio of 1:20.	15 minutes
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Transitional Work Service

Transitional Work Services consist of supporting individuals in transition to integrated, competitive employment through work that occurs in a location other than a facility subject to Title 55, Chapter 2380 or Chapter 2390 regulations. Transitional work service options include, but are not limited to, mobile work force, work station in industry, affirmative industry, and enclave. A Mobile Work Force uses teams of individuals, supervised by a training/job supervisor, who conduct service activities away from an agency or facility. The provider agency contracts with an outside organization or business to perform maintenance, lawn care, janitorial services, or similar tasks and the individuals are paid by the provider. A Work Station in Industry involves individual or group training of individuals at an industry site. Training is conducted by a provider training/job supervisor or by a representative of the industry, and is phased out as the individual(s) demonstrates job expertise and meets established production rates. Affirmative Industry is operated as an integrated business, where disabled and non-disabled employees work together to carry out the job functions of the business. Enclave is a business model where disabled individuals are employed by a business/industry to perform specific job functions while working alongside non-disabled workers.

This service may not be funded through either waiver or through base allocation if it is available to individuals under a program funded under section 110 of the Rehabilitation Act of 1973 or section 602 (16) and (17) of the Individuals with Disabilities Education Act (20 U.S.C. 1401 (16 and 17)).

Waiver-funded transitional work services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.

The code and service units for Transitional Work Service follow:

W7237		Base Staff Support	The provision of the service at a staff-to-individual ratio range of <1:10 to >1:6.	15 minutes
W7239		Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:6 to 1:3.5.	15 minutes
W7241		Staff Support Level 2	The provision of the service at a staff-to-individual ratio range of <1:3.5 to >1:1.	15 minutes
W7243		Staff Support Level 3	The provision of the service at a staff-to-individual ratio of 1:1.	15 minutes
W7245		Level 3 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to	15 minutes

			individual ratio of 2:1.	
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Specialized Therapies and Nursing Services

This category of services includes therapies and nursing service. The therapy services include Physical Therapy, Occupational Therapy, Speech and Language Therapy, Behavior Therapy, and Visual/Mobility Therapy. These therapies are limited to the codes, services and units specified. **Services similar to behavior support can be provided under Home and Community Habilitation utilizing a minimum of staff support level two (W7059, W7060, or W7061). Services similar to Nutritional Consultation may be provided by a nurse, but cannot be provided by a dietician.**

Physical Therapy, Occupational Therapy, Speech and Language Therapy, Nursing Services and the Behavior Therapies are State Medical Assistance Plan services and may only be funded through the waiver or base allocation when the “State Plan” limitations have been reached, or when the service is not covered under the “State Plan”. A denial letter from medical assistance fee-for-service or managed care and any other third party insurance must be received prior to any healthcare related services being provided.

All specialized supports must meet applicable regulations and contractual conditions.

Waiver-funded therapy and nursing services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.

Physical Therapy

Act 110 of 1975, The Physical Therapy Practice Act, as amended December 1985 defines physical therapy as follows: “...means the evaluation and treatment of any person by the utilization of the effective properties of physical measures such as mechanical stimulation, heat, cold, light, air, water, electricity, sound, massage, mobilization, and the use of therapeutic exercises and rehabilitative procedures including training in functional activities, with or without assistive devices, for the purpose of limiting or preventing disability and alleviating or correcting any physical or mental conditions, and the performance of tests and measurements as an aid in diagnosis or evaluation of function.”

The code and service units for Physical Therapy follow:

T2025	GP	Physical Therapy	Waiver service not otherwise specified. Service delivered under an outpatient physical therapy plan of care. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded therapy services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	15 minutes
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Occupational Therapy

The Occupational Therapy Practice Act 140 of 1982 defines occupational therapy as follows: “The evaluation of learning and performance skills and the analysis, selection and adaptation of activities for an individual whose abilities to cope with the activities of daily living, to perform tasks normally performed at a given stage of development and to perform essential vocational tasks which are threatened or impaired by that person’s developmental deficiencies, aging process, environmental deprivation or physical, psychological, injury or illness, through specific techniques which include: (1) Planning and implementing activity programs to improve sensory and motor functioning at the level of performance for the individual’s stage of development. (2) Teaching skills, behaviors and attitudes crucial to the individual’s independent, productive and satisfying social functioning. (3) The design, fabrication and application of splints, not to include prosthetic or orthotic devices, and the adaptation of equipment necessary to assist patients in adjusting to a potential or actual impairment and instructing in the use of such devices and equipment. (4) Analyzing, selecting and adapting activities to maintain the individual’s optimal performance of tasks to prevent disability.”

The code and service units for Occupational Therapy follow:

T2025	GO	Occupational Therapy	Waiver service not otherwise specified. Service delivered under an outpatient occupational therapy plan of care. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded therapy services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	15 minutes
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Speech and Language Therapy

The Commonwealth of Pennsylvania, Pennsylvania Code, Title 49, Professional and Vocational Standards, Department of State, Chapter 45, State Board of Examiners in Speech-Language and Hearing provides the following service descriptions:

“Practice of audiology – The evaluation, counseling, habilitation and rehabilitation of individuals whose communication disorders center in whole or in part in the hearing function, including the prevention, identification, examination, diagnosis and treatment of conditions of the human auditory system, and including the examination for, and adapting of amplification or assistive devices.”

“Practice of speech-language pathology – The evaluation, counseling, habilitation and rehabilitation of individuals whose communicative disorders involve the functioning of speech, voice or language, including the prevention, identification, examination, diagnosis and treatment of conditions of the human speech-language system, and including the examination for, and adapting and use of assistive devices.”

The code and service units for Speech and Language Therapy follow:

T2025	GN	Speech and Language Therapy	Waiver service not otherwise specified. Service delivered under an outpatient speech/language therapy plan of care. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded therapy services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	15 minutes
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Nursing Services

The Pennsylvania Code, Title 49, Professional & Vocational Standards, Department of State, Chapter 21, State Board of Nursing provides the following service definition:

“Practice of professional nursing – Diagnosing and treating human responses to actual or potential health problems through such service as case finding, health teaching, health counseling, provision of care supportive to or restorative of life and well-being, and executing medical regimens as prescribed by a licensed physician or dentist. The term does not include acts of medical diagnosis or prescription of medical, therapeutic or corrective measures, except as may be authorized by rules and regulations jointly promulgated by the State Board of Medicine and the Board, which rules and regulations will be implemented by the Board.”

The code, service units and modifiers for Nursing Services follow:

T2025	TD	Nursing Service – RN	Waiver service not otherwise specified. This service consists of consultation and training within scope of practice. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	15 minutes
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T2025	TE	Nursing Service – LPN	Waiver service not otherwise specified. This service consists of consultation and training within scope of practice. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	15 minutes
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T2025	UF (6 hours) and TD	Nursing Service	RN Morning. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	6 hours
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T2025	UG (6 hours) and TD	Nursing Service	RN Afternoon. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in	6 hours
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			Pennsylvania as a Medical Assistance provider.	
T2025	UH (6 hours) and TD	Nursing Service	RN Evening. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	6 hours

T2025	UJ (6 hours) and TD	Nursing Service	RN Night. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	6 hours
T2025	UF (6 hours) and TE	Nursing Service	LPN Morning. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	6 hours

T2025	UG (6 hours) and TE	Nursing Service	LPN Afternoon. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	6 hours
T2025	UH (6 hours) and TE	Nursing Service	LPN Evening. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	6 hours

T2025	UJ (6 hours) and TE	Nursing Service	LPN Night. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	6 hours
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Behavior Therapy

The treatment, by psychological means, of the problem of an emotional nature in which a trained person deliberately establishes a professional relationship with an individual, in an attempt to alleviate the emotional disturbances, reverse or change maladaptive patterns of behavior, and promote positive personality growth and development. A denial letter from medical assistance fee-for-service or managed care must be received prior to any healthcare related service being provided.

Waiver-funded therapy services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-ofstate provider is enrolled in Pennsylvania as a Medical Assistance provider.

The code and service units for Individual and Group Behavior Therapy follow:

T2025	HE		Individual therapy which consists of insight-oriented, behavior modifying and/or support in an office or outpatient facility. The service consists of 20 to 30 minutes of face-to-face contact with the person with mental retardation.	15 minutes
T2025	HE, HQ		Interactive group psychotherapy. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided.	15 minutes

Visual/Mobility Therapy

This therapy is for individuals who are blind or have visual impairments. The provision of therapy is for the purpose of increasing individuals' travel skills and/or access to items used in activities of daily living.

This service may include evaluation and assessment of individuals and the environments in which they interact, direct service (face-to-face) to individuals, and training of support individuals. The provision of this service may result in recommendations for adapting environments or purchasing adaptive appliances.

The code and service units for Visual/Mobility Therapy follow:

W7246		Visual/Mobility Therapy	Evaluation and consultation for people with mental retardation who are blind or have visual impairments. Waiver-funded therapy services may be provided by out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	15 minutes
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Respite Services

Respite services are direct services to meet regulatory and/or contractual requirements that are provided to supervise/support people with mental retardation on a short-term basis due to the absence or need for relief of those persons normally providing care. Respite services do not cover the care provided to a minor child when the primary caregiver or legally responsible individual is absent due to work. Services are limited to people residing in their own (unlicensed) home; the (unlicensed) home of a relative, friend, or other family; or family living homes. Individuals can receive two categories of respite services: 24-hour overnight respite and temporary respite. Overnight respite is provided in segments of 24-hour units and includes overnight care. Temporary respite is respite services provided on less than a 24-hour overnight basis. Overnight respite is limited to 4 weeks (28 days) per individual per fiscal year, except when extended by an ODP Regional Office waiver. Temporary respite is recommended at a maximum of four sessions per month, but this limit may be adjusted by the AE based on individual

needs.

When there is an ongoing and regular need for the relief of caregivers, the more appropriate service is Home and Community Habilitation where there is the expectation that individuals will receive a service that is of greater benefit to them than basic care and supervision.

Federal and State financial participation through the waivers is limited to:

1. Services provided for individuals residing in their own unlicensed home or the unlicensed home of relative, friend, or other family. Respite services are not available for individuals who reside in agency-operated homes.
2. Four weeks of overnight respite per individual in a period of one fiscal year except when extended by an ODP Regional Office waiver pursuant to Family Resource Services Regulations, Title 55 PA Code Chapter 6350.16.
3. Temporary respite up to a recommended maximum of four times per month, but this limit may be adjusted by the AE based on individual needs.

Respite services may only be provided in the following location(s):

- . Recipient's home or place of residence located in Pennsylvania.
- . Licensed or approved foster family home located in Pennsylvania.
- . Licensed community or family living home located in Pennsylvania.
- . Unlicensed home of a provider meeting the qualifications.
- . Other community settings such as summer camp where the setting meets applicable state or local codes and the provider of service meets the provider qualifications established by the department.

Respite billed under the following codes may **not** be provided in Nursing Homes, Hospitals, or ICFs/MR. Respite may be provided in hospitals and nursing homes through base funding under Respite Care (Medical Environment).

Waiver-funded respite services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.

The code and service units for In-Home Respite – 24 Hours follow:

This service is provided in segments of 24-hour units and includes overnight care. This service is provided in the private homes of people with mental retardation or the private homes of their family or friends. The service may also be provided in other unlicensed homes acceptable to individuals/families and subject to provider qualification criteria.

W7247		Base Staff Support	The provision of the service at a staff-to-individual ratio range of 1:4.	Day
W7248		Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:4 to >1:1.	Day
W7249		Staff Support Level 2	The provision of the service at a staff-to-individual ratio of 1:1.	Day

W7250		Staff Support Level 2 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to individual ratio of 2:1.	Day
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The code and service units for In-Home Respite – 15 Minutes follow:

This service is provided in segments of less than 24 hours in individuals' private homes or in the private homes of family or friends. The service may also be provided in other unlicensed homes acceptable to individuals/families. This does not prohibit supporting individuals' participation in activities in the community during the period of respite.

There is no requirement for the regular caregiver to be absent from the setting in which respite is provided.

W7255		Base Staff Support	The provision of the service at a staff-to-individual ratio range of 1:4.	15 minutes
W7256		Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:4 to >1:1.	15 minutes
W7257		Staff Support Level 2	The provision of the service at a staff-to-individual ratio of 1:1.	15 minutes
W7258		Staff Support Level 2 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to individual ratio of 2:1.	15 minutes

Respite – Out of Home, 24 Hours

This service is provided in 24-hour segments in licensed (3800, 5310, 6400 and 6500) homes. There is no prohibition of the support of individuals' participation in activities in the community during the period of respite.

The code and service units for Out of Home Respite – 24 Hours follow:

W7259		Base Staff Support	The provision of the service at a staff-to-individual ratio range of 1:4.	Day
W7260		Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:4 to >1:1.	Day
W7261		Staff Support Level 2	The provision of the service at a staff-to-individual ratio of 1:1.	Day
W7262		Staff Support Level 2 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to individual ratio of 2:1.	Day

Respite – Out of Home, 15 minutes

This service is provided on a less than 24-hour overnight basis in licensed (3800, 5310, 6400, 6500) residential homes.

The code and service units for Out of Home Respite – 15 minutes follow:

W7267		Base Staff Support	The provision of the service at a staff-to-individual ratio range of 1:4.	15 minutes
W7268		Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:4 to >1:1.	15 minutes
W7269		Staff Support Level 2	The provision of the service at a staff-to-individual ratio of 1:1.	15 minutes
W7270		Staff Support Level 2 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to individual ratio of 2:1.	15 minutes

Respite – Overnight Camp

Overnight Camp respite services are direct services to meet contractual requirements that are provided in overnight camp settings to supervise/support people with mental retardation on a short-term basis due to the absence or need for relief of those persons normally providing care.

The code and service units for Respite – Overnight Camp follow:

W7285		Respite – Overnight Camp	This service is provided in 24-hour segments in residential camp settings. Respite in overnight camps is not contingent upon an emergency situation. This service is limited to 4 weeks of 24-hour overnight respite per individual in a period of one fiscal year except when extended by an ODP Regional Office waiver pursuant to Family Resource Services Regulations.	Day
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Respite – Day Camp

Day camp services are direct services to meet contractual requirements that are provided in day camp settings to supervise/support people with mental retardation on a short-term basis due to the absence or need for relief of those persons normally providing care.

The code and service units for Respite – Day Camp follow:

W7286		Respite – Day Camp	This service is provided in segments of less than 24-hours in day camp settings. Respite in day camps is not contingent upon an emergency situation. This service is limited to 4 sessions per individual per month, but this limit may be adjusted by the Administrative Entity based on individual needs.	15 minutes
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Transportation Service

Direct services to meet regulatory and/or contractual requirements to provide transportation to people with mental retardation. The purpose of transportation services is to enable people to access services and activities in accordance with their approved individual support plans.

This includes transportation that is provided by Adult Training Facilities, Prevocational Service and Transitional Work Service providers who transport people to and from their homes and provider sites. It is **not** transportation that is an integral part of the provision of activities within Habilitation service settings nor is it transportation associated with Residential Habilitation services, as transportation in these situations is built into the rate for the habilitation service.

Waiver-funded transportation services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.

Transportation (Mile)

This transportation service is provided by family, friends, and other licensed drivers for using non-agency vehicles to transport the person to services and activities specified in the person's ISP. The unit of service is one mile. The rate may not exceed the current state rate for mileage reimbursement.

When transportation is provided to more than one individual at a time, the total number of units of service that are to be provided are equitably divided among the individuals for whom transportation is provided.

The code and service units for Transportation (Mile) follow: Public Transportation

W7271		Transportation (Mile)	Transportation by providers, family members, and other licensed drivers for using vehicles to transport the person to services or activities specified in the person’s approved individual support plan. The reimbursement rate may not exceed the mileage reimbursement rate established by the Department of Public Welfare for its employees. When transportation is provided to more than one person at a time, the total number of units of service provided are equitably divided among the people for whom transportation is being provided. Mileage reimbursement to providers is limited to situations where transportation costs are not included in the provider’s rate for other services.	Per mile
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Public transportation services are provided to individuals to enable them to gain access to services and activities specified in their ISPs. The utilization of public transportation promotes self-determination and is made available to individuals as a cost-effective means of accessing services and activities.

Public transportation tokens and transit passes may be purchased by the AE, Supports Coordination entities, AE contracted payment agents, Intermediary Service Organizations, or providers of service.

Tokens/passes that are purchased for a person may be provided to the person on a daily, weekly or monthly basis.

The code and service units for Public Transportation follow:

W7272		Public Transportation	Public transportation costs to enable people with mental retardation in accessing services and activities specified in the person’s approved individual support plan.	Outcome based
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Transportation – Per Diem

This is transportation provided to a person by provider agencies for non-emergency purposes. The service is designed to provide people with access to services and activities specified in the person’s ISP.

The code and service units for Transportation – Per Diem follow:

W7273		Transportation (per diem)	Non-emergency transportation provided to people with mental retardation by provider agencies, in order to enable people to access services and activities specified in the person’s approved individual support plan. These costs are prorated by the usage for people receiving waiver services when vehicles are also used for accessing services and activities for people who are not waiver participants.	Day
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Transportation – Trip

Transportation provided to people (excluding transportation included in the rate for habilitation services) for which costs are determined on a per trip basis. A trip is either transportation to a service/activity from a person’s home or from the service/activity to the person’s home. Taking a person to a service/activity and returning the person to his/her home is considered two trips or two units of service.

The code and service units for Transportation – Trip follow:

W7274		Zone 1	A defined geographical area that is the shortest distance from the service site.	Per trip
W7275		Zone 2	A defined geographical area that represents a middle distance from the service site.	Per trip
W7276		Zone 3	A defined geographical area that is the longest distance from the service site.	Per trip

Home Finding Services

Direct services provided in accordance with contractual requirements to assist a person with mental retardation to locate and maintain a home, such as assistance in financial planning, arranging for or moving utility hook-ups, managing home responsibilities, arranging for home modifications and repairs, making monthly payments, and purchasing home security devices such as beepers which are necessary to ensure the individual’s health and well-being.

Financial support that constitutes a room and board expense is excluded from federal financial participation in the waivers.

Home Finding Services are only eligible through Consolidated Waiver and base funding.

The code and service units for Home Finding follow:

W7277		Home Finding	Direct services provided in accordance with contractual requirements to assist a person with mental retardation to locate and maintain a home, such as assistance in financial planning, arranging for or moving utility hookups, managing home responsibilities, arranging for home modifications and repairs, making monthly payments, and purchasing home security devices such as beepers which are necessary to ensure the individual's health and well-being.	15 minutes
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Environmental Accessibility Adaptations

Environmental accessibility adaptations consist of certain modifications to the home or personal vehicle(s) of the person (including homes and vehicles owned by parents/relatives with which the person resides) which are necessary due to the person's disability. Home modifications consist of installation, repair and when necessary to comply with rental/lease agreements, return of the property to its original condition. Adaptations that add to the total square footage of the home are excluded from this benefit, except adaptations to bathrooms that are necessary to complete the adaptation (e.g., necessary to configure a bathroom to accommodate a wheelchair). Durable medical equipment is excluded.

Maximum state and federal funding participation is limited to \$20,000 per household, which includes adaptations to any personal vehicles used by the person/family while residing in that household. A new \$20,000 limit can be applied when the person moves to a new home.

The waiver cannot be used to purchase vehicles for waiver recipients, their families or legal guardians; however, environmental accessibility adaptations to household vehicles can be included as a part of the vehicle purchase price.

These adaptations funded through the waivers are limited to the following:

- . Vehicular lifts.
- . Interior alterations such as seats, head and leg rests, and belts.
- . Customized devices necessary for the individual to be transported safely in the community, including driver control devices.

All adaptations to vehicles will be provided by qualified individuals.

The code and service units for Vehicle Accessibility Adaptations follow:

W7278		Environmental Accessibility Adaptations (Vehicles)	Adaptations to vehicles for improved access and/or safety for people with mental retardation. Maximum state participation for vehicle and home adaptations is limited to \$20,000 per household.	Outcome based
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Modifications to a household subject to funding under the waivers are limited to the

following items:

- . Ramps from street, sidewalk or house, including portable vehicle ramps.
- . Handrails and grab-bars in and around the home.
- . That part of a smoke/fire alarm or detection system adapted for individuals with sensory impairments.
- . Outside railing from street to home.
- . Widened doorways, landings, and hallways.
- . Kitchen counter, major appliance, sink and other cabinet modifications.
- . Bathroom modifications for bathing, showering, toileting and personal care needs.
- . Bedroom modifications of bed, wardrobe, desks, shelving, and dressers.
- . Stair gliders.
- . Workroom modifications to desks and other working areas.

All adaptations to the household shall be provided in accordance with applicable building codes.

The code and service units for Home Accessibility Adaptations follow:

W7279		Environmental Accessibility Adaptations (Homes)	Adaptations to homes for improved access and/or safety for people with mental retardation. Maximum state participation for vehicle and home adaptations is limited to \$20,000 per household.	Outcome based
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Adaptive Appliances/Equipment

Adaptive Appliances/Equipment

Services consist of specially designed appliances and devices needed for the person to live as independently as possible in the home and community. Services are limited to adaptive eating utensils, cooking and cleaning devices, personal care items not defined as durable medical equipment, and communication devices.

All devices and appliances must be recommended by a qualified mental retardation professional or health care provider. Instruction in the use of the device or appliance must be assured. Cost of the repair of the adaptive appliance or device is included as an allowable expense reimbursable through the waiver.

The following devices and appliances are excluded from Federal and State financial participation under the waivers:

- . Instructional supplies, workbooks, and material used as a habilitation or training aid to the provider;
- . Durable medical equipment; and
- . Home modifications and adaptations that are affixed to the individual's home.

The code and service units for Adaptive Appliances/Equipment follow:

W7280		Adaptive Appliances/ Equipment	The purchase or modification of adaptive appliances or equipment for increased functional involvement of people with mental retardation in their activities of daily living.	Outcome based
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Permanency Planning Services

Permanency Planning Services

Permanency planning services are a set of activities specified in the individual support plan which are designed to assist children 18 years of age and younger to live in families that offer continuity of relationships with nurturing parents and caregivers and the opportunity to maintain lifelong relationships.

Permanency planning activities consist of:

- Identification of minor children in ICFs/MR, other residential settings, and living with their family who are lacking a permanent family relationship or who are at risk of ICF/MR placement.
- Assessment of children and families to determine the conditions, if any, under which family reunification and permanency can occur.
- Development of a permanency plan with the birth family, or if this is not possible and in the best interest of the child, with extended family, an adoptive family, or a host family.
- Preparation of families and the child for permanency, including a home study.
- Liaison with local agencies, the school system, and the court to arrange adoptions or other permanency arrangements.
- Post adoption or permanency support for up to one year after an adoption or other permanency arrangement is made.

Federal financial participation is excluded under the waivers when services are available under Title IV-E of the Subsidized Adoption Act.

Permanency Planning Services are only eligible through Consolidated Waiver and base funding.

The code and service units for Permanency Planning Services follow:

W7281		Permanency Planning Services	Direct and indirect services that meet regulatory and contractual requirements to assist children (18 years of age or younger) with mental retardation to live in families that offer continuity of relationships. This service is not eligible in the P/FDS Waiver.	15 minutes
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Homemaker/Chore Services

Homemaker services consist of services to enable the individual or the family with whom the individual resides to maintain their private residence. This service can only be provided when a household member

is temporarily absent or unable to manage the home, or when no landlord or provider agency staff is responsible to perform the homemaker activities. Services must be provided by a trained homemaker and may include cleaning and laundry, meal preparation, and other general household care.

Chore services consist of services needed to maintain the home in a clean, sanitary, and safe condition. This service can only be provided in the following situations:

- . Neither the individual, nor anyone else in the household, is capable of performing or financially providing for the function; and
- . No other relative, caregiver, landlord, community/volunteer agency, or third party payer is capable of or responsible for their provision.

Chore services consist of heavy household activities such as washing floors, windows, and walls; tacking down loose rugs and tiles; moving heavy items of furniture in order to provide safe access and egress; ice, snow, and/or leaf removal; and yard maintenance. In the case of rental property, the responsibility of the landlord, pursuant to the lease agreement, will be examined prior to any authorization of service. Maintenance in the form of upkeep and improvements to the individual's residence is excluded from federal financial participation.

The code and service units for Homemaker/Chore follow:

W7283		Homemaker/ Chore	Indirect services including household cleaning and maintenance and homemaker activities. This service may only be provided when the person, or anyone else in the household, is incapable of performing or financially providing for the function; and no other relative, caregiver, landlord, community/volunteer agency, or third party payer is capable of or responsible for their provision. This service is limited to \$2,000 per person per fiscal year.	Hour
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Education Support Services

Education Support Services

Education support services consist of special education and related services as defined in Sections (15) and (17) of the Individuals with Disabilities Education Act (IDEA) to the extent that they are not available under a program funded by IDEA. Educational support services may consist of general adult educational services including community college, university or other college-level courses, classes, and/or tutoring to receive a General Educational Development (GED) degree.

Education Support Services are only eligible through Consolidated Waiver and base funding.

The code and service units for Education Support Services follow:

W7284		Education Support Services	Support, in the form of payment, for education courses and training to the extent that they are not available under a program funded by the Individuals with Disabilities Education Act (IDEA).	Outcome based
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Intermediary Service Organization (ISO)

Payment for ISO services must be made using administrative dollars, not waiver service dollars.

An Intermediary Service Organization (ISO) provides an indirect service that must meet contractual conditions and federal and state requirements. The service assists individuals/representatives in the employment and management of support service workers and vendors.

Intermediary Service Organization (ISO) Vendor Fiscal/Employer Agent

Under the Vendor Fiscal/Employer Agent ISO model, the person or their representative is the “Employer of Record” by IRS standards. The ISO functions as an employer agent on behalf of the person/representative individuals and their representatives, the common law employer, for the purpose of withholding, filing and paying federal employment taxes and income taxes, as required for a person’s qualified support services workers.

The code and service units for Intermediary Service Organization (ISO) Vendor Fiscal/Employer Agent follow:

W7318		Intermediary Service Organization (ISO), Vendor Fiscal/Employer Agent	An indirect service that must meet policy and contractual requirements that facilitates people with mental retardation and/or their representatives in the direct employment and management of qualified support service workers and vendors of their choice. This service may be provided by Vendor Fiscal/Employer Agent ISO’s on contract with Administrative Entities until March 31, 2008.	Per month
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Intermediary Service Organization (ISO) Agency with Choice ISO

Under the Agency with Choice ISO model, the ISO is the “Employer of Record” by IRS standards and functions as the co-employer with the person or their representative. Under this model the ISO and the person/representative work together to perform many employer-related functions such as hiring workers, developing worker schedules, managing day-to-day responsibilities of workers, providing orientation and training to workers, and disciplining and firing workers when necessary. The ISO is responsible for invoicing for services rendered, processing employment documents, paying workers, and providing worker compensation for workers.

The code and service units for Intermediary Service Organization (ISO) Agency with Choice ISO follow:

W7319		Intermediary Service Organization (ISO), Agency with Choice	An indirect service that must meet policy and contractual requirements that facilitates people with mental retardation and/or their representatives in the employment and management of qualified support service workers and vendors of their choice.	Per month
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Family Driven – Family Support Services

The services included in the remainder of this narrative are designated as FD-FSS, and are limited to non-waiver funding only.

Family Driven-Family Support Services (FD-FSS) are designed to offer a variety of services to the person with mental retardation or their family for the purpose of enabling the person to remain with his/her family in a community setting or to maintain independence in a community setting.

Respite Care (Medical Environment)

These services may be provided in general hospital or nursing home settings, when there is a documented medical need and the Administrative Entity Administrator or Director approves the habilitation in a medical facility.

Respite Care – Out of Home, 24 Hours (Medical Environment)

The following codes are for direct services that are provided in 24-hour segments to supervise/support people with mental retardation on a short-term basis due to the absence or need for relief of those persons normally providing care. Services are limited to people residing in their own home or the home of a relative, friend, or other family. Overnight respite is limited to 4 weeks per person per fiscal year, except when extended by an ODP Regional Office waiver.

The code and service units for Out of Home Respite Care – 24 Hours (Medical Environment) follow:

W7287		Base Staff Support	The provision of the service at a staff-to-individual ratio range of 1:4.	Day
W7288		Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:4 to >1:1.	Day
W7289		Staff Support Level 2	The provision of the service at a staff-to-individual ratio of 1:1.	Day
W7290		Staff Support Level 2 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to individual ratio of 2:1.	Day

Respite Care – Out of Home, 15 minutes (Medical Environment)

Out of Home respite care are direct services that are provided in segments of less than 24 hours to

supervise/support people with mental retardation on a short-term basis due to the absence or need for relief of those persons normally providing care. Services are limited to people residing in their own home or the home of a relative, friend or other family. Temporary respite is limited to a recommended four sessions per month, but this limit may be adjusted by the Administrative Entity based on individual needs.

The code and service units for Out of Home Respite Care – 15 Minutes (Medical Environment) follow:

W7301		Base Staff Support	The provision of the service at a staff-to-individual ratio range of 1:4.	15 minutes
W7302		Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:4 to >1:1.	15 minutes
W7303		Staff Support Level 2	The provision of the service at a staff-to-individual ratio of 1:1.	15 minutes
W7304		Staff Support Level 2 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to individual ratio of 2:1.	15 minutes

Support (Medical Environment)

This service may be provided in general hospital or nursing home settings, when there is a documented medical need and the Administrative Entity Administrator or Director approves the support in a medical facility.

The code and service units for Support (Medical Environment) follow: Family Aide

W7305		Base Staff Support	The provision of the service at a staff-to-individual ratio of no less than 1:6.	15 minutes
W7306		Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:6 to 1:3.5.	15 minutes
W7307		Staff Support Level 2	The provision of the service at a staff-to-individual ratio range of <1:3.5 to >1:1.	15 minutes
W7308		Staff Support Level 3	The provision of the service at a staff-to-individual ratio of 1:1.	15 minutes
W7309		Level 3 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of an individual. This also includes service at a staff-to-individual ratio of 2:1.	15 minutes

Family aide services are direct services provided in segments of less than 24 hours to supervise/support people with mental retardation on a short-term basis due to the absence or need for relief of those persons normally providing care. The family aide may also be responsible for the care and supervision of family members other than the family member with mental retardation.

The code and service units for Family Aide follow:

W7310		Base Staff Support	The provision of the service at a staff-to-individual ratio of no less than 1:6.	15 minutes
W7311		Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:6 to 1:3.5.	15 minutes
W7312		Staff Support Level 2	The provision of the service at a staff-to-individual ratio range of <1:3.5 to >1:1.	15 minutes
W7313		Staff Support Level 3	The provision of the service at a staff-to-individual ratio of 1:1.	15 minutes
W7314		Level 3 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of an individual. This also includes service at a staff-to-individual ratio of 2:1.	15 minutes

Special Diet Preparation

This service provides people with mental retardation with assistance in the planning or preparation of meals when needed due to a significant modification to a routine diet.

The code and service units for Special Diet Preparation follow:

W7315		Special Diet Preparation	This service provides people with mental retardation with assistance in the planning or preparation of meals when needed due to a significant modification to a routine diet.	Outcome based
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Recreation/Leisure Time Activities

This service is provided to enable people with mental retardation to participate in regular community activities that are recreational or leisure in nature. Participation in activities with non-related people, within the community, is encouraged. Entrance and membership fees may be included in the cost of recreation/leisure time activities.

The code and service units for Recreation/Leisure Time Activities follow:

W7316		Recreation/Leisure Time Activities	This service is provided to enable people with mental retardation to participate in regular community activities that are recreational or leisure in nature.	Outcome based
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Home Rehabilitation

The home rehabilitation service provides for minor renovations to a person's or family's home to enable the continued care and support of the person with mental retardation in the home.

The code and service units for Home Rehabilitation follow:

W7317		Home Rehabilitation	This service provides for minor renovations to a person's or family's home to enable the continued care and support of the person with mental retardation in the home.	Outcome based
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FSS/Consumer Payment

FSS/Consumer Payment provides an indirect service that must meet contractual conditions facilitating individuals in the employment and management of individual providers of the non-waiver service of their choice.

The code and service units for FSS/Consumer Payment follow:

W7320		FSS/Consumer Payment	This is an indirect service to allow cash and/or voucher payments to individuals and families for Family Supports Services.	Dollar
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Attachment 1 Consolidated Waiver, Person/Family Directed Support (P/FDS) Waiver, and Base-Funded Service Definitions Chart Service Name	Service Description	Transaction Code	Modifier	Unit	Funding	ISO/Payment Agent
Home and Community Services	Direct service and services to meet regulatory requirements and/or contract conditions provided in home and community settings to assist individuals in acquiring, retaining, and improving self-help, socialization, and adaptive skills. For the most part, these services differ only with respect to setting or regulatory or contract requirements. These services can only be provided when the administrative entity determines they are necessary to prevent institutionalization.					
Rate Base and Modifiers	Modifiers enable services to be individualized through varying staff-to-individual ratios and program content. Individuals and families have increased program options from which to choose and levels of service are available to adequately address individuals' health and welfare needs and/or to achieve the purpose of the provision of the service.					

Home and Community Habilitation	This is a direct service that may be made available to individuals in their own home or in other residential or community settings not subject to licensing regulations. Recreation is not an eligible service. Entrance fees to events and membership fees are not covered. Camp day or overnight can only be provided under respite. Waiver-funded home and community habilitation services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.				Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst dispersal @ 90/10	Individual – Yes Agency – No
Base Staff Support	The provision of the service at a staff-to-individual ratio of no less than 1:6.	W7057		15 minutes		
Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:6 to 1:3.5.	W7058		15 minutes		
Staff Support Level 2	The provision of the service at a staff-to-individual ratio range of <1:3.5 to >1:1.	W7059		15 minutes		

Staff Support Level 3	The provision of the service at a staff-to-individual ratio of 1:1.	W7060		15 minutes		
Level 3 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of an individual. This also includes service at a staff-to-individual ratio of 2:1.	W7061		15 minutes		
Licensed Day Habilitation Services – Adult Training Facilities (Title 55, Chapter 2380)	This service is made available to individuals in Adult Training Facilities. Waiver-funded licensed day habilitation services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.				Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Base Staff Support	The provision of the service at a staff-to-individual ratio of no less than 1:6.	W7072		15 minutes		
Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:6 to 1:3.5.	W7073		15 minutes		
Staff Support Level 2	The provision of the service at a staff-to-individual ratio range of <1:3.5 to >1:1.	W7074		15 minutes		

Staff Support Level 3	The provision of the service at a staff-to-individual ratio of 1:1.	W7075		15 minutes		
Level 3 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of an individual. This also includes service at a staff-to-individual ratio of 2:1.	W7076		15 minutes		
Licensed Day Habilitation Services – Older Adult Day Service (Title 6, Chapter 11)	This service is made available to older individuals with mental retardation in licensed Older Adult Day services. Waiver-funded Older Adult Day services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.	W7094		15 minutes	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No

Prevocational Services (Title 55, Chapter 2390) Vocational Facilities	This service is made available to individuals in a licensed vocational facility. Handicapped employment as defined in Title 55, Chapter 2390 is not a service that is eligible through the waivers. Waiver-funded prevocational services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.				Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Base Staff Support	The provision of the service at a staff-to-individual ratio of no less than 1:15.	W7087		15 minutes		
Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:15 to 1:7.5.	W7088		15 minutes		
Staff Support Level 2	The provision of the service at a staff-to-individual ratio range of <1:7.5 to >1:1.	W7089		15 minutes		
Staff Support Level 3	The provision of the service at a staff-to-individual ratio of 1:1.	W7090		15 minutes		
Level 3 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of an individual. This also includes service at a staff-to-individual ratio of 2:1.	W7091		15 minutes		

Personal Support Services	Direct and indirect services to meet contractual requirements to people with mental retardation who are self-directing their services through either employer authority (hiring/managing workers) or budget authority (determining worker salaries, shifting funds between approved services and/or providers). Services are provided to assist people in planning, organizing, and managing community resources and supports. Waiver-funded personal support services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.	W7096		15 minutes	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	Yes
Residential Habilitation	Direct and indirect services to meet regulatory requirements and waiver contract and agreement conditions, provided in licensed residential settings. Services are provided to assist individuals in acquiring, retaining, and improving self-help, socialization, and adaptive skills. Services under codes W7097 through W7227 are residential services that differ in setting and regulatory requirements. All licensed homes must be integrated and dispersed in the community; homes on campuses are not eligible for waiver funding. All homes must be located in Pennsylvania. Licensed Residential Home and Community Habilitation may not be provided in Domiciliary Care Homes and Personal Care Homes. Rate Setting Methodology: Rates are based on the individual's needs and may be unique to each person in the setting.			½ month (11 to 21 days equals one ½ month)	Consolidated, Base @ 90/10	No
Child Residential Services	The Title 55, Chapter 3800 services that may be funded through the Consolidated Waiver are limited to				Consolidated, Base @ 90/10	No

(Residential section of Title 55, Chapter 3800)	residential service settings. Child residential services provided in secure settings, detention centers, and residential treatment facilities accredited by JCAHO may not be funded through the Consolidated Waiver.					
Eligible	Child residential service costs that are eligible for Consolidated Waiver funding.	W7097		½ month (11 to 21 days equals one ½ month)		
Ineligible	Child residential service costs that are not eligible for Consolidated Waiver funding.	W7098		½ month (11 to 21 days equals one ½ month)		
Community Residential Rehabilitation Services for the Mentally Ill (Title 55, Chapter 5310)	CRRS are characterized as transitional residential programs in community settings for people with chronic psychiatric disabilities. This service is full-care CRRS for adults with mental retardation and mental illness. Full-care CRRS for adults is a program that provides living accommodations for people who are psychiatrically disabled and display severe community adjustment problems. A full range of personal assistance and psychological rehabilitation is provided for individuals in a structured living environment. Host homes are excluded.				Consolidated, Base @ 90/10	No
Eligible	Community residential rehabilitation service costs that are eligible for Consolidated Waiver funding.	W7202		½ month (11 to 21 days equals one ½ month)		

Ineligible	Community residential rehabilitation service costs that are not eligible for Consolidated Waiver funding.	W7203		½ month (11 to 21 days equals one ½ month)		
Family Living Homes (Title 55, Chapter 6500)	Family Living Homes provide for lifesharing arrangements. People live in host family homes and are encouraged to become contributing members of the family unit. Family living arrangements are chosen by people and families in conjunction with host families and in accordance with the person's needs. Licensed Family Living Homes are limited to homes in which there are no more than two individuals living with mental retardation who are not family members or relatives of family members.				Consolidated, Base @ 90/10	No
Adult Family Living						
Eligible	Family living service costs that are eligible for Consolidated Waiver funding.	W7208		½ month (11 to 21 days equals one ½ month)		
Ineligible	Family living service costs that are not eligible for Consolidated Waiver funding.	W7209		½ month (11 to 21 days equals one ½ month)		
Child Family Living						
Eligible	Family living service costs that are eligible for Consolidated Waiver funding.	W7214		½ month (11 to 21 days equals one ½ month)		

Ineligible	Family living service costs that are not eligible for Consolidated Waiver funding.	W7215		½ month (11 to 21 days equals one ½ month)		
Community Homes for People with Mental Retardation (Title 55, Chapter 6400)	A licensed community home is a home licensed under Title 55, Chapter 6400 where services are provided to people with mental retardation. A community home is defined in regulations as, "A building or separate dwelling unit in which residential care is provided to one or more individuals with mental retardation...." The 55 PA Code Chapter 6400 services that may be funded through the waiver are limited to licensed settings established on or before January 1, 1996, with a licensed capacity of ten (10) or fewer residents, and to licensed setting established on or after January 1, 1996, with a licensed capacity of four (4) or fewer residents.				Consolidated, Base @ 90/10	No
Eligible	Community residential service costs that are eligible for Consolidated Waiver funding.	W7220		½ month (11 to 21 days equals one ½ month)		
Ineligible	Community residential service costs that are not eligible for Consolidated Waiver funding.	W7221		½ month (11 to 21 days equals one ½ month)		

Residential Habilitation – Unlicensed Homes	Direct services to meet contract conditions provided to people who live in provider-owned, leased, rented, or family living homes that do not require licensure because they serve three or fewer individuals who are 18 years of age or older and who need a yearly average of 30 hours or less of direct habilitation service per week per home. The service is provided to assist people with mental retardation in acquiring, retaining, and improving self-help, domestic, socialization, and adaptive skills.				Consolidated, Base @ 90/10	No
Eligible	Unlicensed community residential service costs that are eligible for Consolidated Waiver funding.	W7226		½ month (11 to 21 days equals one ½		
Ineligible	Unlicensed community residential service costs that are not eligible for Consolidated Waiver funding.	W7227		½ month (11 to 21 days equals one ½		
Supported Employment Services	Direct and indirect services that must meet contractual requirements provided in community employment work sites with coworkers who are not disabled. The purpose of Supported Employment Services is to find and support people with mental retardation in competitive jobs of their choice. People must receive minimum wage or higher. Waiver-funded supported employment services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.				Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	Yes – Individual, No – Agency
_Job Finding/Job Support	Services directed towards supporting individuals in transition to integrated competitive employment through work that occurs in a location other than a facility subject to Title 55, Chapter 2390. The provision of the service is at a maximum staff to individual ratio of 1:20.	W7235		15 minutes		

Transitional Work Services	Services directed towards supporting people with mental retardation in transition to integrated, competitive employment through work that takes place in a location other than a facility subject to Title 55, Chapter 2380 or Chapter 2390. Transitional work service options include mobile work force, work station in industry, affirmative industry, and enclave. Waiver-funded transitional work services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office.				Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Base Staff Support	The provision of the service at a staff-to-individual ratio range of <1:10 to >1:6.	W7237		15 minutes		
Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:6 to 1:3.5.	W7239		15 minutes		
Staff Support Level 2	The provision of the service at a staff-to-individual ratio range of <1:3.5 to >1:1.	W7241		15 minutes		
Staff Support Level 3	The provision of the service at a staff-to-individual ratio of 1:1.	W7243		15 minutes		
Level 3 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to individual ratio of 2:1.	W7245		15 minutes		

Respite Services	<p>Direct services to meet regulatory and/or contractual requirements that are provided to supervise/support people with mental retardation on a short-term basis due to the absence or need for relief of those persons normally providing care. Respite services do not cover the care provided to a minor child when the primary caregiver or legally responsible individual is absent due to work. Services are limited to people residing in their own (unlicensed) home or the (unlicensed) home of a relative, friend, or other family. Waiver-funded respite services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office. Overnight respite is limited to 4 weeks (28 days) per individual per fiscal year, except when extended by an ODP Regional Office waiver. Temporary respite is recommended at a maximum of four sessions per month, but this limit may be adjusted by the Administrative Entity based on individual needs.</p>				Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	
Respite – In-home, 24 Hours	<p>This service is provided in segments of 24-hour units and includes overnight care. This service is provided in the private homes of people with mental retardation or the private homes of their family or friends. The service may also be provided in other unlicensed homes acceptable to individuals/families and subject to provider qualification criteria.</p>					Yes – Individual, No – Agency
Base Staff Support	<p>The provision of the service at a staff-to-individual ratio range of 1:4.</p>	W7247		Day		
Staff Support Level 1	<p>The provision of the service at a staff-to-individual ratio range of <1:4 to >1:1.</p>	W7248		Day		
Staff Support Level 2	<p>The provision of the service at a staff-to-individual ratio of 1:1.</p>	W7249		Day		

Staff Support Level 2 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to individual ratio of 2:1.	W7250		Day		
Respite – In-home, 15 minutes	This service is provided on a less than 24-hour overnight basis. This service is provided in the private homes of people with mental retardation or the private homes of their family or friends. The service may also be provided in other unlicensed homes acceptable to individuals/families and subject to provider qualification criteria.					Yes – Individual, No – Agency
Base Staff Support	The provision of the service at a staff-to-individual ratio range of 1:4.	W7255		15 minutes		
Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:4 to >1:1.	W7256		15 minutes		
Staff Support Level 2	The provision of the service at a staff-to-individual ratio of 1:1.	W7257		15 minutes		
Staff Support Level 2 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to individual ratio of 2:1.	W7258		15 minutes		
Respite – Out-of-Home, 24 hours	This service is provided in segments of 24-hour units and includes overnight care. This service is provided in licensed (3800, 5310, 6400, 6500) residential homes.					No
Base Staff Support	The provision of the service at a staff-to-individual ratio range of 1:4.	W7259		Day		
Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:4 to >1:1.	W7260		Day		
Staff Support Level 2	The provision of the service at a staff-to-individual ratio of 1:1.	W7261		Day		

Staff Support Level 2 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to individual ratio of 2:1.	W7262		Day		
Respite – Out-of-Home, 15 minutes	This service is provided on a less than 24-hour overnight basis in licensed (3800, 5310, 6400, 6500) residential homes.					No
Base Staff Support	The provision of the service at a staff-to-individual ratio range of 1:4.	W7267		15 minutes		
Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:4 to >1:1.	W7268		15 minutes		
Staff Support Level 2	The provision of the service at a staff-to-individual ratio of 1:1.	W7269		15 minutes		
Staff Support Level 2 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to individual ratio of 2:1.	W7270		15 minutes		
Transportation Service	Direct services to meet regulatory and/or contractual requirements to provide transportation to people with mental retardation. The purpose of transportation services is to enable people to access services and activities in accordance with their approved individual support plans. Waiver-funded transportation services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-ofstate providers in contiguous states, with written approval by the ODP Regional Office.				Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	Yes

Transportation (Mile)	Transportation by providers, family members, and other licensed drivers for using vehicles to transport the person to services or activities specified in the person's approved individual support plan. The reimbursement rate may not exceed the mileage reimbursement rate established by the Department of Public Welfare for its employees. When transportation is provided to more than one person at a time, the total number of units of service provided are equitably divided among the people for whom transportation is being provided. Mileage reimbursement to providers is limited to situations where transportation costs are not included in the provider's rate for other services.	W7271		Per mile		
Public Transportation	Public transportation costs to enable people with mental retardation in accessing services and activities specified in the person's approved individual support plan.	W7272		Outcome based		
Transportation (per diem)	Non-emergency transportation provided to people with mental retardation by provider agencies, in order to enable people to access services and activities specified in the person's approved individual support plan. These costs are prorated by the usage for people receiving waiver services when vehicles are also used for accessing services and activities for people who are not waiver participants.	W7273		Day		
Transportation (trip)	Transportation services provided to people with mental retardation for which costs are determined on a per trip basis. Trip reimbursement to providers is limited to situations where transportation costs are not included in the provider's rate for other services.					
Zone 1	A defined geographical area that is the shortest distance from the service site.	W7274		Per trip (one way)		

Zone 2	A defined geographical area that represents a middle distance from the service site.	W7275		Per trip (one way)		
Zone 3	A defined geographical area that is the longest distance from the service site.	W7276		Per trip (one way)		
Home Finding	Direct services provided in accordance with contractual requirements to assist a person with mental retardation to locate and maintain a home, such as assistance in financial planning, arranging for or moving utility hook-ups, managing home responsibilities, arranging for home modifications and repairs, making monthly payments, and purchasing home security devices such as beepers which are necessary to ensure the individual's health and wellbeing.	W7277		15 minutes	Consolidated, Base @ 90/10	Yes
Environmental Accessibility Adaptations (Vehicles)	Adaptations to vehicles for improved access and/or safety for people with mental retardation. Maximum state participation for vehicle and home adaptations is limited to \$20,000 per household.	W7278		Outcome based	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	Yes
Environmental Accessibility Adaptations (Homes)	Adaptations to homes for improved access and/or safety for people with mental retardation. Maximum state participation for vehicle and home adaptations is limited to \$20,000 per household.	W7279		Outcome based	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	Yes
Adaptive Appliances/ Equipment	The purchase or modification of adaptive appliances or equipment for increased functional involvement of people with mental retardation in their activities of daily living.	W7280		Outcome based	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	Yes
Permanency Planning Services	Direct and indirect services that meet regulatory and contractual requirements to assist children (18 years of age or younger) with mental retardation to live in families that offer continuity of relationships. This service is not eligible in the P/FDS Waiver.	W7281		15 minutes	Consolidated, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	Yes – Individual, No – Agency

Homemaker/ Chore	Indirect services including household cleaning and maintenance and homemaker activities. This service may only be provided when the person, or anyone else in the household is incapable of performing or financially providing for the function; and no other relative, caregiver, landlord, community/volunteer agency, or third party payer is capable of or responsible for their provision. This service is limited to \$2,000 per person per fiscal year.	W7283		Hour	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	Yes
Education Support Services	Support, in the form of payment, for education courses and training to the extent that they are not available under a program funded by the Individuals with Disabilities Education Act (IDEA).	W7284		Outcome based	Consolidated, Base @ 90/10	Yes
Respite - Camp	Direct services to meet contractual requirements that are provided in camp settings to supervise/support people with mental retardation on a short-term basis due to the absence or need for relief of those persons normally providing care. Services are limited to people residing in their own home or the home of a relative, friend or other family. Waiver-funded respite services may be provided by qualified Pennsylvania-based providers in contiguous states or by qualified out-ofstate providers in contiguous states, with written approval by the ODP Regional Office.				Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	Yes
Respite – Overnight Camp	This service is provided in 24-hour segments in residential camp settings. Respite in overnight camps is not contingent upon an emergency situation. This service is limited to 4 weeks (28 days) of 24-hour overnight respite per individual in a period of one fiscal year except when extended by an ODP Regional Office waiver pursuant to Family Resource Services Regulations.	W7285		Day		

Respite – Day Camp	This service is provided in segments of less than 24 hours in day camp settings. Respite in day camps is not contingent upon an emergency situation. This service is limited to 4 sessions per individual per month, but this limit may be adjusted by the Administrative Entity based on individual needs.	W7286		15 minutes		
Family Driven-Support Services	Family Driven-Support Services (FD-FSS) are designed to offer a variety of services to the person with mental retardation or their family for the purpose of enabling the person to remain with his/her family in a community setting or to maintain independence in a community setting.					
Respite – Out of home, 24 hours (Medical Environment)	Direct services that are provided in 24-hour segments to supervise/support people with mental retardation on a short-term basis due to the absence or need for relief of those persons normally providing care. Services are limited to people residing in their own home or the home of a relative, friend, or other family. This service may be provided in general hospital or nursing home settings, when there is a documented medical need and the Administrative Entity Administrator/Director approves the respite care in a medical facility. Overnight respite is limited to 4 weeks (28 days) per individual per fiscal year, except when extended by an ODP Regional Office waiver.				Base @ 90/10	Yes – Individual, No – Agency
Base Staff Support	The provision of the service at a staff-to-individual ratio range of 1:4.	W7287		Day		
Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:4 to >1:1.	W7288		Day		
Staff Support Level 2	The provision of the service at a staff-to-individual ratio of 1:1.	W7289		Day		

Staff Support Level 2 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to individual ratio of 2:1.	W7290		Day		
Respite – Out of home, 15 minutes (Medical Environment)	Direct services that are provided in segments of less than 24 hours to supervise/support people with mental retardation on a short-term basis due to the absence or need for relief of those persons normally providing care. Services are limited to people residing in their own home or the home of a relative, friend, or other family. This service may be provided in general hospital or nursing home settings, when there is a documented medical need and the Administrative Entity Administrator/Director approves the respite care in a medical facility. Temporary respite is limited to a recommended four sessions per month, but this limit may be adjusted by the Administrative Entity based on individual needs.				Base @ 90/10	Yes – Individual, No – Agency
Base Staff Support	The provision of the service at a staff-to-individual ratio range of 1:4.	W7301		15 minutes		
Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:4 to >1:1.	W7302		15 minutes		
Staff Support Level 2	The provision of the service at a staff-to-individual ratio of 1:1.	W7303		15 minutes		
Staff Support Level 2 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of the person. This also includes service at a staff to individual ratio of 2:1.	W7304		15 minutes		

Support (Medical Environment)	This service may be made available to individuals in their own home or in other residential or community settings. This service may be provided in general hospital or nursing home settings, when there is a documented medical need and the Administrative Entity Administrator/Director approves the habilitation in a medical facility. Camp day or overnight can only be provided under respite.				Base @ 90/10	Yes – Individual, No – Agency
Base Staff Support	The provision of the service at a staff-to-individual ratio of no less than 1:6.	W7305		15 minutes		
Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:6 to 1:3.5.	W7306		15 minutes		
Staff Support Level 2	The provision of the service at a staff-to-individual ratio range of <1:3.5 to >1:1.	W7307		15 minutes		
Staff Support Level 3	The provision of the service at a staff-to-individual ratio of 1:1.	W7308		15 minutes		
Level 3 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of an individual. This also includes service at a staff-to-individual ratio of 2:1.	W7309		15 minutes		
Family Aide	Direct services that are provided in segments of less than 24 hours to supervise/support people with mental retardation on a short-term basis due to the absence or need for relief of those persons normally providing care. The family aide may also be responsible for the care and supervision of family members other than the family member with mental retardation.				Base @ 90/10	Yes – Individual, No – Agency
Base Staff Support	The provision of the service at a staff-to-individual ratio of no less than 1:6.	W7310		15 minutes		
Staff Support Level 1	The provision of the service at a staff-to-individual ratio range of <1:6 to 1:3.5.	W7311		15 minutes		
Staff Support Level 2	The provision of the service at a staff-to-individual ratio range of <1:3.5 to >1:1.	W7312		15 minutes		
Staff Support Level 3	The provision of the service at a staff-to-individual ratio of 1:1.	W7313		15 minutes		

Level 3 Enhanced	The provision of the service with a staff member who has had the training and experience to appropriately address the exceptional needs of an individual. This also includes service at a staff-to-individual ratio of 2:1.	W7314		15 minutes		
Special Diet Preparation	This service provides people with mental retardation with assistance in the planning or preparation of meals when needed due to a significant modification to a routine diet.	W7315		Outcome based	Base @ 90/10	Yes – Individual, No – Agency
Recreation/ Leisure Time Activities	This service is provided to enable people with mental retardation to participate in regular community activities that are recreational or leisure in nature.	W7316		Outcome based	Base @ 90/10	Yes
Home Rehabilitation	This service provides for minor renovations to a person's or family's home to enable the continued care and support of the person with mental retardation in the home.	W7317		Outcome based	Base @ 90/10	Yes – Individual, No – Agency
Intermediary Service Organization (ISO), Vendor Fiscal/Employer Agent	An indirect service that must meet policy and contractual requirements that facilitates people with mental retardation and/or their representatives in the direct employment and management of qualified support service workers and vendors of their choice. This service may be provided by Vendor Fiscal/Employer Agent ISO's on contract with Administrative Entities until March 31, 2008.	W7318		Per month	Base @ 90/10	N/A
Intermediary Service Organization (ISO), Agency with Choice	An indirect service that must meet policy and contractual requirements that facilitates people with mental retardation and/or their representatives in the employment and management of qualified support service workers and vendors of their choice.	W7319		Per month	Base @ 90/10	N/A
FSS/Consumer Payment	This is an indirect service to allow cash and/or voucher payments to individuals and families for Family Supports Services.	W7320		Dollar	Base @ 90/10	Yes

Visual/Mobility Therapy	Evaluation and consultation for people with mental retardation who are blind or have visual impairments. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded therapy services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	W7246		15 minutes	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Physical Therapy	Waiver service not otherwise specified. Service delivered under an outpatient physical therapy plan of care. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded therapy services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	T2025	GP	15 minutes	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Occupational Therapy	Waiver service not otherwise specified. Service delivered under an outpatient occupational therapy plan of care. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded therapy services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	T2025	GO	15 minutes	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No

Speech and Language Therapy	Waiver service not otherwise specified. Service delivered under an outpatient speech/language therapy plan of care. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded therapy services may be provided by qualified out-ofstate providers in contiguous states, with written approval by the ODP Regional Office, if the out-ofstate provider is enrolled in Pennsylvania as a Medical Assistance provider.	T2025	GN	15 minutes	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Nursing Service – RN	Waiver service not otherwise specified. This service consists of consultation and training within scope of practice. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	T2025	TD	15 minutes	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Nursing Service LPN	Waiver service not otherwise specified. This service consists of consultation and training within scope of practice. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	T2025	TE	15 minutes	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No

Nursing Service	RN Morning. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	T2025	UF (6 hours) and TD	6 hours	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Nursing Service	RN Afternoon. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	T2025	UG (6 hours) and TD	6 hours	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Nursing Service	RN Evening. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	T2025	UH (6 hours) and TD	6 hours	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Nursing Service	RN Night. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	T2025	UJ (6 hours) and TD	6 hours	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No

Nursing Service	LPN Morning. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	T2025	UF (6 hours) and TE	6 hours	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Nursing Service	LPN Afternoon. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	T2025	UG (6 hours) and TE	6 hours	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Nursing Service	LPN Evening. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	T2025	UH (6 hours) and TE	6 hours	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Nursing Service	LPN Night. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded nursing services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.	T2025	UJ (6 hours) and TE	6 hours	Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No

Behavior Therapy	The treatment by psychological means of the problem of an emotional nature in which a trained person deliberately establishes a professional relationship with an individual, in an attempt to alleviate the emotional disturbance(s), reverse or change maladaptive patterns of behavior, and promote positive personality growth and development. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided. Waiver-funded therapy services may be provided by qualified out-of-state providers in contiguous states, with written approval by the ODP Regional Office, if the out-of-state provider is enrolled in Pennsylvania as a Medical Assistance provider.				Consolidated, P/FDS, Base @ 90/10, FSS & FD, Pennhurst Dispersal @ 90/10	No
Individual Behavior Therapy	Individual therapy which consists of insight-oriented, behavior modifying and/or support in an office or outpatient facility. The service consists of 20 to 30 minutes of face-to-face contact with the person with mental retardation.	T2025	HE	15 minutes		
Group Behavior Therapy	Interactive group psychotherapy. A denial letter from medical assistance fee-for-service or managed care, or other third party insurance must be received prior to any healthcare service being provided.	T2025	HE, HQ	15 minutes		

